

Aug 2016

Data & Research Lead £30-35k

Full time, Remote with 1-2 days London/West Midlands

12 months fixed term with possibility to extend

We're looking for a self-directed individual who's passionate about digitally transforming the charitable sector to lead our research about charitable funding.

You'll be instrumental in driving social sector change by producing data and research that directly informs the decisions of thousands of charitable organisations. And your work will help shape our organisational strategy and the technology we build. This role is ideal for someone looking to move into a leadership role.

The role

What you'll achieve

- Create a high quality data store for charitable organisations by enriching and analysing thousands of records of charitable funding data.
- Help develop tools and technology to make it easier to work with and access information about charitable funding.
- Double the number of charitable funders whose data we research and analyse.
- Work with and educate charitable funders on how to make the most of their data.
- Create reports and visualisations for charitable organisations and their funders.
- Conduct user research and interviews with charitable organisations and their funders.
- Build and manage a team of volunteers.

How you'll grow

- You will hone your expertise in project management and data mining, shaping and expanding your portfolios of projects.
- You will become an early pioneer in introducing analytic techniques common in the for-profit sector to the charitable sector.
- You will develop key internal and external team relationships, strengthening your communication skills.

What we value

- **Motivation:** a passion for using technology to create social impact.
- **Creativity:** a resourceful and resilient problem solver that always delivers.
- **Freedom:** the ability to set your own direction, and efficiently manage your time.
- **Learning:** we're hiring you for your ability to learn quickly not because we think you already know it all.

What you do well

Essential

- Interested in making charitable funding more efficient and effective.
- Exceptional qualitative and quantitative research skills with demonstrated experience organising and analysing data.

- Excellent interpersonal skills and the ability to build productive working relationships.
- Self-confidence and ability to work both independently and collaboratively.
- Knowledge of how to display data in easy-to-understand ways.

Desirable

- You've been client-facing previously and know how to manage several stakeholders.
- Experience of funding in the charitable sector.
- Experience of data mining and working with open data.
- Experience querying and manipulating databases and data structures i.e. SQL, etc.
- Experience conducting statistical analysis with a programming language i.e. Python, R, etc.
- Experience with data visualisation tools and technologies i.e. Tableau, D3, etc.
- Experience producing well documented results and reports.

About Beehive

Beehive is a family of tools and technology that uses open data to help charitable organisations save time, and make better funding decisions. The beta (www.beehivegiving.org) has helped over 7,000 charitable organisations, and uses data from 30 charitable funders. As *Data & Research Lead* you will play a pivotal role in helping us double our reach over the next two years. Beehive is incubated by tech for good charity CAST (www.wearecast.org.uk).

How to apply

The *Data & Research Lead* is a full-time position primarily based from home, with 1-2 days either in London or the West Midlands, UK. The initial contract is for 12 months with the possibility of extension. The role will start in January 2017 or earlier if agreeable.

To apply please send your CV and cover letter to suraj@beehivegiving.org, with the subject line: *Data & Research Lead*, by **9am, 31st October 2016**. Your cover letter should not exceed two pages in length and where possible address each of the essential and desirable skills listed above.