

ADEOLA ABILAWON

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CAREER OBJECTIVE

A University of Lagos best graduate in Political Science (2019), seeking to join your company to leverage on my expertise in teamwork, leadership and communication skills, data collection, delivering accurate results and meeting deadlines.

EDUCATION

University of Lagos

Nov 2019

Lagos, Nigeria

B.Sc. (Political Science) with Second Class Honours (Upper Division)

4.43 Cumulative Grade Point Average

Relevant Coursework

- Research Methodology
- Political Data Analysis
- Social Statistics
- International Organisation
- International Law

SKILLS & ABILITIES

- Microsoft Office Suite
- Communication and Interpersonal Skills
- Analytical and Problem-solving skills
- Data entry and analysis

AWARDS AND HONOURS

- Best Graduating Student (2019), Department of Political Science, University of Lagos.
- University of Lagos Scholars Award (2017)

EXTRACURRICULAR ACTIVITIES

- Nigerian Red Cross Society (2009-2020)
- She Innovators Foundation (2019-2020)
- International Organization for World Observances (2019-2020)
- Treasurer of the National Association of Political Science Students (2017)

WORK EXPERIENCE

Research Assistant, Centre for African Studies,
University of Edinburgh sponsored research

June –July 2020

- Travelled to field sites to collect and record data and/or samples as appropriate to the specific objectives of the study
- Performed face-to-face interview of subjects
- Maintained accurate record of interviews, safeguarding the confidentiality of subjects as necessary
- Conducted and record face-to-face and/or telephone interviews with subjects, in accordance with predetermined interview protocol, data collection procedures and documentation standards.

Research Assistant, Institute of African and Diaspora Studies

March 2020 – till date

University of Lagos
Responsibilities

- Travelled to field sites to collect and record data and/or samples as appropriate to the specific objectives of the study
- Performed face-to-face interview of subjects
- Maintained accurate record of interviews, safeguarding the confidentiality of subjects as necessary
- Conducted and record telephone interviews with subjects, in accordance with predetermined interview protocol, data collection procedures and documentation standards.

Volunteer, ShelInnovators Foundation

April 2019 – till date

Lagos, Nigeria
Responsibilities

- Initiating and setting goals according to the strategic objectives of the organization
- Sourcing for grants and sponsorship for the organization
- Drafting grant proposals and applying for grants on behalf of the organization
- Performing administrative functions such as proofreading, slide and document editing and preparing documents for presentation.

REFERENCES

Dr Isiaka A. Adams

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