

Taylor F. Stiger

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LinkedIn: [linkedin.com/in/taylorfstiger](https://www.linkedin.com/in/taylorfstiger) | Portfolio: taylorfstiger.github.io/Bootstrap-Portfolio
Github: <https://github.com/TaylorFStiger>*

Full Stack Web Developer with a background in Accounting, Hospitality Management and life-long dedication to learning. Team player with a can-do attitude ,experienced in HTML5, CSS3, Javascript, JQuery, Bootstrap, Firebase, and Node Js.

Skills

- **Web Development:** experienced in HTML5, CSS3, Javascript, JQuery, Bootstrap, Firebase, and Node Js.
- **Communication:** Excellent verbal and written communication skills proven through five plus years delivering excellent customer service
- **Computer Efficiency:** Trained in the following programs: QuickBooks Enterprise -Certified and 2 years of work experience, Atlas Human Resource Management Software, Fosse (Marriott Property Management Software), Transcendent (Marriott Maintenance Management Software), Microsoft Office Professional including EXCEL, WORD and POWERPOINT, Adobe Acrobat, Social Media advertising Platforms Including LinkedIn, Facebook, Instagram and twitter. Proficient in Microsoft and Apple iDevices
- **Certifications:** QuickBooks Software Certified, SERV Safe Alcohol, Texas Alcoholic Beverage Commission

Applications Built

- **MoodTube:**
 - A web application that uses facial recognition capabilities to determine a user's emotion from a photo or "selfie" and uses that emotion to deliver a playlist of YouTube videos that relate to that emotion.
 - Uses HTML, CSS, JavaScript, jQuery, Bootstrap along with Face ++ and YouTube for Developers API
 - <https://github.com/TaylorFStiger/moodtube>

Experience

Accounting Specialist –Driver Resource Company, LLC
Dallas, TX – (November 2016 to Present)

- Supervises day to day financial and accounting procedures for the DFW office and assists the operations department on the accounting aspect.
- Processes weekly employee payroll for up to 100 hourly and contract employees
- Pays and files weekly 941 payroll tax payments to the Internal Revenue Service.
- Coordinates with internal and external auditors to ensure the compliance of internal controls, policies and regulations
- Prepares and submits all business-related taxes to the Internal Revenue Service.
- Calculates, prepares and issues bills, invoices, account statements according to established procedures.
- Performs bookkeeping activities such as A/R, A/P and bank reconciliations.
- Prepares, examines and Analyzes accounting records, financial statements, or other financial reports to assess accuracy, completeness, and conformance to reporting and procedural standards

Guest Service Representative and Night Auditor –Marriott, International.
Courtyard- Dallas/Addison Quorum and Plano Legacy Park (December 2013 –Present)

- Recognized Marriott Spirit to Serve Awards – **Two-time recipient**
- Anticipated and addressed guests' service needs; processed all guest requests and relayed messages and thanked guests with genuine appreciation.

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- Developed and maintained positive working relationships with others; worked with team to reach common goals.
- Assumed interim Team Lead responsibilities during team lead's medical leave including scheduling and time card adjustments using ATLAS, granting Marriott Rewards Points using eBonus and Assisting with back office supply procurement

Operations Assistant –Quality Personnel Group

Dallas, TX – (June 2013-November 2013/June 2009-August 2009/June 2008-August 2008/June 2007-August 2007)

- Performed mandatory state and federal Department of Transportation compliance measures
- Completed filing and copying tasks, answered and directed calls
- Performed employment verifications on applicants Interviewed and assisted applicants

Events Management Intern –Main Street Rogers, Inc.

Rogers, AR (September 2012 –May 2013)

- Helped plan and coordinate promotions and events for the Downtown Rogers Historic District and its partners
- Attended planning committee and executive board meetings
- Aided in fundraising for the non-profit organization by soliciting event sponsorships
- Helped design, print and distribute promotional signage and advertisements
- Assisted in managing social media pages, created and scheduled postings for those pages, efforts increased pages' subscribers

Event Coordinator –Univ. of Ark: Office of Student Activities

Fayetteville, AR – (August 2011-May 2012)

- Planned event details for free student programming as part of a committee of four student coordinators
- Corresponded with other student leaders, co-sponsors, volunteers and vendors/suppliers for events
- Set-up, operated, successfully executed and cleaned up after events and activities

Cashier/Stocker –Party City

Plano, TX and Fayetteville, AR (June 2010 –February 2011)

- Operated a point of sale system, stocked party supplies, and assembled balloon bouquets
- Assisted customers with purchases and inquiries in person and on the telephone
- Aided in and cleaning store and closing procedures.

Education

Full Stack Web Developer Certification – Southern Methodist University:

*Full Stack Web Development Bootcamp
SMU – Dallas, TX
Graduation: May 2019*

Bachelor of Science –University of Arkansas:

*Bachelor of Science in Hospitality Management
University of Arkansas - Fayetteville, AR
Graduated: May 2013*