

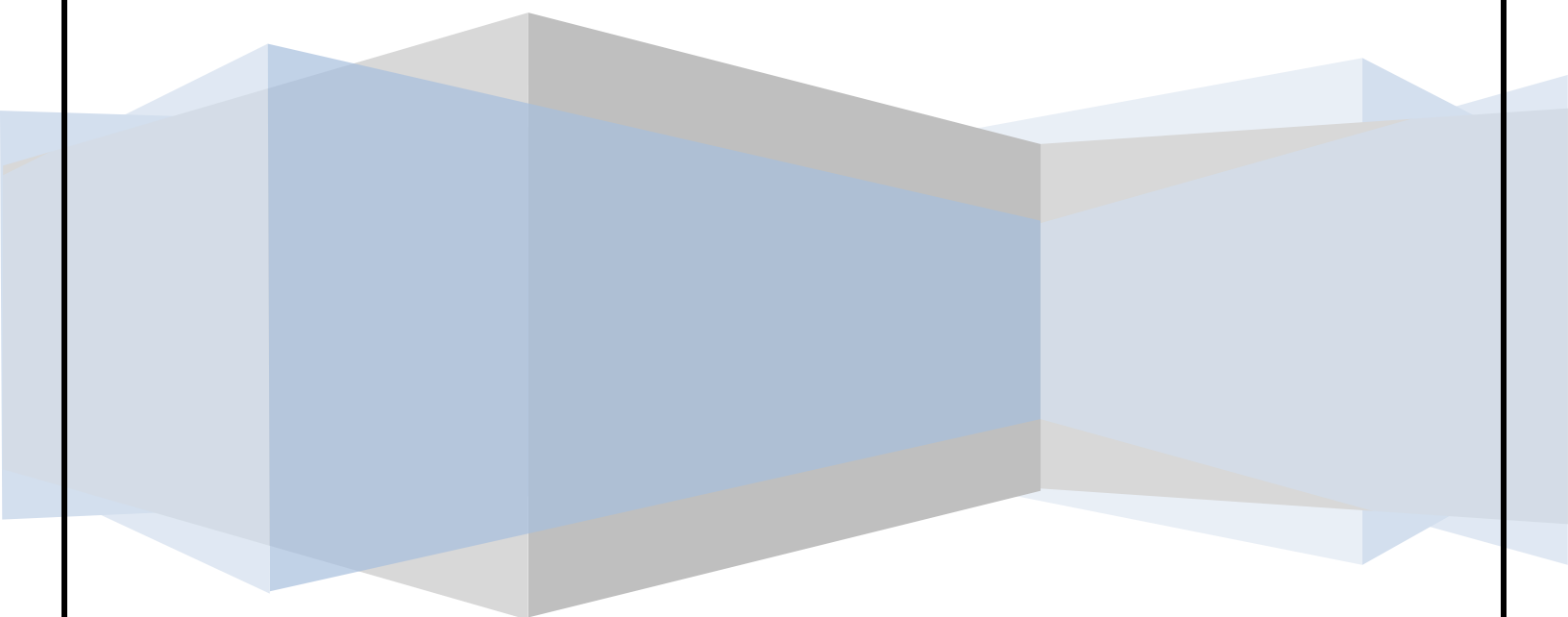


**TechNical SaaNd**  
**Building skills**

## **English Typing Series**

**Top Row letters**

**TechNical SaaNd**



# Keyboarding/ Typing

## Top row finger position

### 1. Left Hand Fingers:

- a. Q → Little Finger
- b. W → Ring Finger
- c. E → Middle Finger
- d. R & T → Index Finger

### 2. Right Hand Fingers

- a. P → Little Finger
- b. O → Ring Finger
- c. I → Middle Finger
- d. U & Y → Index Finger

### Note:

After pressing key of top row, finger should be return to the respective character of home row again. It is very important.

## English Typing Series Top Row letters

Note:

1. Our fingers will always remain on home row. Our finger will enter/type the key on any row either Top Row or bottom row and will come back at Home Row.

Home row keys provide reference point for every other key.

2. While typing these letters keep speaking also.
3. While Typing eyes should be on screen, not on keyboard keys.
4. No mistakes, Slower is Faster. Focus on accuracy rather than speed.
5. Practice for 1-2 hours morning and 1-2 hours evening. 10-12 set of words.

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## English Typing Series Top Row letters

### Top row letters practice

Type below sequence:

QWERT POIUY QWERT POIUY .....

