

SCRUM Meeting 1 for Team Lambda - CFA Project 3

Prepared by: Nikhil Goyle

Meeting Date: 3/30/23

Meeting Attendees

1. Tathluach Chol
2. Nikhil Goyle
3. Rohan Lingala
4. Nathan Magdeburger
5. Gregory Manternach

Meeting Agenda Items

- Project Setup
- Dividing work

Status Update Since Last Meeting

Accomplishments:

- Git set up successfully
- All individuals set up with project tools
- Base site created

Tasks Completed:

Task Description	Assigned to	Completed? (yes/no)
N/A - Backlog not created		

Before The Next Meeting

Plans:

- Create backlog
- Project technical details set up

Task Assignments:

Task Description	Assigned to
Create Login Page	Rohan, Tath

Table setup and login integration	Nathan, Greg
Page template setup	Nikhil
Create backlog	All

Minutes from Previous Meeting

Discussed steps moving forward, how we are going to split up the work, and what we need to accomplish in the coming day. Worked out specifics for project setup to optimize our efficiency in the future while also having a relevant deliverable by the end of the sprint. Planned out how we can refactor the database.