**Agenda of the second formal meeting**

23.10.2018 15:15-15:45 SEB 438

1: Opening of the meeting.

2: Apologies from absent members.

3: Recap of the last meeting’s important topics

3.1: The change of the wall is out of scope.

3.2: The WeChat interface is not the only choice, others are also available.

3.3: The brief flow of this application’s functionalities (compare with the use cases).

3.4: 3D modelling and voice instructions can currently be set to the lowest priority.

4: Problems we have

4.1: Website setup problem.

4.2: Wall problem (is it an application which can deal with any different walls or just concerns the UNNC campus’ boulder walls? If so, which wall should we take into consideration: first floor one, second floor one or both?)

4.3: Do we need to update our wall in the software (rank them to give advice for sports managers)?

5: Review of the progress since last meeting

5.1: The use case (shown in paper or doc).

5.2: The website.

6: Feedback and improvement of present progress

7: Discussion about next week’s action points

7.1: Related resource research

8: Summary of the decisions we made and who is responsible.

9: Any other questions.

10: Next meeting details.

11: Closing of the meeting.