

NOTIFICATION
Management Policy and Tuition Fee
for the Academic Year 2017-18

We would like to express our sincere appreciation for your continued kind understanding and cooperation for Tathva International School's management.

Since the transition of the school's management from the two founders in August 2016, the management team together with all the staff members have made reviews and taken considerations for the school's higher quality education. In the process, we were able to receive various requests from parents in autumn of the past year. We would like to reiterate our gratitude to all parents, as your contributions have served as a great reference for us to consider the 2017-18 academic year's policy.

Subsequent to our continued consideration, we have decided that management of school will be pursued with the following emphasis in the policy. Also, our decision was made regarding tuition for the academic year 2017-2018, which will be informed together in this notification.

NEW ACADEMIC YEAR'S MANAGEMENT POLICY

It was decided that the focus of the policy for the academic year 2017-18 will include a substantial increase of the classes as well as enhancement of the academic service, in order to strengthen the quality and quantity of our school's education.

Specific implementations

1. Regarding the months of July and December, in which the curriculum periods are less in comparison to Japanese schools, the new implementation will be to extend the curriculum period by one week in each month, both July and December. Due to these two extra weeks, the total annual class hours will be increased by approximately 5% in the academic year of 2017-18.
 - In July 2016, the final day of classes was 22nd.
In July 2017, the final day of classes will be 28th.
 - In December 2016, the final day of classes was 9th.
In December 2017, the final day of classes will be 15th.
2. In addition, from Grade 1 to Grade 10, the number of classes per day will be increased to 40 minutes, from 280 minutes to 320 minutes per day. Thus, the total class hours over the year will be increased by approximately 18% and the quality of class will be further enhanced.
3. We have been in the preparation process to establish a full IGCSE class. Starting from April 2017, we will be accepting new students for IGCSE (grade 9,10).
4. As for Kindergarten, after care hours will be extended in the academic year 2017-2018. This way the school will provide support for working parents in the area of child care service. We are in the discussion process and after care fees will be informed later.

5. After-school clubs/classes have been another area of discussion, as we want to provide a wider variety of subjects to promote diverse education. In particular, we are looking into possible classes for students to deepen their understanding of Japanese culture, mathematics, sciences and technology.
6. Science lab and ICT resources will be improved.

Therefore, our policies for the academic year 2017-18 will be to implement the aforementioned measures, and at the same time, to enhance the quality and quantity of education. With provision of new classes and services, the tuition fee for the academic year 2017-2018 will be revised. Attached is the list of tuition fees for all the classes/grades. We highly appreciate your understanding.

A session to brief parents regarding the new policies for the academic year 2017-18, including the tuition raise will be held at Big Hall of Tower Hall Funabori (<http://www.towerhall.jp/>) at 1800hrs on Wednesday, 15th February 2017. Your attendance would be very much appreciated as we will have the chance to explain in detail, further to this letter.

The allocation of classrooms and facilities need to be proceeded based on the number of students who wish to continue on to the following grade. You are kindly requested to confirm if your child will continue to study at Tathva by returning the completely filled attached form (on page 5) by Tuesday, 20th February 2017. (In case of no response by this deadline, we might need to provide the space to new admissions. Thank you for your kind understanding and cooperation on this matter.)

Sincerely,

KAZUMASA SUGITA
President & CEO
Tathva International K.K

Please note:

A printed copy of the form will be provided to every student in school on 1 February 2017.

OUR FEE STRUCTURE FOR 2017-2018

At the time of Admission (One time)	Amount	Tax [8%]	Total
Registration Fee	¥40,000	¥3,200	¥43,200
Building Fee	¥60,000	¥4,800	¥64,800
Annual Tuition Fee	Amount	Tax [8%]	Total
Kindergarten	¥612,000	¥48,960	¥660,960
Primary (grades 1 to 5)	¥645,000	¥51,600	¥696,600
Secondary (grades 6 to 8)	¥696,000	¥55,680	¥751,680
IGCSE (grades 9 and 10)	¥870,000	¥69,600	¥939,600

INSTALMENT FEE PAYMENT PLAN

INSTALMENTS PLAN – TUITION FEE PAYMENT STRUCTURE & DEADLINES FOR 2017-2018				
Section	1 st instalment 26 March 2017	2 nd installment 26 June 2017	3 rd installment 26 October 2017	TUITION FEE (excluding tax)
Kindergarten	¥204,000 + tax	¥204,000 + tax	¥204,000 + tax	¥612,000 + tax
Primary (grades 1 to 5)	¥215,000 + tax	¥215,000 + tax	¥215,000 + tax	¥645,000 + tax
Secondary (grades 6 to 8)	¥232,000 + tax	¥232,000 + tax	¥232,000 + tax	¥696,000 + tax
IGCSE (grades 9 and 10)	¥290,000 + tax	¥290,000 + tax	¥290,000 + tax	¥870,000 + tax

INSTALMENTS PLAN – TRANSPORT FEE PAYMENT STRUCTURE & DEADLINES FOR 2017-2018				
Pick-up areas	1 st instalment 26 March 2017	2 nd instalment 26 July 2017	3 rd installment 26 November	TRANSPORT FEE (excluding tax)
Higashi Ojima, Ojima, Nishi	¥31,500 + tax	¥31,500 + tax	¥31,500 + tax	¥94,500 + tax
NishiKasai, Seishincho	¥42,000 + tax	¥42,000 + tax	¥42,000 + tax	¥126,000 + tax
Gonobashi, Kameido, Kasai, Kiyos	¥52,500 + tax	¥52,500 + tax	¥52,500 + tax	¥157,500 + tax
Myoden, Gyotoku, Shinozaki	¥70,000 + tax	¥70,000 + tax	¥70,000 + tax	¥210,000 + tax
Okachimachi	¥87,500 + tax	¥87,500 + tax	¥87,500 + tax	¥262,500 + tax
Funabori	¥31,500 + tax	¥31,500 + tax	¥31,500 + tax	¥94,500 + tax

MONTHLY FEE PAYMENT PLAN

Monthly fee payment option is only for families with 2 or more children enrolled/registered with Tathva International School. This facility is given with a security deposit of 1 month fee (both transport and tuition). Failure of 2 transactions within 6 months will lead to change of this plan to installment plan from following term

MONTHLY PLAN – TUITION FEE PAYMENT STRUCTURE & DEADLINES FOR 2017-2018				
Section	26 th of every previous month April, May, June, July, Sept., Oct., Nov., Jan., Feb., Mar.	No fee for this month August 2017	Reduced fee for this month December 2017	TUITION FEE (excluding tax)
Kindergarten	¥ 58,285 + tax	¥ 0	¥ 29,150 + tax	¥ 612,000 + tax
Primary (grades 1 to 5)	¥ 61,430 + tax	¥ 0	¥ 30,700 + tax	¥ 64,5000 + tax
Secondary (grades 6 to 10)	¥ 66,285 + tax	¥ 0	¥ 33,150 + tax	¥ 696,000 + tax
IGCSE (grades 9 and 10)	¥ 82,860 + tax	¥ 0	¥ 41,400 + tax	¥ 870,000 + tax

MONTHLY PLAN – TRANSPORT FEE PAYMENT STRUCTURE & DEADLINES FOR 2017-2018				
Pick-up areas	26 th of every previous month April, May, June, July, Sept., Oct., Nov., Jan., Feb.,	No fee for this month August 2017	Reduced fee for this month December 2017	TRANSPORT FEE (excluding tax)
Higashi Ojima, Ojima, Nishi Ojima	¥ 9,000 + tax	¥ 0	¥ 4,500 + tax	¥94,500 + tax
NishiKasai, Seishincho	¥ 12,000 + tax	¥ 0	¥ 6,000 + tax	¥126,000 + tax
Gonobashi, Kameido, Kasai, Kivosumi, Myoden, Gyotoku, Okachimachi, Toyosu, Shin-Funabori	¥ 15,000 + tax	¥ 0	¥ 7,500 + tax	¥157,500 + tax
	¥ 20,000 + tax	¥ 0	¥ 10,000 + tax	¥210,000 + tax
	¥ 25,000 + tax	¥ 0	¥ 12,500 + tax	¥262,500 + tax
	¥ 9,000 + tax	¥ 0	¥ 4,500 + tax	¥94,500 + tax

To: Parents, Tathva International School

CONFIRMATION FOR CONTINUING TO THE UPPER GRADE

Please tick (✓) or complete where applicable and submit it to us by latest **20th February 2017**.

Academic Year 2017-18	
<input type="checkbox"/> Yes, I desire my child to continue to the upper grade starting in April 2017.	<input type="checkbox"/> No, my child will not continue as of March 2017.

Bus Service for 2017-18	
< Wish to use the bus from April 2017 >	<input type="checkbox"/> Request <input type="checkbox"/> Do not request
< Bus route request >	<input type="checkbox"/> Higashi Ojima, Ojima, Nishi Ojima
	<input type="checkbox"/> NishiKasai, Seishincho
	<input type="checkbox"/> Gonobashi, Kameido, Kasai, Kiyosumi, Kinshicho
	<input type="checkbox"/> Myoden, Gyotoku, Shinozaki
	<input type="checkbox"/> Okachimachi, Toyosu, Shin-Urayasu
< One way or round trip options >	<input type="checkbox"/> Funabori
	<input type="checkbox"/> Round trip
	<input type="checkbox"/> Morning only
	<input type="checkbox"/> Afternoon only

Students' Information	
< Current Grade >	Grade : Class Name:
< Student's name >	
< Parent's name >	Signature:
< Phone # >	
< Email address >	

- Please be sure to submit this form by 20th February 2017. If your submission is after the deadline, we may not be able to meet your request. Your understanding on this matter would be appreciated.

FOR SCHOOL USE ONLY

< Name of staff received >
< Date of receipt of the form >