

PROJECT CHARTER	
<b>Project Name</b>	Safety Toolbox
<b>Date Produced</b>	October 19, 2023 - [Updated November 6, 2023]
<b>Project Goals</b>	The main thing the project will achieve is a way for industrial companies in Saskatchewan to manage their safety-related documentation. It supports the goals of the organization by allowing them to manage their safety documentation digitally instead of relying on keeping track of hard copies of these documents.
<b>Project Objectives</b>	<b>MVP1</b> - An interface to manage current and historical certification/training records  <b>MVP2</b> - An interface to keep track of Toolbox Talk attendance - An interface to browse possible Toolbox Talks
<b>Project Budget</b>	Free or as low cost as possible (less than \$100)
<b>Project Sponsor</b>	Dr. Tim Maciag - ENSE 400/477 Facilitator
<b>Project Manager</b>	Mikayla Peterson - Project Manager
Additional Key Project Stakeholders	
George Galloway - Operations Superintendent [Ralph McKay] Martin Peterson - Controller [Ralph McKay] Craig Gelowitz - Project Mentor	
Overall Project Milestones	Dates
* <i>These dates only cover the first semester of work</i>	
Project Proposal	September 25, 2023
Most of MVP1 (Bazar Day)	November 20, 2023
MVP1	Mid-Late December (i.e the 20th)
Overall Project Risks	
<p><b>Could go Over Budget:</b> This likely isn't possible since we should be able to find free-to-use components to suit our purposes.</p> <p><b>Customer Fall Out:</b> There is a risk of us having a fallout with our customer. As such, we should have a contingency plan in the event this happens.</p> <p><b>Language/Framework Limitations:</b> There is a risk of our chosen technology not being able to</p>	

do what we want it to, even with plugins added onto it. We need to be prepared to rethink certain parts of our application in the event this happens.