## Catja Moskal, Hon. B.Sc.

Toronto, ON • 416.516.7267 • catjamoskal@outlook.com • catja.ca

# Web Developer

Website, Landing Pages and Email Development, Design & Management / User Training & Support / Software Implementation / Content Management Systems (CMS) Administration / Troubleshooting & Issue Resolution

### Highlights of Skills & Qualifications

- Technically-sophisticated and creatively inclined professional with progressive experience and success in website development, CMS management, software implementation, training and technical support
- Skilled in using HTML, CSS, JavaScript, JQuery, Content Management Systems (CMS), Email Management Systems (EMS) to develop responsive webpages and email campaigns
- Proficient in digital asset management and digital content editing to update, manage and quality check websites
- Superior time management, organizational, and analytical skills with proven project management skills; able to navigate and quickly master new web development and management programs, software and tools

### **Technology Stack**

Web Development: Content Management Systems: Junior Programming: Database / DMS Management: Digital Marketing: HTML5, CSS3, jQuery, JavaScript, Bootstrap, AODA / WCAG requirements, SEO WordPress, dotCMS, Joomla, BigCommerce, Ektron (Episerver), Sitecore C#, ASP.NET, working knowledge of PHP for WordPress theme customization SQL, Oracle, MS Access, MS Visio, MS Excel, Xerox Docushare, MS SharePoint Adobe Photoshop, MailChimp, Constant Contact, Survey Monkey, Google Analytics

#### Professional Experience

Digital Content Editor / Web Developer
Greater Toronto Airport Authority, Mississauga, ON

2018 - Present

- Develop, update and manage web pages for both intranet portal and internet website, using best practices for WCAG requirements and SEO and troubleshooting technical issues.
- Create, upload and edit digital assets for both intranet portal and internet website, optimizing for search and speed.
- Compile and analyze analytics reports and charts to improve website performance.
- Consistently meet or exceed deadlines for incoming tickets.

Software Website / Digital Content Management: Ektron CMS | SiteCore CMS | HTML | CSS | JavaScript | SharePoint Digital Marketing: Google Analytics | Survey Monkey | Adobe Photoshop

Web Developer (contract)
Canadian Memorial Chiropractic College, Toronto, ON

2017

- Strategized to develop company website from concept to 100% completion and launch.
- Generated, edited and updated content, styling, pages and templates for the website CMS, modifying to suit needs.
- Programmed HTML, CSS, Bootstrap, JavaScript, jQuery files and widgets and uploaded APIs to deploy accurate and functioning content (interactive media) and web pages, while troubleshooting technical issues.

Software dotCMS | HTML | CSS | Bootstrap | VTL – velocity templating language | JavaScript | jQuery

Software Implementation Systems Administrator (contract) Canadian Memorial Chiropractic College, Toronto, ON 2016 - 2017

- Spearheaded end-to-end software implementation of DMS across 14 separate departments.
- Lead user training to support system utilization and administered technical support; trained and on-boarded 100% of Library staff, achieving timeline target.
- Initiated technical support for company-wide assistance with DMS software set-up, program use and compliance; generated and implemented education and training modules of DMS for all staff.
- Compiled, managed and deployed updates and functions of the front (user) and back (client) end of the DMS.

Software DMS: Xerox DocuShare Document Management System

Web and Digital Specialist (contract)
Waterfront Regeneration Trust, Toronto, ON

2015 - 2016

- Created and programmed 2 websites and 100% of digital newsletters and emails; quality checked integrity ensuring accuracy, performance, and accessibility.
- Maintained and optimized main website; Rendered ongoing web support, updating site, and troubleshooting.
- Developed and expanded digital mapping for over 600 km of trail

<u>Software</u> Website / Digital Content Management: Joomla CMS | Weebly | HTML | CSS | JavaScript Digital Marketing: Constant Contact EMS | Google Analytics | Google AdWords | Google Maps API

Online Digital Administrator Hipstreet, Markham, ON

2015

- Managed website, consistently uploading and publishing digital content, updating links and social media sites.
- Maximized website performance using metrics to quality check, gather insights and implement best practices.
- Produced and developed responsive email campaigns, including design, coding, graphics and split tests.
- Successfully on-boarded e-commerce clients and product skews to website ensuring accurate and timely data.

Software Website / Digital Content Management: WordPress Blog | BigCommerce CMS | HTML | CSS Digital Marketing: MailChimp EMS | Adobe Photoshop | Sprout Social | Buffer | Bitly

Additional experience as Coding Instructor for Hatch Canada – Software used: P5.js, Processing, JavaScript

### **Education & Professional Development**

Honours Bachelor of Science, University of Toronto

#### **Technical Certifications**

Digital Marketing Management Certificate, University of Toronto Project Management Certificate, University of Toronto

#### **Professional Development**

Commercial Web Application Development, George Brown College (TBC)
Web Applications Development Programming, Centennial College (TBC)
Advanced Web Art and Design; CSS and JavaScript Frameworks, Ontario College of Art and Design
Intro to JavaScript, BrainStation
Webmaster Program, The YMC