

Hi There, My name is Billie Seguin, Financial administrator of SELC Career College. You can reach out to me with financial related queries, services, and support that you may need. I may be connecting with you for financial reminders, that's because I would try my best effort to help you maintain a good financial standing with the college.

So aside from fulfilling your academic requirements, financial responsibility is also one of the mandatory requirements to successfully complete your program.

SELC college provides multiple options of payment structure to meet our student's financial needs. For those who have not made the full downpayment, and first installment, just a kind reminder that the deadline is on the first day of your class. It is very important to follow the amount and due dates specified in your invoices. A late payment fee of \$50 may apply to each past due payment. Furthermore, your student portal may also be restricted if you are behind on your payments.

For students who will be making payments in cash, the provincial government of BC, British Columbia has required all education institutions to develop restrictions in accepting large cash payments to avoid potential money laundering transactions. The yearly limit is no more than \$5,000 cash payment per student.

The next thing I want to talk about is the PTIB tuition refund policy, PTIB stands for Private Training Institutions Branch, they are the government regulatory body of all accredited private colleges in BC. They provide the calculations, and we have no other option but to follow. You can learn more about the tuition refund policy on your student contract.

And lastly, we will also be requiring you to provide us with your Social Insurance Number or SIN together with your current address at the end of the this year 2023 for us to issue your T2202 which will include your paid tuition less scholarship or any tuition discount. You can use this T2202 as a deduction to your income when you filed for your 2023 Canadian Tax Return. With this, you may receive a cash refund from the Canadian government. You can expect to be receive T2202 on or before February 29, 2024.

If you have more questions, feel free to contact me via email.