

# SCRUM MEETING WEEK 6 - RISCORD

## Sprint planning checklist

Preparation	Meeting	Follow up
Completed the tasks for Week 5, such as creating the DFDs for level 0 and 1, UML diagram with multiplicities, as well as most of milestone 2.	Worked on completing the following 6 issues in the previous week: 1. DFD Level 0, 2. DFD Level 1, 3. Milestone 2, 4. UML class diagram, 5. Deciding upon tech stacks to use, setting up testing strategy, CI, 6. Setting up GitHub actions.	We will be working on making modifications to the Milestone 2 document, discussing and working with our TA to determine acceptance criteria for our user stories and building them into our milestone document as well as into our repository's README, and onto the individual GitHub issues themselves for the user stories. We also will verify our CI/CD setup is correct, and checking for any updates to our UML, and DFD diagrams.

## Sprint team members

Name	Role
Chinmay Arvind	Developer
Anitej Isaac Sharma	Developer
Jackson Wilson	Developer
Ronak Jain	Developer
Soumil Chhabra	Developer

## Sprint planning meeting items

### Previous sprint summary

Sprint theme	Milestone 2
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<b>Issues completed</b>	6 issues were completed in the past week: 1. DFD Level 0, 2. DFD Level 1, 3. Milestone 2, 4. UML class diagram, 5. Deciding upon tech stacks to use, setting up testing strategy, CI, 6. Setting up GitHub actions
<b>Issues left</b>	20
<b>Team Capacity</b>	100%
<b>Summary</b>	Collaborated effectively to ensure the timely completion of the above stated 6 issues, while keeping an eye on the future by planning out what kind of technologies we can use for implementing the project and looking into the 3rd milestone.

### Details Current sprint

<b>Start date</b>	2/1/2024
<b>End date</b>	2/15/2024
<b>Sprint theme</b>	Finishing up M2: Project Description and Requirements
<b>Team capacity</b>	100% (40 hours in total i.e. 8 hours/member, for week 6)
<b>Issues capacity</b>	6 issues: 1. Working on getting the acceptance criteria established for the user stories in the backlog, ReadME file and the Milestone 2 document, 2. Adding changes to the Milestone 2 document, 3. Verifying GitHub actions setup, 4. Adding updates to the UML, and DFDs for Levels 0 and 1, 5. Basic Frontend prototype, 6. Basic DB integration with our application
<b>Individual capacity</b>	Chinmay - 8 hours Jackson - 8 hours Anitej - 8 hours Soumil - 8 hours Ronak - 8 hours
<b>Potential risks</b>	Assignment due dates happening this week could be a potential risk along with the midterms for this week, since most of the team members have a lot of assignments due and midterms during this week.
<b>Mitigations</b>	We have planned ahead to ensure that our assignment due dates do not interfere with each member spending 8 hours

	on the project for this week to ensure the timely completion of our tasks for the week, and as for the midterms for our team members, they have planned individually ahead by completing their tasks earlier in the week to finish their 8 hours per week commitment to this project.
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