

Agenda of the seventh formal meeting

27.11.2018 14:15-14:45 SEB 438

1: Opening of the meeting.

2: Apologies from absent members.

3: Recap of the last meeting's important topics

3.1: The details of the survey;

3.2: Inappropriate design of prototypes;

3.3: Database questions;

3.4: Functionalities only for manager;

3.5: Some extra functionalities used to improve the convenience;

4: Progress since last meeting

4.1: Revised the survey and submitted it to supervisor;

4.2: Outline, distribution of tasks and draft of the interim report;

5: Questions about

5.1: Survey approval;

5.2: Interim report questions;

6: Feedback and improvement of present progress

7: Discussion about next week's action points

8: Any other questions.

9: Next meeting details.