Name

LinkedIn URL (check it works)
GitHub URL (check it works)
Personal Website URL (optional)
Mobile number:
E-mail address:

_____
_____

Profile

A powerful positioning statement which describes you as a Software Developer/Data Analyst. Think about the problems you want to solve, why coding and technical problem solving inspires you, why you want to continuously learn in technology and the impact you want to make with your new skills.

Should be an executive summary, or conclusion highlighting the key skills, experience on your CV. Make sure it covers these questions.

1. Who you are? (junior software dev, include qualifications)
2. Summary of your experience (over 5 years experience in finance…..etc)
3. Key skills - your unique selling point, think what are your top 3 skills?
4. Mention why you are interested in tech, make sure it comes across as passionate about the industry.

Gives immediate focus, engages the reader and encourages them to see how you would fit the role and their organisation.

Include words that best describe you - e.g. ambitious, confident, enthusiastic, delivery focussed, collaborative, self-motivated, initiative, driven, analytical, problem solver, detail focussed, adaptable, diligent, organised, hardworking, written communicator, verbal communicator, responsible, quick learner, keen to learn and improve skills, accurate, dedicated, reliable, dependable, customer/user focused, energetic, flexible, resourceful, innovative, creative, dedicated. -

_____
_____

Technical Education

CodeClan   **Start Month & Year to End Month**
& Year
Professional Software Development Course   **Software Development Student**

A short introductory paragraph outlining the course.
Example: A 16 week intensive SQA accredited course which teaches the fundamentals of software development using Agile best practices, TDD and OOP. Over 800 hours of instructor-led and personal programming time, pair programming and practical software development projects.

- List programming languages & frameworks you are exposed to on your course

Software Development Projects (section all to itself - the more detail the better! This is technical real estate and CV gold!)

This is where you showcase your technical ability and experience - this is the practical application of everything you are learning while at CodeClan

- Describe projects – the name, why, how and who (who for), duration of the build and was it a group or solo project? This is great interview material as well!

  - what's the purpose, what was the MVP, who are the intended users or what does the app allow users to do?
  - describe the technologies used for the project; employers are interested in how you've built it, what the design concepts and functionalities are; this shows your planning, team work, learning and understanding of what you are trying to create, be it alone or in a group

- **Include github link for each project and check that they work**

_____

Employment History

Most recent employer first. Please make sure all the dates on your CV tie up. Explain any gaps more than 1 year.

Employer Name   **Start Month & Year to End Month & Year**

Job Title

A short introductory paragraph outlining your role (2-3 lines)

Responsibilities
- Use bullet points and direct, concise language
- List day to day duties/responsibilities

Achievements
- Use bullet points.
- Achievements can be improvements, innovations, new processes, benefits to the organisation, any personal achievements or awards.

If you have lots of similar roles, combine them. This will save room. Not sure what language to use on your CV for your skills? Try a reverse job spec (search for your last role on prospects, or find a recent job spec) and use the same language in your bullet points. Keep it SKILLS BASED. They don't need to know the details, leave this for the interview.

_____

_____

Education & Qualifications

Most recent first

Establishment:
Qualifications:
Dates:

_____

_____

Interests / Technical Interests

This is an opportunity to let prospective employers know about your personal interests (what you spend your time doing outside work).

Do you like to learn new technologies? Are you a member of any groups or teams? Have you attended any technical meetups e.g. Javascript/UX/Swift?

Do you do any voluntary work? If you are involved in anything technology related (outside work/study), it is worth mentioning here. Mention any related achievements.

Showcase your personality here - try 3 things about yourself. Keep this section unique, *think what would you say to impress on a first date*