

**2.5.2: Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient.**

The institute has an examination section and appointed a College Examination Officer (CEO) as per SPPU guidelines to implement SPPU examinations system and procedures effectively. The CEO communicates with the department exam coordinator of each department for smooth conduction of SPPU exam and solving issues.

The grievances during the conduction of the university online/theory examinations and discrepancies are addressed in consultation with CEO (College Examination Officer). The students write up an application addressed to the Director of board of Examination and Evaluation, SPPU Pune. The following are the common grievances which are normally addressed in the past Name correction in mark sheet, absenteeism in paper/Subject, non-receipt of mark sheet after declaration of result, non-issue of Hall ticket for Examination.

**Standard Procedure**

1. Student apply on SPPU portal as per Notice by exam section.
2. Student submit data through link given by exam section (<https://sites.google.com/view/exam052/home/application-forms>) or written application.
3. Student collect print of above application from exam section
4. Take signature/Approval from Principal on application print, Make payment as per SPPU norms.
5. Submit the completed form in college exam section
6. The case will be forwarded to SPPU.
7. Student will be handed over document as and when received from SPPU.



**Principal**  
**Indira College of Engineering**  
**& Management, Parandwadi, Pune**





# INDIRA COLLEGE OF ENGINEERING AND MANAGEMENT

Parandwadi, Pune – 410506, Ph. 02114 661500, www.indiraicem.ac.in

Internal Note: - 108

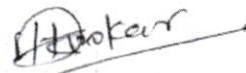
Date: - 11<sup>th</sup> Oct. 2023

## Subject: - Departmental Exam coordinators (AY 2023-24)


Following faculty members are appointed as Departmental Exam coordinators for AY 2023-24.

Sr. No	Name of the Staff	Department
01	Dr. Mandakini Dahiwade	First Year
02	Prof. Madhuri Bore	Civil Engineering
03	Prof. Shwetkranti Taware	Computer Engineering
04	Prof. Sagar Chirade	Mechanical Engineering
05	Prof. Pallavi Chavan	Artificial Intelligence and Data Science Engineering
06	Prof. Aditi Huparikar	MBA
07	Prof. Dhanashree Pisal	MCA

Thanking You.

  
CEO  
College Examination Officer  
Indira College of Engineering  
& Management,  
Parandwadi, Pune.



  
Director / Principal  
Principal  
Indira College of Engineering  
& Management,  
Parandwadi, Pune.

  
Principal  
Indira College of Engineering  
& Management, Parandwadi, Pune

**Student Grievence Summary \_Exam Section**

**Academic Year 2023-24**

Sr.No.	Name Of the Student	Class and Course	Seat No	PRN	Student Grivance Details	Action Taken	Remarks if Any
1	Radhika Gupta	BE Comp 2019	B190524314	72030877B	Insem Marks revaluation	Application submitted to Exam section	Issue resolved marks updated
2	Khalate Sakshi Mahendar	TE 2019	T190524275		Correction in Name	Letter submitted to SPPU for correction	Pending with SPPU
3	Ajinkya Sanjarao Mule	MBA	48463		Correction in Name	Letter submitted to SPPU for correction	Pending with SPPU
4	Anerao Rishikesh Satish	TE Mech 2019		72245927M	Exam form filling issue	Letter submitted to SPPU for correction	Pending with SPPU
5	Shirude Shashank Sanjay	BE Comp 2015		71739154L	Term validity end PRN blocked exam form issue	Letter submitted to SPPU for correction	Pending with SPPU
6	Kamble Rahul Balu	BE Mech 2015		71738987B	Term validity end PRN blocked exam form issue	Letter submitted to SPPU for correction	Pending with SPPU
7	Pranav Suryakant Chaugule	SE 2019 Civil			Correction in Name	Letter submitted to SPPU for correction	Pending with SPPU
8	Anup Shriram Munjal	FE 2019	F190520012	72245712L	Correction in Marklist Marks	Letter submitted to SPPU for correction	Pending with SPPU
9	Kadam Shreeyash Nana	BE 2019 Mech		72201859C	Additon of BE Subjects	Letter submitted to SPPU for correction	Pending with SPPU
10	Pillai Karthik Sureshkumar	TE 2019 Comp	T190524338		Correction in Name	Letter submitted to SPPU for correction	Pending with SPPU
11	Vighnesh Dalvi	TE 2019 Comp	T190524351	72030912D	Mustake in online marks Filling	Letter submitted to SPPU for correction	Pending with SPPU
12	Dilip Singh	SE 2019 Mech	S190520820	72201847K	Photocopy issue	Letter submitted to SPPU for correction	Pending with SPPU
13	Baviskar Sumedh Siddharth	BE 2015 Mech			Special Exam of 2015 to 2019 Equivalent	Letter submitted to SPPU for correction	Pending with SPPU
14	Ghodke Sanjay Ashok	BE 2019 Mech		72167788G	To receive BE Revaluation marklist	Letter submitted to SPPU for correction	Pending with SPPU

**Indira College of Engineering**  
**& Management, Parbhani, India**  
**Principal**





To

The Principal,  
Indira College of Engineering and Management,  
Pune, Maharashtra

19<sup>th</sup> June '23

Subject: Request for revaluation of Intern Exam

Respected Sir,

I am Radhika Gupta from BE Computer (72030877B).  
I have ranked first in all the 7<sup>th</sup> semesters.  
But recently when I received my intern marks  
for 8<sup>th</sup> sem in Deep Learning, I was astonished.

I have scored 13/30 in Intern which seems  
to be a mistake as I have prepared well  
for the exam.

I would be obliged if you could give me the  
permission to re-evaluate my marks.

Exam seat No. - B190524314

Thanking You,

Yours Truly,

Radhika Gupta

(+91 883-9928-717)

forwarded to  
CEO (Exam) for  
N.A. if possible.

After Re-assessment  
there is change in marks.  
Updated marks = 21

20/6/23  
Prof. Minal R. Jungare



Principal  
Indira College of Engineering  
& Management, Parandwadi, Pune



Date: 12/06/2023

To  
The Director,  
Indira College of Engineering & Management,  
Pune.

**Sub: Request for Opportunity to Re-Verify Student Roll Number List**

Respected Sir,

I am writing to bring to your attention an unfortunate oversight on my part regarding the student roll number list for **Academic Year 2022-2023** and **Semester-II**. I deeply regret the inconvenience caused and kindly request your understanding and assistance in rectifying this situation.

Upon careful review, I realized that I inadvertently failed to include a student's roll number in the list submitted to you. This oversight occurred due to an unforeseen clerical error, and I take full responsibility for the mistake. I understand the importance of accurate records and ensuring fairness in our processes, and I am committed to resolving this issue promptly.

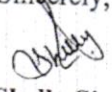
I kindly request that you provide me with an opportunity to re-verify the student roll number list to rectify this error. By doing so, we can ensure that the student's roll number is included in the list, thus avoiding any undue discrepancies and ensuring a fair representation of their academic record.

I apologize for any inconvenience this may have caused and assure you that I have taken immediate steps to enhance our internal verification procedures to prevent similar occurrences in the future. I deeply value the reputation of our college and the integrity of our academic processes, and I am committed to upholding the highest standards of excellence.


If you require any further information or documentation to facilitate the re-verification process, please let me know, and I will be more than happy to provide it promptly. I am available for any discussions or clarifications that you may require.

Thank you for your attention to this matter, and I sincerely appreciate your understanding and cooperation. I look forward to your favorable response and the opportunity to correct this oversight.

Sincerely,

  
Shelly Sinha  
Professor of FE (Python)  
CSE Department,  
ICEM



  
Principal  
Indira College of Engineering  
& Management, Parandwadi, Pune

*Exam  
pl help  
Lm*

*Conan Bhadani  
Verified 16 marks  
after rechecking.  
Hence, there is a  
change.*

*Prof. Shelly Sinha*



ICEM/EXAM/2023/245

Date - 03/08/2023

College Code: (Engg- 52), MBA & MCA - 1123

To,

मा. संचालक,

परीक्षा व मूल्यमापन मंडळ

सावित्रीबाई फुले पुणे विद्यापीठ, पुणे

052

Subject: - Name correction in TE 2019 Course.

Respected Sir,

As per above subject please make corrections in following student Mark sheet & Record.

Sr no	Branch	Exam	Exam Seat no	Name of the Student (Printed on Mark sheet/ Hall Ticket)	Correct name of the student as per supporting document
01	TE 2019	OCT NOV 2021	T190524275	KHALATE SAKSHI MAHENDAR	KHALATE SAKSHI MAHENDRA
02	TE 2019	APRIL MAY 2022	T190524275	KHALATE SAKSHI MAHENDAR	KHALATE SAKSHI MAHENDRA

Thanking you.

सावित्रीबाई फुले पुणे विद्यापीठ  
संचालक कार्यालय  
परीक्षा व मूल्यमापन मंडळ  
पोहोच स्वाक्षरी.....  
दिनांक 03/08/2023

Yours faithfully,

- Encl: - 1) Photo copy of HSC Mark sheet  
2) Eligibility Letter.  
3) TE OCT NOV 2021 MarkSheet  
4) TE APRIL MAY 2022 MarkSheet



Principal  
Indira College of Engineering  
& Management,  
Parandwadi, Pune.



Principal  
Indira College of Engineering  
& Management, Parandwadi, Pune



ICEM/EXAM/2023/366

दि - १/०९/२०२३

College Code: (Engg- 52), MBA & MCA - 1123

मा. संचालक परीक्षा व मूल्यमापन मंडळ  
सावित्रीबाई फुले पुणे विद्यापीठ  
पुणे

052

विषय :- गुण पत्रिके मध्ये दुरुस्ती करून मिळणेबाबत ( प्रथम वर्ष अभियांत्रिकी FE )

मा महोदय ,

कु अनुप श्रीराम मुंजाल हा आमच्या महाविद्यालयातील अभियांत्रिकीचा विद्यार्थी असून , सदर विद्यार्थी दि २८/०७/२०२३ रोजी झालेल्या प्रथम वर्ष परीक्षेस उपस्थित आहे , परंतु विद्यार्थ्याच्या गुण पत्रिकेमध्ये गैरहजर (AB) आले आहे . सोबत जोडलेल्या Jr Supervisor Report नुसार विद्यार्थ्याच्या गुण पत्रिके मध्ये दुरुस्ती करून मिळावी ही नम्र विनंती .

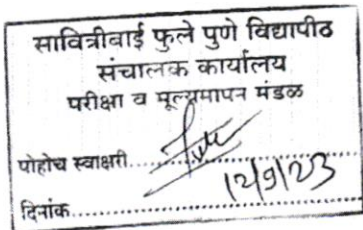
विद्यार्थ्याच्या तपशील खालील प्रमाणे

Name: - ANUP SHRIRAM MUNJAL

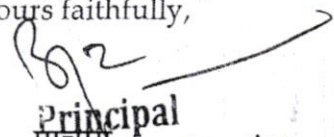
PRN No: - 72245712L, Course: - FE 2019 Course, Exam Seat no: - F190520012

Subject Name & Code: - 103004\_BASIC ELECTRICAL ENGG.

Thanking you.



Yours faithfully,


  
Principal  
Indira College of Engineering  
& Management,  
Parandwadi, Pune.

सोबत :- 1. Jr. Supervisor Report

2. FE 2019 April May 2023 SPPU Gazette Copy

3. Hall ticket April May 2023



  
Principal  
Indira College of Engineering  
& Management, Parandwadi, Pune

SAVITRIBAI PHULE PUNE UNIVERSITY, F.E. (2019 CRED PAT) EXAMINATION, APR/MAY 2023  
COLLEGE: [CEGP013110] - S.C.E.SOC'S INDIRA COLLEGE OF ENGINEERING & MGT.  
BRANCH CODE: 05

SEAT NO.: F190520012 NAME : ANUP SHRIRAM MUNJAL		MOTHER : PUSHPA SHRIRAM MUNJAL							PRN
SEM.	COURSE NAME	ISE	ESE	TOTAL	TW	PR	OR	TUT	T
SEM.:1									
101011	ENGINEERING MECHANICS	* 017/030	050/070	067/100	---	021/025	---	---	---
101011	ENGINEERING MECHANICS	---	---	---	---	---	---	---	---
102003	SYSTEMS IN MECH. ENGG.	018/030	047/070	065/100	---	020/025	---	---	---
102003	SYSTEMS IN MECH. ENGG.	---	---	---	---	---	---	---	---
104010	BASIC ELECTRONICS ENGG.	* 019/030	044/070	063/100	---	021/025	---	---	---
104010	BASIC ELECTRONICS ENGG.	---	---	---	---	---	---	---	---
107001	ENGINEERING MATHEMATICS I	025/030	042/070	067/100	022/025	---	---	---	---
107001	ENGINEERING MATHEMATICS I	---	---	---	---	---	---	---	---
107009	ENGINEERING CHEMISTRY	022/030	041/070	063/100	---	020/025	---	---	---
107009	ENGINEERING CHEMISTRY	---	---	---	---	018/025	---	---	---
111006	WORKSHOP	---	---	---	---	---	---	---	---
101007	ENVIRONMENTAL STUDIES-I	---	---	---	---	---	---	---	---
SEM.:2									
102012	ENGINEERING GRAPHICS	* ---	044/050	044/50	---	---	---	---	---
102012	ENGINEERING GRAPHICS	* ---	---	---	020/025	---	---	---	---
103004	BASIC ELECTRICAL ENGG.	* 028/030	AB/070	028/100	---	---	---	---	---
103004	BASIC ELECTRICAL ENGG.	* ---	---	---	---	023/025	---	---	---
107002	ENGINEERING PHYSICS	* 020/030	046/070	066/100	---	---	---	---	---
107002	ENGINEERING PHYSICS	* ---	---	---	---	022/025	---	---	---
107008	ENGINEERING MATHEMATICS II	* 025/030	041/070	066/100	---	---	---	---	---
107008	ENGINEERING MATHEMATICS II	* ---	---	---	020/025	---	---	---	---
110005	PROG. & PROBLEM SOLVING	* 020/030	030/070	050/100	---	---	---	---	---
110005	PROG. & PROBLEM SOLVING	* ---	---	---	---	022/025	---	---	---
110013	PROJECT BASED LEARNING	* ---	---	---	020/025	038/050	---	---	---
101014	ENVIRONMENTAL STUDIES-II	* ---	---	---	---	---	---	---	---
107015	PHY.EDU.-EXER.& FIELD ACTI.	* ---	---	---	---	---	---	---	---
22295	DEMOCRACY, ELECTION AND GOV.	* ---	---	---	---	---	---	---	---

FIRST YEAR SGPA : --, TOTAL CREDITS EARNED : 41

.....CONFIDENTIAL- FOR VERIFICATION AND RECORD ONLY AT COLLEGE, NOT FOR DISTRIBUTION.....



*Dr.*  
Principal  
Indira College of Engineering  
& Management, Parandwadi, Pune





**Savitribai Phule Pune University, Pune - 7**  
Examination of First / Second Half of the Year  
Junior Supervisor / Attendance Report

Sr.  
No.

Form - 01

Note : Separate report is to be used for each Pattern, Exam, Semester, Subject and Section as applicable.

Exam & Branch : FE 2019 APR/MAY 2023

Semester : II Exam Center : ICE11

Subject Name : Basic Electrical Engg.

Paper : 200114005 Section : ---

\* Note : Seat no., sticker no. is to be written by candidate only. Jr. Supervisors are not supposed to write this information.

Sr. No.	Seat No.	Barcode Sticker No	Signature of Student	No. of Supplements Used
1	F190520001	5052622	<i>Parandwadi</i>	
2	F190520007	5052623	<i>Parandwadi</i>	
3	F190520011	5052624	<i>Parandwadi</i>	
4	F190520012	5052625	<i>Parandwadi</i>	
5	F190520013	5052626	<i>Parandwadi</i>	
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*Principal*  
**Principal**  
Indra College of Engineering  
& Management, Parandwadi, Pune





# SAVITRIBAI PHULE PUNE UNIVERSITY

(formerly University of Pune)  
GANESHKHIND, PUNE 411007

Branch/Course: F.E.(2019 CREDIT PAT.) APR-MAY 2023

Seat No: F190520012

Center: 52

Perm Reg No(PRN): 72245712L

Student Name: ANUP SHRIRAM MUNJAL

Mother Name: PUSHPA SHRIRAM  
MUNJAL

Inst.Name: 52 S.C.E.SOC'S INDIRA COLLEGE OF ENGINEERING & MGT.

Sem	SubCode	Subject Name	Crd	Grd	GP
1	101007	ENVIRONMENTAL STUDIES-I	0	AC	00
	102003	SYSTEMS IN MECH. ENGG.	3	C	21
	107001	ENGINEERING MATHEMATICS I	3	C	21
	107009	ENGINEERING CHEMISTRY	4	C	28
	111006	WORKSHOP	1	B	08
	101011	ENGINEERING MECHANICS	1	A	09
	102003	SYSTEMS IN MECH. ENGG.	1	A	09
	104010	BASIC ELECTRONICS ENGG.	1	A	09
	107001	ENGINEERING MATHEMATICS I	1	A	09
	107009	ENGINEERING CHEMISTRY	1	A	09
	101011	ENGINEERING MECHANICS	*3	C	21
	104010	BASIC ELECTRONICS ENGG.	*3	C	21
	22295	DEMORACY, ELECTION AND GOV.	*0	AC	00
	101014	ENVIRONMENTAL STUDIES-II	*0	AC	00
2	103004	BASIC ELECTRICAL ENGG.	*0	F	00
	107015	PHY.EDU.-EXER.& FIELD ACTI.	*0	AC	00
	110005	PROG. & PROBLEM SOLVING	*3	D	18
	107002	ENGINEERING PHYSICS	*4	C	28
	107008	ENGINEERING MATHEMATICS II	*4	C	28
	110013	PROJECT BASED LEARNING	*2	B	16
	102012	ENGINEERING GRAPHICS	*1	A	09
	102012	ENGINEERING GRAPHICS	*1	A	09
	107002	ENGINEERING PHYSICS	*1	A	09
	107008	ENGINEERING MATHEMATICS II	*1	A	09
	110005	PROG. & PROBLEM SOLVING	*1	A	09
	103004	BASIC ELECTRICAL ENGG.	*1	O	10

TOTAL CREDITS EARNED : 41 SGPA : - -

RESULT DATE: 05 September 2023

The results published online are for immediate information only. These cannot be treated as original statement of marks. Please verify the information from original statement of marks issued by the Savitribai Phule Pune University separately.



Principal

Indira College of Engineering  
& Management, Parandwadi, Pune



Date :- 08/09/2023

To  
Principal  
Indira College of Engg. & Mang.,  
Parandwadi, Pune.

Subject :- Regarding Absent in BEE (Basic Electrical Engg)  
SPPU examination. (April May 2023 FE Exam)

I Undersigned. Have an issue regarding by 2<sup>nd</sup> sem  
(of First year) results. My subject of Basic electrical  
Engg. shows me as absent even after appearing  
for the examination. My presenty wasn't recorded.  
I request you to look after the issue. My detail  
as follows:-

Name :- Anup. Shriram. Munjal.

Seat No. :- F190520012

PRN No :- 72245712L

Subject :- Basic electrical Engg.


Exam :- FE 2019 April May 2023.

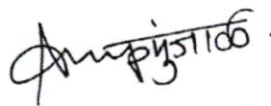
MO. No. 7276042692

Plz. do the needful  
forwarded for consideration

Exam  
An



  
Principal  
Indira College of Engineering  
& Management, Parandwadi, Pune

Yours faithfully.  
  
Anup S. Munjal