

INSTRUCTIONS TO CANDIDATES

1. The following is the schedule prescribed for admission of students to the P.G./P.G. Diploma/Diploma/Certificate Courses for the academic year 2025-2026.
 - i) Commencement of Prospectus-cum- application form available through Online .. **23.04.2025**
 - ii) Last date for available of Online Registration and submission of Print out application form for
P.G, P.G. Diploma, Diploma & Certificate Courses .. **07.07.2025**
 - iii) Commencement of Entrance Examination for P.G .. **will be intimated later.**

(All the schedule dates mentioned in the above are tentatively)

2. Candidates shall read the Prospectus carefully before online registration for Admission.
3. Application for admission should be filled in online in the University website at **<http://www.unom.ac.in>** only.

The payment for the cost of the application (Rs.354/-inclusive of 18% GST- Rs. 54/-) should be made through **ONLINE ONLY by State Bank Collect [SB COLLECT] and the receipt of payment shall be forwarded along with other testimonials; otherwise the application will be summarily rejected.**
4. The SC/ST/SCA/SCC [SC converted Christian] candidates of Tamil Nadu alone are eligible to avail **only one application at free of cost**. A copy of the Community Certificate [Photograph with Digital Certificate] duly self-attested shall be emailed to the respective department along with other testimonials to avail this concession.
5. The Tuition fees payable by the SC/ST/SCA/SCC students of other states are not being reimbursed by the Govt. of Tamil Nadu, hence SC/ST/SCA/SCC students belonging to other states have to pay the fees in full and later they can get it refunded from their respective State Governments scholarships.
6. Applications must be complete in all respects. Incomplete applications will be rejected without any intimation.
7. **Separate application forms at a cost of Rs.354/- (Inclusive of 18% GST- Rs. 54/-) shall be submitted through email and also by post directly to the concern department for each programme (including regular and self-supportive programmes) offered by the different Departments.**
8. The fee structure of Self-Supportive Programme is higher than the Regular Programme. Applications cannot be transferred from one department to another department under any circumstances.
9. Foreign Nationals including NRIs with valid passports and visa issued by the Government of India and Refugees will be considered for admission subject to the conditions prescribed by the Government, eligibility of schooling and qualifying examinations passed.
10. Foreign Nations including NRIs are exempted for appearing Entrance Examination.
11. 15 percent supernumerary seats are available in all the PG Programmes for Foreign Nationals including NRIs. Two supernumerary seats are available for the students from Jammu & Kashmir in all the departments.

12. **Application submitted through online shall be printed and the scanned soft copy emailed to respective departments and also sent the hard copy directly to the Head of the concern Department (as per department wise given address and email id provided below) along with duly self-attested proof for the payment of application cost and copies of necessary certificates with documents (SSLC and HSC certificates, Community Certificate if claimed, Transfer certificate (TC), Statement of Marks, Provisional/Degree certificate, Aadhaar card, Proof for any concession claimed etc. duly self-attested) on or before (P.G , P.G Diploma, Diploma and Certificate Courses:) 07.07.2025.**

Address on the envelope shall be written as given below:-

For the courses offered in Chepauk Campus
The Head of the Department
Department of _____
University of Madras (Chepauk Campus)
Chepauk, Chennai – 600 005

For the courses offered in Guindy Campus
The Head of the Department
Department of _____
University of Madras (Guindy Campus)
Guindy, Chennai – 600 025

For the courses offered in Marina Campus
The Head of the Department
Department of _____
University of Madras (Marina Campus)
Chepauk, Chennai – 600 005

For the courses offered in Taramani Campus
The Head of the Department
Department of _____
University of Madras (Taramani Campus)
Taramani, Chennai – 600 113

For the courses offered in Chetpet Campus
The Head of the Department
Department of _____
University of Madras (Chetpet Campus)
Chetpet, Chennai – 600 031

For Foreign Students
The Director
International Centre of Madras University
(ICOM)
University of Madras
Chepauk, Chennai – 600 005

The details of Departments functioning in various campuses are given below at page Nos.17 & 18.

Email ids for the University Departments:-

Name of the Department	E-mail id	Phone Number
Adult and Continuing Education	unomdace@gmail.com	25399602
Analytical Chemistry	hod@analyticalchemistryunom.in	22202719
Anatomy	anatomytaramanicampus@gmail.com	24547024
Anna Centre for Public Affairs	annacentre1984@gmail.com	25399527
Anthropology	danthropology@gmail.com	25399529
Applied Geology	appgeodept.uom@gmail.com	22202728
Arabic, Persian and Urdu	unomapu1927@gmail.com	28449505
Ancient History & Archaeology	jsrajan2013@gmail.com	25399541
Biochemistry	biochemistry@unom.ac.in	22202736
Biotechnology	biotechnology.unom@gmail.com	22202745
CAS in Crystallography & Biophysics	cascb1952@gmail.com	22202776
CAS in Botany	botany@unom.ac.in	22202765
Christian Studies	xtianstudies@gmail.com	25399545
Commerce	commerceunom@gmail.com	25399486
Computer Science	computerscience@unom.ac.in dcsguindy@gmail.com	22202907
Counselling Psychology	unom.counsellingpsychology@gmail.com	25399879

Criminology	criminology.unom@gmail.com	25399537
Centre for Cyber Forensics and Information Security	ccfisadmissions@gmail.com	25399827
Defence & Strategic Studies	defencestudies.unom@gmail.com	25399532
Economics	economicsunom@gmail.com	25399534
Econometrics	hodeconometrics2020@gmail.com	25399508
Education	education@unom.ac.in	25399543
Energy	energy@unom.ac.in	22202781
English	unomenglishdepartment@gmail.com	25399507
French and other Foreign Languages	frenchdepartment.unom@yahoo.com	25399424
Genetics	genetics@unom.ac.in	24547067
Geography	geogoffice.unom@gmail.com	22202891
Geology	geologyunom@gmail.com	22202790
Hindi	hindi@unom.ac.in	28449513
Indian History	indianhistoryunom@gmail.com	25399479
Indian Music	musicdepartmentuom@gmail.com	25399477
Inorganic Chemistry	unominorgchemistry2022@gmail.com	22202796
JBAS Centre for Islamic Studies	hodialamicstudies@gmail.com	28449506
Jainology	jainology@unom.ac.in jainunom@gmail.com	25399524
Journalism and Communication	djcoffice@gmail.com	25399544
Kannada	tmselvee@yahoo.co.in	28449508
Legal Studies	dlsunom@gmail.com	25399528
Library and Information Science	dlsunom@gmail.com	25399478
Malayalam	hodmaldept04@gmail.com	28449516
Management Studies	hod.mudoms@gmail.com	25399531
Material Science	dmsunom@gmail.com	22202818
RIAS in Mathematics	riasm2010@gmail.com directorriasm@gmail.com	25333381
Medical Biochemistry	medicalbiochemistryibms@gmail.com	24547081
Microbiology	microbiology.ibms@gmail.com	24547100
National Centre for Nanoscience and Nanotechnology	nanoscienceunom@gmail.com	22202720
Network Systems & Information Technology	chitrasp2001@yahoo.com	22202901
Nuclear Physics	nuclearphysics@unom.ac.in	22202806
National Centre for Ultrafast Processes	ultrafast@unom.ac.in	24547019
Organic Chemistry	organicchemistryunom@gmail.com	22202815
Philosophy	philosophy@unom.ac.in	25399498
Physical Chemistry	Physicalchemistry082016@gmail.com	22202819
Physical Education & Sports	dr_veeramaha@yahoo.co.in	28360461
Physiology	physiology@unom.ac.in	24547161
Politics and Public Administration	departmentofpolitics@gmail.com	25399475
Polymer Science	polymer@unom.ac.in	22202823
Psychology	professortlavanya@gmail.com	25399506
Saivasiddhanta	saivasiddhanta2025@gmail.com	25399625
Sanskrit	sanskrit@unom.ac.in	28449523

Social Work	socialworkunom@gmail.com	25399616
Sociology	mahathamil@gmail.com deptsocialunom@gmail.com	25399533
Statistics	departmentofstatistics2015@gmail.com	25399538
Tamil Language	uomtlooffice@gmail.com	28449531
Tamil Literature	unomtamilit@gmail.com	28449534
Telugu	telugu@unom.ac.in	28449542
Theoretical Physics	theophysicsunom@gmail.com	22202830
Vaishnavism	thevaishnavism1984@gmail.com	25399526
Women Studies	womensstudiesunom@gmail.com	25399847
Zoology	unom.zoology@gmail.com	22202837

13. Duly self-attested scanned copies of the remaining mark statements if any (i.e. 6th semesters for 3 year course and 8th semesters for 4 year course) should be sent to the concern department by the respective email mentioned above and also by post (as it was done previously) **within 7 days** after the publication of the results of final semester for U.G examinations.
14. The candidates who have passed their qualifying examination from other Universities shall obtain the **Eligibility Certificate** from the University of Madras either by online or in person and submit the same to the Department at the time of admission to the course of study.
15. For any clarification with regard to the eligibility certificate candidates should contact only the University Information Centre (Enquiry Office) /ERC Section of the University of Madras
16. Admissions to PG. Degree Programmes for the academic year 2025-2026 are based on the marks obtained in the basic qualifying examination (100 percent). **The percentage of marks shall be calculated based on the marks obtained in both elective and core courses in the University of Madras examinations and only the marks of core courses for other Universities.** In certain PG Programmes where multiple streams of students are eligible, the basic qualifying examination (50 percent) and entrance examination (50 percent) will be taken into account. The details about conduct of entrance examination such as (platform, date and time) shall be published in the University web site at a later date and also intimated to the applicants through their email.
17. Number of seats limited to each Department offering the courses and selections are based on the **reservation policy** prescribed by the Govt. of Tamil Nadu.
18. Candidates from other states (except SC/ST) will be considered for selection under General Turn only.
19. Differently abled persons shall forward a self-attested copy of the certificate issued by the Department of Rehabilitation, Government of Tamil Nadu, in proof of evidence through concern department email id and also by post.
20. Candidates who have completed a Postgraduate Programme at any of the University Departments will be eligible to apply for another PG Programme provided,
 - a) The candidate has no arrears in the previous Postgraduate Programme.
 - b) The Candidate should not have violated the “University of Madras Students Conduct Rules”, and
 - c) The candidate should submit a recommendation letter from the Head of the Department where he/she had undergone the Postgraduate Programme.
21. University of Madras reserves the rights to not to conduct any of the Degree Programme if the circumstances so warrant without assigning any reasons.
22. If there is any dispute regarding admission to P.G./P.G. Diploma/Diploma/Certificate Programmes, the matter needs to be resolved only in the High Court of Madras, Chennai.
23. **The date for the entrance examination for admission to certain programmes offered in the University Departments for the Academic Year 2025-2026 will be published in the University website <http://www.unom.ac.in>. The students can download their hall-tickets from the university website by entering his/her Mobile No (10 digits) as user ID and Date of birth as password (for**

example dd/mm/yyyy). For any query regarding entrance examination should be addressed to the HOD's office of the respective Department. The entrance examination will be held Department-wise for the benefit of the students. The mode of entrance exam will also be intimated later by the respective departments.

24. The provisional admission list will be published in the concerned department notice board/intimated through e-mail/phone to the selected students. The first list of provisionally selected candidates shall pay the fees within 7 days from the date of publication. The payment shall be made through ONLINE ONLY by State Bank Collect [SB COLLECT] and the receipt shall be emailed and also posted to the concern Department. The second list of provisionally selected candidates will be published based on the vacancies available and the candidates shall pay the fees within 7 days from the date of publication.
25. The provisionally selected candidates shall visit the Department ONLY at the time of commencement of classes and the intimation in this regard will be given by the respective HOD's office. The provisionally admitted candidates should submit all the original certificates at HOD's office for verification before attending the classes. If any wrong information is found including the calculation of percentage of marks (as shown in item No. 16) during this verification, the candidate's admission will be treated as cancelled.

Note: Professional Courses: MBA - Regular & Self Supportive course (2 Years) & MCA (2 Years) – Admission through Single Window System by Department of Technical Education, Guindy, Chennai-25.
