# Sub-Group Business

Team overview

#### Purpose:

Our team needs to be run as a business. We have incomes and expenditures. We need to have a long, medium, and short term plan. Amortize and maintain equipment.

Ensuring that our team has all the materials it needs to be successful.

**Safety** is JOB 1. We have to work in a safe environment and safely with our tools and equipment. Designing and propagating best practices is a MUST.

#### **Primary Tasks:**

- Team Business plan
- General finances
- Purchasing
  - Equipment
  - Consumables
- COW (BOM)
- Safety
- Inventory

#### Secondary Tasks:

- Storage systems
- Tool/machine maintenance
- Yearly exit survey
- End of year picnic planning

Knowledge:

No pre-knowledge is needed.

- Understanding these items will help
  - Calculation
  - Business
  - Money
  - Technical Writing
  - Spreadsheets
  - Safety protocols
  - First aid

Examples:

### Sample project

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### Seasonal Timeline

