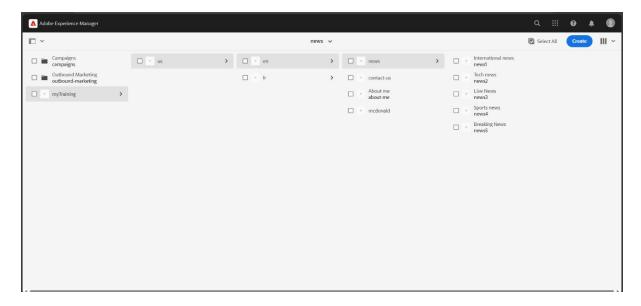
Date: 24/03/2025

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1. Create 5 News Article Pages

- 1. Access the CMS Dashboard: Log into the content management system (CMS) and navigate to the "Pages" section.
- 2. Create a New Page: Click on "Create New Page" and select the "News Article" template.
- 3. Enter Article Details:
 - o Add a title that reflects the article's content.
 - o Write a body with relevant information and formatting.
 - Upload and insert images to enhance readability.
 - o Add tags and metadata for better searchability.
- 4. Apply Formatting & Styling:
 - o Use headers, bullet points, and paragraphs for structured content.
 - Embed videos or links if necessary.
- 5. Preview & Optimize:
 - o Check for grammar and spelling mistakes.
 - o Ensure the page is mobile-responsive.
- 6. Publish the Article: Save and publish the article.
- 7. Repeat the Process: Follow the same steps to create five unique articles.



2. Use News Component

- 1. Navigate to the CMS Editor: Open the editor for a newly created or existing News Article Page.
- 2. Locate the News Component: Find the "News Component" in the component panel.
- 3. Drag & Drop: Place the News Component in the desired section of the page.
- 4. Configure the Component:
 - o Set the number of articles to display.
 - o Choose layout options (grid, list, or carousel view).
 - o Define sorting (latest, most popular, or custom order).
- 5. Enable Dynamic Content Fetching (if required): Connect to an API or database to fetch news dynamically.
- 6. Save & Publish Changes: Ensure the component appears correctly on the published page.



3. Create Header Experience Fragment

Steps:

- 1. Navigate to Experience Fragments: Go to the "Experience Fragments" section in the CMS.
- 2. Create a New Fragment: Click "Create New Fragment" and select the "Header Template."
- 3. Add Header Elements:
 - o Logo: Insert and align the company logo.
 - o Navigation Menu: Add links to main sections (Home, News, Contact, etc.).
 - Search Bar: Enable a search feature if applicable.
 - o User Profile/Login: Include login or signup options if required.
- 4. Customize Styling: Adjust fonts, colors, and spacing to match the brand identity.
- 5. Save & Publish the Header Fragment.
- 6. Apply to Relevant Pages: Reference the Header Fragment in templates or master pages.

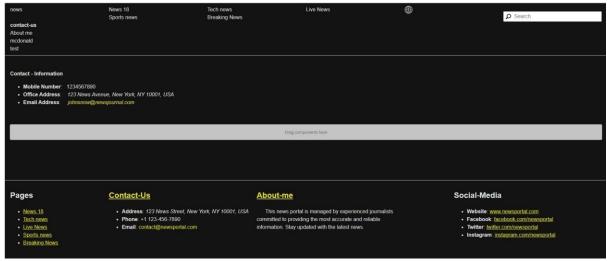


4. Create Footer Experience Fragment

Steps:

1. Go to Experience Fragments: Navigate to "Experience Fragments" in the CMS.

- 2. Create a New Fragment: Click "Create New Fragment" and choose the "Footer Template."
- 3. Add Footer Elements:
 - o Company Information: Name, address, and contact details.
 - Ouick Links: Shortcuts to important pages (Privacy Policy, About Us, etc.).
 - o Social Media Links: Icons with external links to social media platforms.
 - Copyright Notice: Add a statement to indicate ownership.
- 4. Style the Footer: Apply consistent styling with the header.
- 5. Save & Publish the Footer Fragment.
- 6. Apply to Relevant Pages: Ensure the footer appears across the website.



5. Create Custom Service

- 1. Open Development Environment: Use an Integrated Development Environment (IDE) such as Visual Studio Code or IntelliJ.
- 2. Create a New Service Class:
 - o Define a new service in the backend framework (Java, Node.js, Python, etc.).
 - o Name it appropriately (e.g., NewsService).
- 3. Implement Business Logic:
 - Fetch data from a database or API.
 - o Process and return results based on requirements.
 - Handle errors and logging.
- 4. Test the Service:

- o Write and execute unit tests.
- o Debug and fix any issues found.
- 5. Deploy to the Server:
 - o Integrate with the application.
 - Push to the production server after testing.

6. Create Custom Configuration

- 1. Access Configuration Files: Navigate to the configuration directory in the CMS or backend framework.
- 2. Create a New Configuration Entry:
 - o Define the required settings.
 - o Use environment-specific variables where necessary.
- 3. Apply Configurations to Components: Ensure new settings are properly referenced in the application.
- 4. Validate & Test Configurations:
 - Check for syntax errors.
 - o Perform tests to ensure functionality.
- 5. Save & Deploy Changes: Commit changes and update the live environment.