Todd N. Chase

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EDUCATION

Red Rocks Community College
5420 Miller St.
Arvada, CO 80002
General Education Requirements (1992-1994)

Colorado Institute of Art
1200 Lincoln St.
Denver, Colorado 80228
<u>Associate of Applied Science Degree</u>
Audio/Video Production, Engineering, Post Production
Music Industry Business (1994-1996)

ADMINISTRATIVE:

MS Word: I am fully familiar with utilizing word for document creation and editing. I've used some version of this software for the better part of 20 years.

LibreOffice Write : This is the open source version of MS Word. It works pretty much the same way without all the bells and whistles of the Microsoft version. Because of this, it has a significantly lower resource footprint. .odt files convert directly to .dox files in Windows.

MS Excel : I am well versed in utilizing spreadsheets. I am also familiar with implementing formulas and macros, formatting, various sorting methods, and sheet creation.

LibreOffice Calc : This is the open source version of Excel. It works the same way as Excel, except that its free.

Outlook: I have used Outlook in the past, and am familiar with its operation.

Google Docs: My wife uses this product for most of her work. I have become pretty familiar with its' operation as result. I do not really use it for my own work, but I know it because of hers.

Linux Ubuntu OS: While I am fully familiar with operating in a Windows environment, I prefer Linux. I am fully knowledgeable of the Command Line Interface and BASH operations.

INTERNET:

Google Chrome: This is the browser that I use for pretty much everything. Searches, development, debugging, and really anything else. I am more familiar with Google Dev Tools than some of the other dev tools in other browsers.

FireFox: I am familiar with this browser, but I do not use it much.

Microsoft Edge: I do not know anything about this browser. I don't use it. I don't have it installed.

COMPUTER SKILLS:

HTML : I have worked on several web sites for friends and family. This language is also used for the dispatching application I worked on for K and R Software.

CSS : I have worked on websites for friends and family using CSS. One was a birthday announcement site for a friend. Another one was for a memorial service for a relative that recently passed.

JavaScript : I have used javascript for every web page I have ever done. I have also used it to build several games and a solar system simulation. I have used JS with Node.js for a site that tracks the position of the ISS. I have also worked a dispatching app with K-and-R Software that uses JS extensively.

Java : I have 2 years experience with Java. I built a flocking simulation and a maze generator and a few games. I have not used Java for any kind of web development.

C++ : I completed a 3 month course in this language. I have built a banking application with it.

GitHub : I am proficient with all of the basic functions of GitHub.

WORK EXPERIENCE:

Ingramm Micro (September 2022 - Mar 1, 2023)

Photography Repair Technician.
Responsible for the assessment and repair of returned photographic equipment. This includes DSLR cameras, video cameras, lighting equipment, and related equipment.

DoorDash Delivery (August 2021 - September 2022)

Deliver food in my car. I've been doing this to pay the bills while I still work on my computer skills.

K and R Software (May 2020 – July 2021)

This was more of a paid internship than a job. I did some code refactoring (Ruby) and wrote documentation for training new developers. I also worked on a comprehensive coding dictionary for new devs to reference while on the job.

Technical Case Supervisor (2017-2020)
Religious Non-Profit

Responsible for all Technical delivery and quality.
Responsible for the operations of all Administrative personal
in accordance with Church Policy.
This includes project preparation and execution, data tabulation, statistical
presentation, and personnel coordination.

Cengage Learning (Nov. 2016-Mar 2017) Temp Assignment.
Database Maintenance

Responsible for locating and updating client profiles within the Magellan database utilizing
internet search to locate, cross reference, and verify contact and class information.

Aristech Industries (April 2016 - November 2016) Temp Assignment

Responsible for product preparation and assembly of marketing materials.

Religious Non-Profit (2002-2016)
Technical Case Supervisor

Responsible for all Technical delivery and quality.
Responsible for the operations of all Administrative personal in accordance with Church
Policy.
This includes project preparation and execution, data tabulation, statistical presentation,
and personnel coordination.

Flight Center at Boeing Field (2000-2002)
Line Operations

Responsible for the staging and maintenance of light aircraft to Business Class jets,
including positioning and flight preparations, and ground operations coordination.