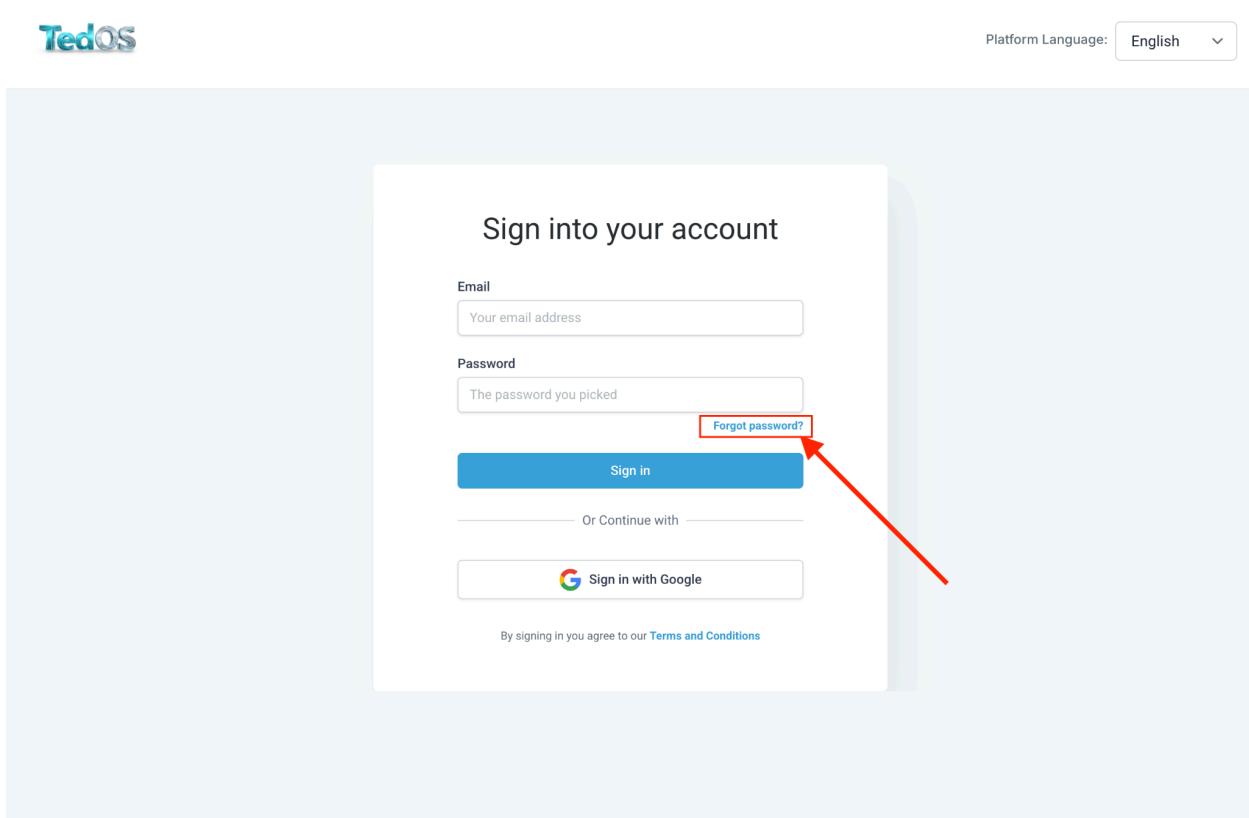


Step 1:

Open [TedOS Builder](#).

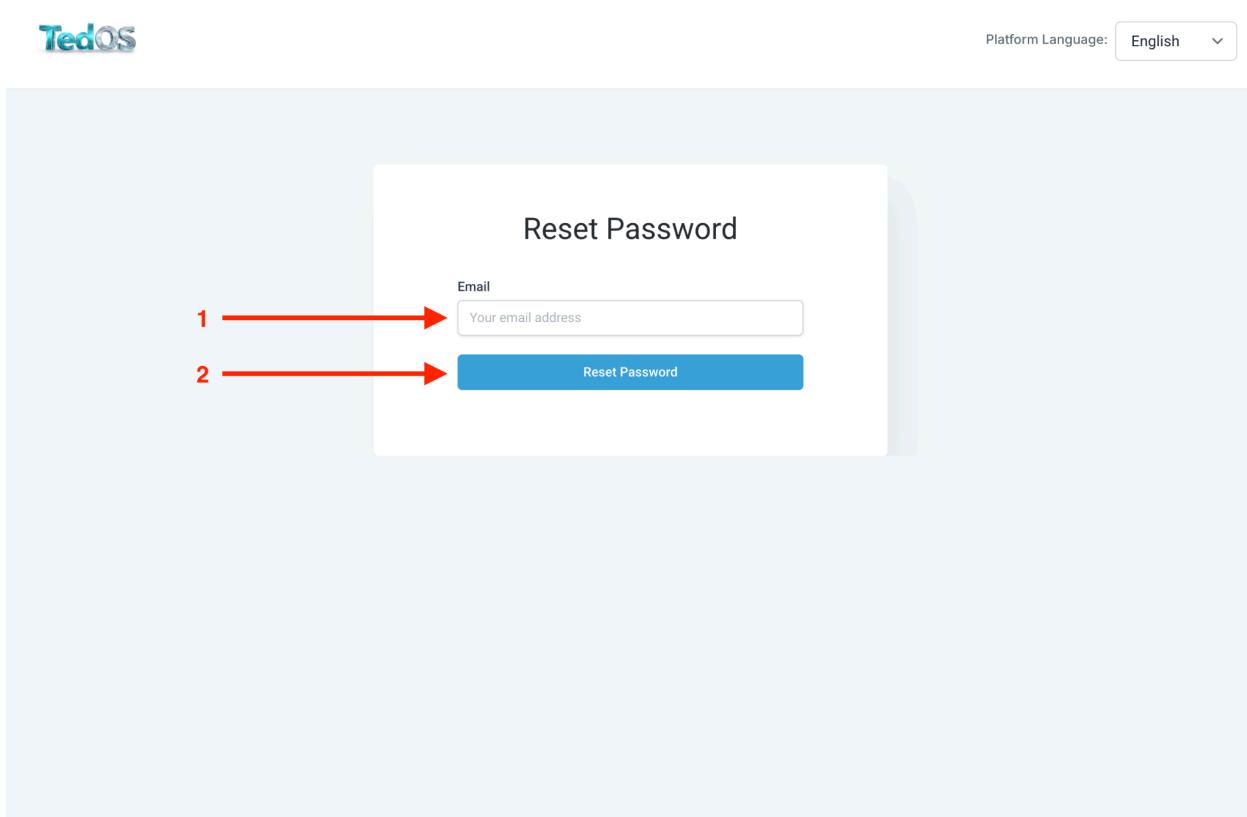
Step 2:

Click on the “Forgot password?” (blue text) button.



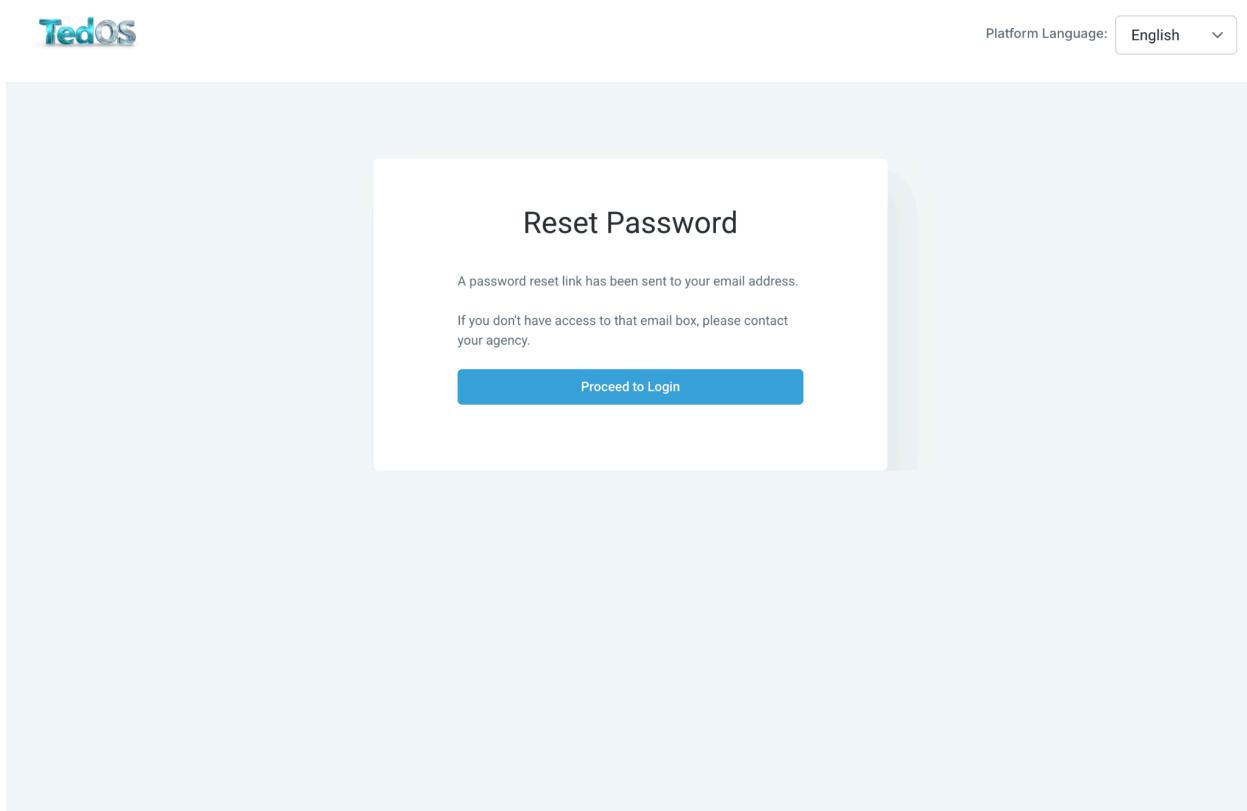
Step 3:

- (1) Type in your registered email address with TedOS.
- (2) Click on the “Reset Password” blue button.



Step 4:

Wait for the authentication message (mentioning that a password reset link has been sent to your inbox) to show up.



Step 5:

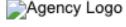
Open your email & find an email with the subject line “Activate Your Account”.

Please check your spam folder as well.

The screenshot shows an email inbox with one message. The message is titled "Activate Your Account | Ted McGrath Brands" and is from "noreply@mg.tedmcgrathbrands.com". The email was sent "to me" at "7:02 PM (3 minutes ago)". The message content is as follows:

Why is this message in spam? This message is similar to messages that were identified as spam in the past.

[Report not spam](#)



Welcome to Ted McGrath Brands

Dear Karan,

We're thrilled to have you join our platform! Your account is ready. Activate your account by clicking on the button below:

Account Details:

- First Name: Karan
- Last Name: Karamchandani
- Email ID: karankaramchandani02@gmail.com

Welcome aboard!

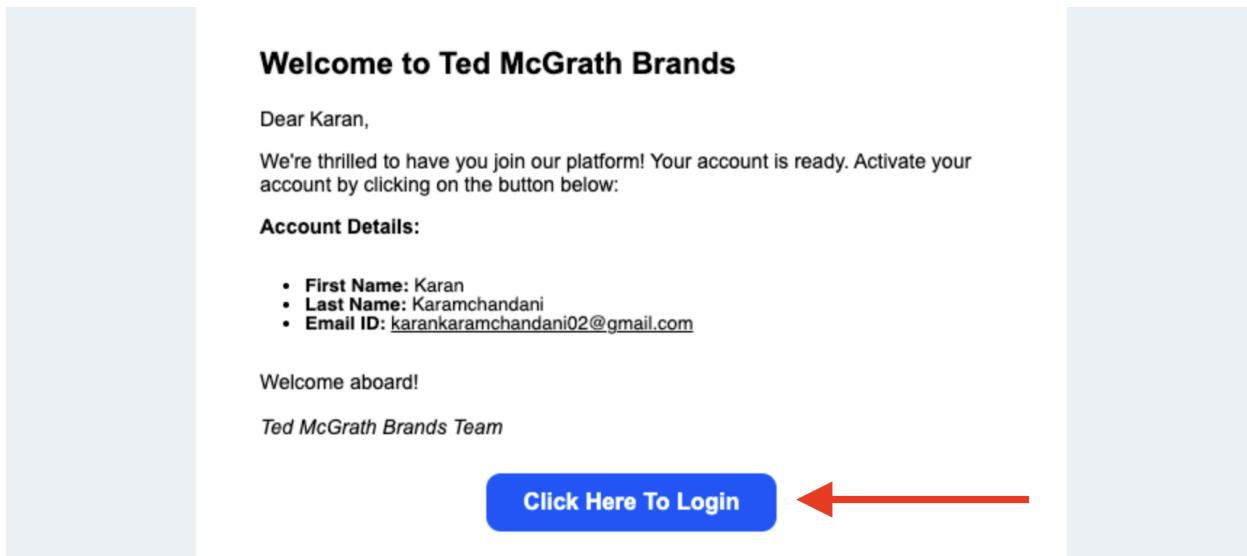
Ted McGrath Brands Team

[Click Here To Login](#)

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Step 6:

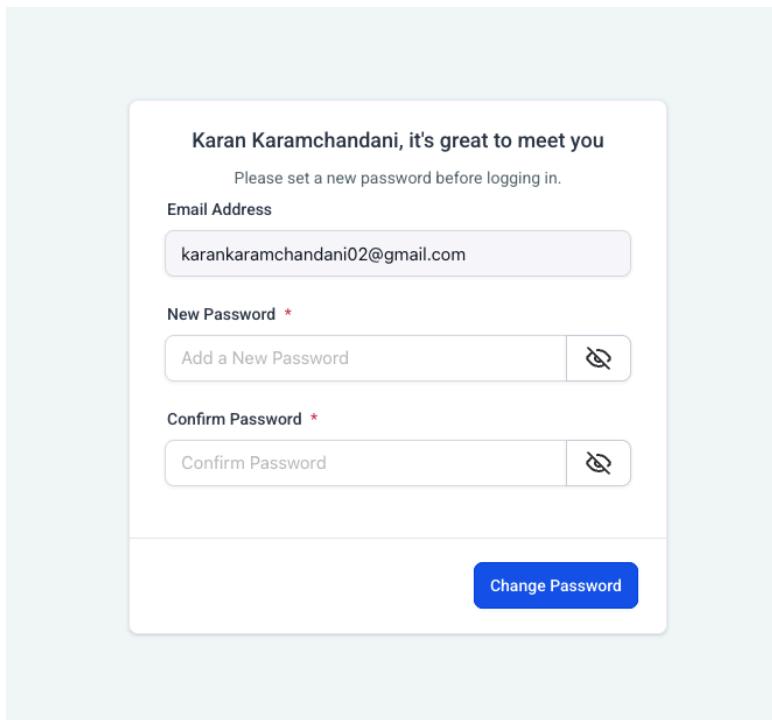
Click on the “Click Here To Login” button in the email.



Step 7:

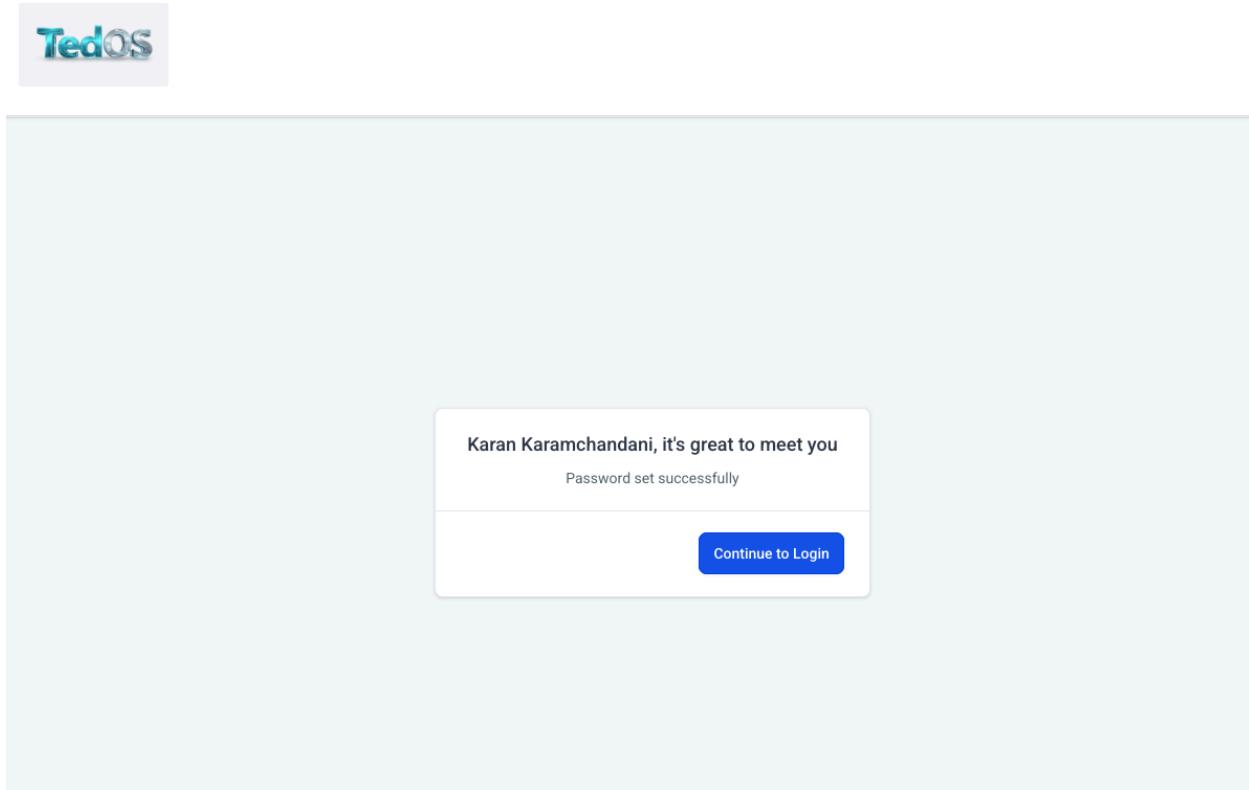
Setup your password for your TedOS Builder.

- Type in your password in the “New Password” & “Confirm Password” fields.
- Click on the “Change Password” blue button.



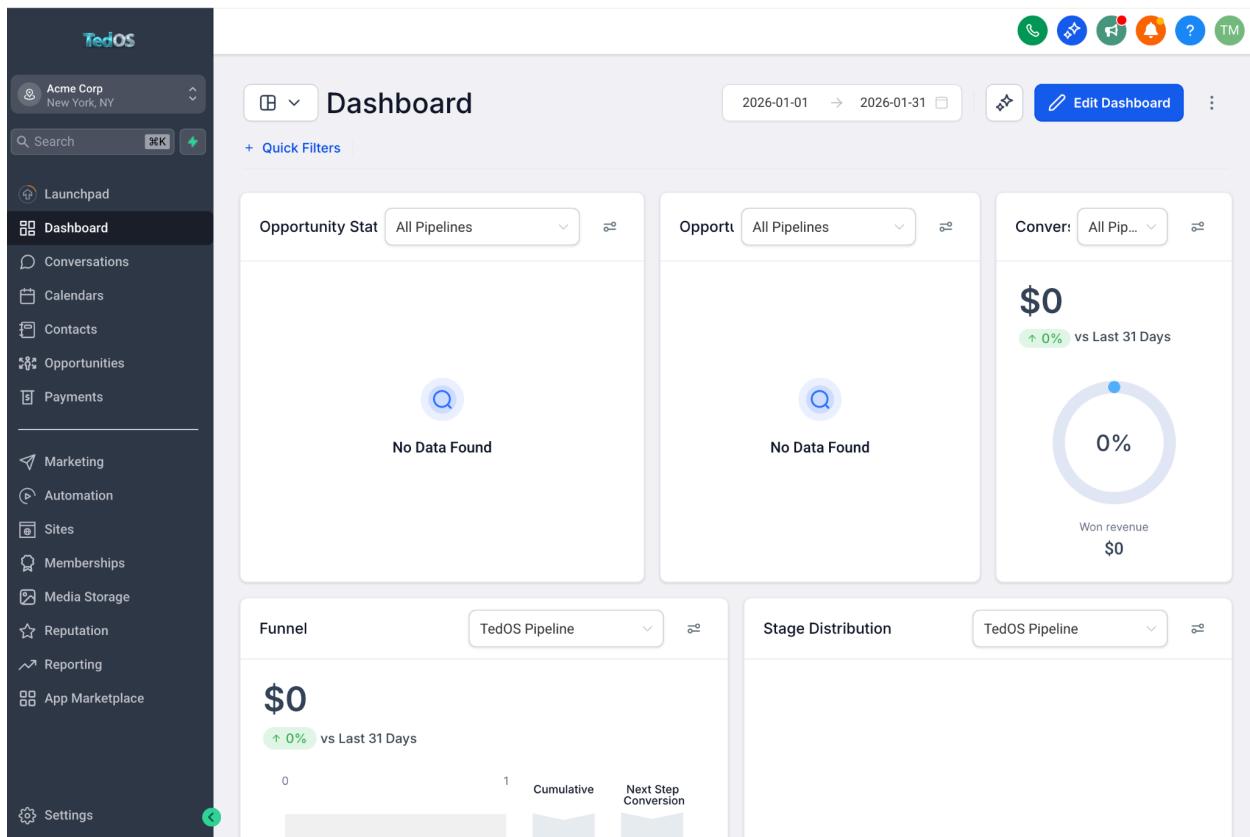
Step 8:

Wait for the acknowledgement message & then click on the “Continue to Login” blue button.



Step 9:

This would be the dashboard page that opens after logging in.



Step 10:

In the left sidebar menu, click on the “Sites” button.

The screenshot shows the TedOS application interface. On the left, a dark sidebar menu lists various features: Launchpad, Dashboard, Conversations, Calendars, Contacts, Opportunities (selected), Payments, Marketing, Automation, Sites (highlighted with a red arrow), Memberships, Media Storage, Reputation, Reporting, App Marketplace, and Settings. The main dashboard area is titled "Dashboard" and includes sections for Opportunity Stat, Opport., and Conv. All show "No Data Found". A large circular chart indicates 0% won revenue with \$0. Below these are Funnel and Stage Distribution charts, both set to "TedOS Pipeline". The top right of the dashboard has a date range from 2026-01-01 to 2026-01-31, an "Edit Dashboard" button, and several small icons for phone, mail, notifications, help, and泰迪熊 logo.

Step 11:

Click on “Appointment Booking Funnel with Free Gift - 03”.
This is where your funnel pages are stored.

The screenshot shows the TedOS interface with the 'Funnels' tab selected. The left sidebar includes sections for Launchpad, Dashboard, Conversations, Calendars, Contacts, Opportunities, Payments, Marketing, Automation, and Sites. The 'Sites' section is currently active. The main content area displays a table of funnels with columns for Name, Last Updated, and Steps. Two funnels are listed: 'Appointment Booking Funnel with Free Gift - 03' (last updated Jan 30, 2026, 03:33 AM, 4 steps) and 'Appointment Generating Funnel with Free Gift' (last updated Jan 21, 2026, 09:24 PM, 4 steps). A red arrow points to the first funnel in the list.

Name	Last Updated	Steps
Appointment Booking Funnel with Free Gift - 03	Jan 30, 2026 03:33 AM	4 Steps
Appointment Generating Funnel with Free Gift	Jan 21, 2026 09:24 PM	4 Steps

Step 12:

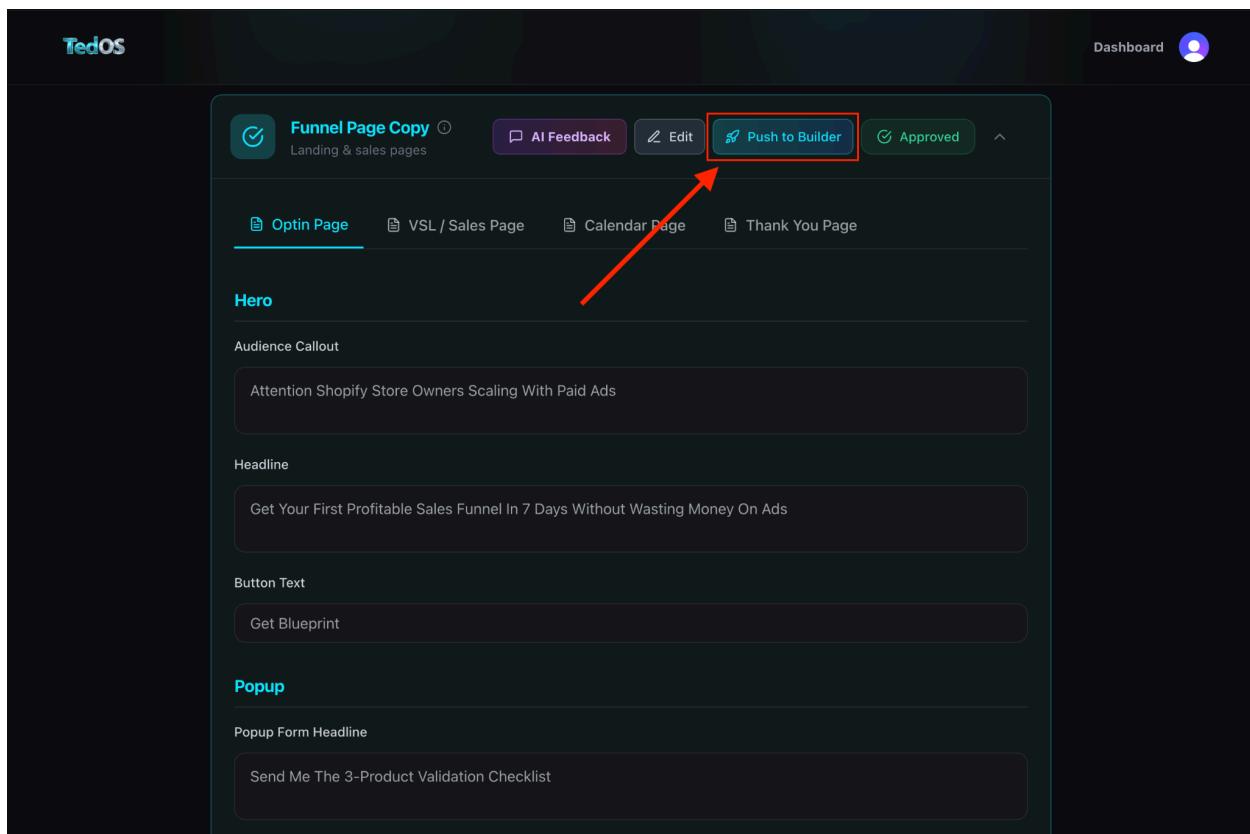
You will be able to see each page in your funnel.

The screenshot shows the TedOS platform interface, specifically the 'Funnels' section. On the left, there's a dark sidebar with various navigation options like Launchpad, Dashboard, Conversations, Calendars, Contacts, Opportunities, Payments, Marketing, Automation, and Sites. The 'Sites' option is currently selected. The main content area has a title 'Appointment Booking Funnel with Free Gift - 03'. Below the title, there are tabs for 'Steps', 'Stats', 'Sales', 'Security', 'Events', and 'Settings'. The 'Steps' tab is active. A red box highlights the 'Funnel Steps' section. Inside this section, there's a list of steps: 'Optin Page' (selected), 'Sales Page', 'Calendar Page', and 'Thankyou Page'. To the right of the steps, there's a 'Control' box (empty) and a 'Variation' box (empty). Below the variation box, there's a button '+ Create variation'. At the bottom of the funnel steps section, there are buttons for 'Edit', 'Clone', and 'Delete'. There's also a blue button '+ Add New Step or Import'. On the far right, there are buttons for 'Delete Funnel Step' and 'Clone Funnel Step'.

Step 13:

Go back to TedOS Agent.

Click on the “Push to Builder” button for the Funnel Page Copy, Media Library, and Brand Colors.



Step 14:

To view your page, click on the preview icon.

The screenshot shows the TedOS platform interface for managing funnels. The left sidebar is dark blue with various menu items, and the main area is light blue. The top navigation bar includes links for Sites, Funnels, Websites, Stores, Webinars, Analytics, Blogs, WordPress, Client Portal, Forms, Surveys, Quizzes, Chat Widget, and QR Codes. The current page is titled "Appointment Booking Funnel with Free Gift - 03".

The main content area displays the "Funnel Steps" section. Under "Optin Page", there are four steps listed: Sales Page, Calendar Page, and Thankyou Page. Below these, there is a "CONTROL" card and a "VARIATION" card. The "CONTROL" card has a large red arrow pointing to its preview icon (a camera icon). The "VARIATION" card has a "Create variation" button. At the bottom of the funnel steps, there are buttons for "Edit", "Preview" (which is highlighted with a red box), and "Settings".

At the bottom right of the main area, there are buttons for "Delete Funnel Step" and "Clone Funnel Step".