Introduction to Digital Literacy
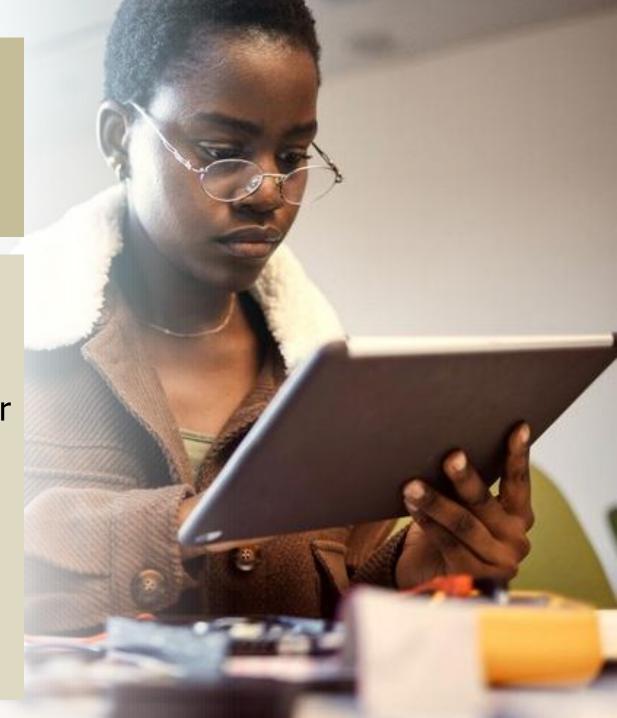
Empowering Grade 12 Learners for the Digital Age

What is Digital Literacy?

- Digital literacy is the ability to use digital tools and technologies to find, evaluate, create, and communicate information.

Why is Digital Literacy Important?

- Helps in learning and research

- Prepares you for future careers

- Keeps you safe online

- Helps you communicate and collaborate

Key Digital Literacy Skills

- Using devices (phones, computers, tablets)
- Navigating the internet
- Creating documents and presentations
- Online safety and privacy
- Critical thinking about online content

Digital Tools You Should Know

Google Docs / Microsoft Word

Email (Gmail, Outlook)

Search Engines (Google, Bing)

Social Media (used responsibly)

Learning platforms (Google Classroom, Moodle)

Staying Safe Online

Share	Never share personal info
Use	Use strong passwords
Avoid	Avoid suspicious links
Respect	Respect others online (digital citizenship)

Challenges and Opportunities

Challenges:

ACCESS TO DEVICES AND INTERNET

MISINFORMATION ONLINE

Opportunities:

- Learning new skills
- Connecting with people globally

Summary

- Digital literacy is more than knowing how to use a phone—it's about being smart, safe, and skilled in the digital world.

Questions & Discussion

ANY QUESTIONS?

WHAT DIGITAL TOOLS DO YOU ALREADY USE IN YOUR DAILY LIFE?