

Techies Collab and Upskill

Cohort Terms and Conditions

Introduction

Welcome to the Techies Collab and Upskill on Live Projects! Our mission is to provide a hands-on, engaging, and impactful experience that equips techies with the essential skills and practical knowledge sought by employers today. Over the next few months, participants will collaborate in teams to develop live projects, enhancing both technical expertise and professional network, making them job-ready for the competitive market.

1. Purpose

The purpose of this cohort program is to provide participants with hands-on experience in their field of study, enhancing their professional skills and preparing them for future employment.

2. Duration

The cohort will commence on 7th April 2025 and will end on 7th July, 2025 unless otherwise agreed upon by both parties.

3. Team Position

- **Duties and Responsibilities:** Participants are expected to perform the tasks assigned to them by their supervisors, which may include but are not limited to:
 - Performing assigned duties
 - Manage/Coordinate teammates
 - Preparing reports, documents
 - Assigning Tasks
 - Leading meetings and work sessions
 - Other duties as required

4. Supervision

Participants will be supervised by the assigned team supervisors who will provide guidance, feedback, and support throughout the internship period.

5. Compensation

This cohort is unpaid.

6. Work Schedule

Participants are expected to work collaboratively across disciplines, throughout the program from start to finish for the entire duration of the program to ensure adequate participation. Any changes to the schedule must be approved by the supervisor.

7. Code of Conduct

Participants are required to:

- Maintain a professional demeanor at all times
- Respect confidentiality and privacy policies
- Follow all company policies and procedures
- Attend and participate in all Team and General meetings
- Be punctual and reliable
- Participate in Assessment and Evaluation exercises.

8. Attendance and Leave

- **Attendance:** Regular attendance is mandatory. Participants must inform their supervisor in advance if they are unable to attend a meeting or perform tasks within the defined time.
- **Leave:** A participant is entitled to take a leave during the program provided it is approved by the supervisor.
- **Assessments and Evaluation:** Participants will be required at intervals to participate in activities for assessment purposes. This will involve but not limited to Regular social media posts about lessons learned and activities carried out in the programme
- **Penalty:** Participants will be disqualified and replaced for lack of active participation and involvement throughout the program

9. Confidentiality

Participants must maintain the confidentiality of all proprietary information and not disclose any confidential information to third parties during or after the cohort.

10. Termination

The cohort may be terminated by either party at any time, with or without cause, by providing written notice to the other party.

11. Evaluation

Participants will receive regular feedback on their performance and a final evaluation at the end of the Program.

12. Certification

Upon successful completion of the cohort, participants will receive a certificate of completion.

By signing your name below, you acknowledge that you have read, understood, and agree to abide by the terms and conditions of this internship program.

Name:

Role:

Date:
