

The institute has an examination section and appointed a College Examination Officer (CEO) as per SPPU guidelines to implement SPPU examinations system and procedures effectively. The CEO communicates with the department exam coordinator of each department for smooth conduction of SPPU exam and solving issues.

The grievances during the conduction of the university online/theory examinations and discrepancies are addressed in consultation with CEO (College Examination Officer). The students write up an application addressed to the Director of board of Examination and Evaluation, SPPU Pune. The following are the common grievances which are normally addressed in the past Name correction in mark sheet, absenteeism in paper/Subject, non-receipt of mark sheet after declaration of result, non-issue of Hall ticket for Examination.

## **Standard Procedure**

1. Student apply on SPPU portal as per Notice by exam section.
2. Student submit data through link given by exam section (<https://sites.google.com/view/exam052/home/application-forms>) or written application.
3. Student collect print of above application from exam section
4. Take signature/Approval from Principal on application print, Make payment as per SPPU norms.
5. Submit the completed form in college exam section
6. The case will be forwarded to SPPU .
7. Student will be handed over document as and when received from SPPU.



  
**Principal**  
Shree Chahakya Education Society's  
Indira College of Engineering & Management  
Parandwadi, Pune.

ICEM/EXAM/2022/OS2

Date -21/03/2022

College Code: (Engg- 52), MBA & MCA - 1123

To,  
मा. संचालक ,  
परीक्षा व मूल्यमापण मंडळ  
सावित्रीबाई फुले पुणे विद्यापीठ , पुणे

1123

Subject: - Name correction in MBA2019 Course.

Respected Sir,

As per above subject please make correction in following student Mark sheet & Record.

Sr. no	Branch	Exam	Exam Seat no	Name of the Student (Printed on Mark sheet/ Hall Ticket)	Correct name of the student as per supporting document
01	MBA 2019	OCT 2021	14906	BHAGYASHREE	VAISHNAV BHAGYASHREE DURGAPRASAD

Thanking you.



Yours faithfully,  
Principal

Indira College of Engineering  
& Management, Parandwadi, Pune.

Encl: - .

- 1) B.B.A Marksheets
- 2) Eligibility list
- 3) MBA HallTicket (Oct/Nov 2021)

  
**Registrar**  
Indira College of Engineering & Management  
Parandwadi, Pune

सावित्रीबाई फुले पुणे विद्यापीठ  
रांचालक कार्यालय  
परीक्षा व मूल्यमापण मंडळ<sup>१६२</sup>  
प्रोफेसर रवाशी. SAB  
दिनांक..... 25/03/2022



SHREE CHANKYA EDUCATION SOCIETY'S  
**INDIRA COLLEGE OF ENGINEERING & MANAGEMENT**  
 Examination Dept.

Phone :- 02114 - 661529 , 500, email :- exam@indiracem.ac.in

Student Grievance Form \_ Examination

Date :- 15/03/2022

- 01 College ID :- MBOPFF21302  
 02 PRN No :- 2052108452  
 03 Name of the Student :- Bhagyashree Durgaprasad Vaishnav  
 04 Mobile No :- 8459751260  
 05 Email id :- bhagyashree.vaishnav@indiracem.ac.in  
 06 Current year & Branch :- MBA 1st Year

07 Student Grievance:- Mistake in student's Name in Semester one examination form

Supporting Documents:- 1. Graduation marksheets

3. \_\_\_\_\_ 4. \_\_\_\_\_ 5. \_\_\_\_\_

Student Sign

Action Taken: -

Asst. CEO

CEO

Principal

Remark: -

Issue is resolved / Revert back to Student.

Date

D:\VIST\Exam\College Format\Student Exam Grievance.doc



Sign of student

Registrar

Indira College of Engineering & Management  
 Parandwan, Pune

Date: 14/03/2022

To

The Principal

ICEM,

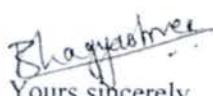
Parandwadi

**Subject: Requesting correction of name in examination form.**

Respected sir,

I am Bhagyashree Durgaprasad Vaishnav, student of first year MBA. I am writing this application to inform you that there has been a mistake by my side in my examination form. My name has been recorded wrongly, i.e. its Bhagyashree only instead of my full name. So I request you to ask examination department to correct the mistake immediately so that I can avoid any concern in future. I will appreciate your quick action.

My full name as per previous marksheets is - Vaishnav Bhagyashree Durgaprasad

  
Yours sincerely,

Bhagyashree Vaishnav

Kindly consider

  
14/3/22

  
**Registrar**

Indira College of Engineering & Management  
Parandwadi, Pune



ICEM/EXAM/2022/091

दि - १२/०५/२०२२

College Code: (Engg- 52), MBA & MCA - 1123

मा. संचालक परीक्षा व मूल्यमापण मंडळ  
सावित्रीबाई फुले पुणे विद्यापीठ  
पुणे

०६२ ,FE

विषय :- प्रथम वर्षातील कु वर्मा अनुज या विद्यार्थ्याचा निकाल दुरुस्त करून मिळेनेवाबत (FE 2019 Course)

संदर्भ :- महाविद्यालय पत्र क्रमांक :- ICEM/EXAM/2022/704

मा महोदय,

आमच्या महाविद्यालयातील विद्यार्थी प्रथम वर्षातील कु वर्मा अनुज, प्रथमवर्ष मध्ये नोव्हेंबर डिसेंबर २०२१ परीक्षे मध्ये परीक्षा दिली होती परंतु त्या विद्यार्थ्याचे निकाल आपल्या कडून प्राप्त झालेल्या Gazette copy मध्ये सदर विद्यार्थी काही विषया मध्ये गैरहजर आलेला असून, सदर विद्यार्थ्याचे सुधारित निकाल मिळावा ही नम्र विनंती.

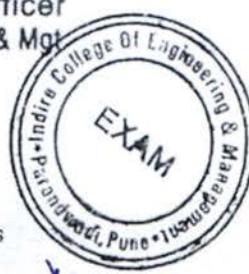
सदर विद्यार्थ्याचे हॉल टिकीट मध्ये विषय बदला साठी महाविद्यालयं कडून पत्र दि १६/०२/२०२२ रोजी देण्यात आले होते व त्या बदला नुसार सदर विद्यार्थ्यांनी परीक्षा दिली होती.

विद्यार्थी तपशील खालील प्रमाणे

Branch	Exam Seat no	PRN No	Name of the Student
FE	F190520008	72201645L	ANUJ VERMA

Thanking you.

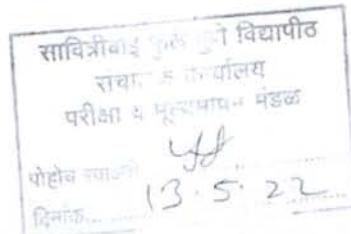
*Hankar*  
College Examination Officer  
Indira College of Engineering & Mgt  
Parandwadi



- सोबत :- १. Students Hall Tickets  
२. महाविद्यालय पत्र प्रत

Yours faithfully,

*B/2*  
Principal  
Indira College Of Engineering  
& Management, Parandwadi, Pune.



Savitribai Phule Pune University



(Formerly University of Pune)

HallTicket For F.E.(2019 PAT.) Oct./Nov.2021

SeatNo	PRN	CentreCode	CollegeCode	PUN Code
F190520008	72201645L	52	52	CEGP013110

Name : ANUJ VERMA

Mother : RUPA VERMA

Centre : S.C.E.SOC'S INDIRA COLLEGE OF ENGINEERING & MGT.



Sub Code	Subject Name	Type	Exam Date	Exam Time
101007	ENVIRONMENTAL STUDIES-I	[AC]		
101011	Engineering Mechanics	[IN], [TH], [PR]		
102003	Systems in Mechanical Engineering	[IN], [TH], [PR]		
103004	BASIC ELECTRICAL ENGINEERING - Deleted	[IN], [TH], [PR]		
104010	BASIC ELECTRONICS ENGINEERING	[IN], [TH], [PR]		
107001	Engineering Mathematics-I	[IN], [TH], [TW]		
107002	ENGINEERING PHYSICS - Deleted	[IN], [TH], [PR]		
107009	ENGINEERING CHEMISTRY	[IN], [TH], [PR]		
111006	Workshop	[PR]		

NOTE:

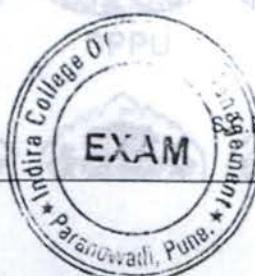
Students should ensure that details like Name,Photo, PRN, Subjects printed on Hall Ticket are correct. Incase of any discrepancy, please immediately contact to College Exam Officer (CEO).

In Case,College does not have Exam Center,please follow University Circular.

In Case of any discrepancy between hallticket & time table published on university website (<http://exam.unipune.ac.in>), the timetable on website to be followed.

Signature of Student

College Principal / Director



S.C.E.SOC'S INDIRA COLLEGE OF ENGINEERING & MGT.

Registrar

Indira College of Engineering & Management  
Parandwadi, Pune

AVITIRMAI PHULE PUNE UNIVERSITY, I.T.C. 019 CREDIT-PAT. EXAMINATION, OCTOBER 2003										PRINT DATE : 18-11-2003	
COLLEGE : (CPG01101) S.C.I.S. INDRA COLLEGE OF ENGINEERING & MGT.											
BRANCH CODE : OS											
STU. NO. : 100000000000 NAME : ANUSI VELMA										PRN : 722016451 CEN : 100000000000	
COURSE NAME	ISE	ISE	TOTAL	TR	PP	OR	Total	Cred.	Grade	GPA	CGPA
101011 ENGINEERING MECHANICS	019/010	062/0/0	081/100	---	016/025	---	61	03	A	99	77
101012 ENGINEERING MECHANICS	019/010	062/0/0	081/100	---	016/025	---	64	01	C	07	07
102003 SYSTEMS IN MECH. ENGG.	013/030	060/0/0	073/100	---	015/025	---	73	01	E	02	74
104010 BASIC ELECTRONICS ENGG.	020/030	070/0/0	090/100	---	018/025	---	60	01	C	07	07
104010 BASIC ELECTRONICS ENGG.	020/030	070/0/0	090/100	---	018/025	---	90	01	D	10	10
107001 ENGINEERING MATHEMATICS I	017/030	036/0/0	048/100	---	016/025	---	72	01	B	09	08
107001 ENGINEERING MATHEMATICS I	017/030	036/0/0	048/100	---	016/025	---	48	01	E	05	35
107004 ENGINEERING CHEMISTRY I	026/030	033/0/0	079/100	016/025	---	---	64	01	C	07	07
107004 ENGINEERING CHEMISTRY I	026/030	033/0/0	079/100	016/025	---	---	79	04	E	05	32
111004 WORKSHOP	---	---	---	---	014/025	---	64	01	C	02	07
101007 ENVIRONMENTAL STUDIES - I	---	---	---	---	---	---	56	01	D	06	05
TAI : 77.27 TOTAL CREDITS EARNED : 22							AC	09	AA	00	00

Registrar

Indira College of Engineering & Management  
Parandwadi, Pune



## INDIRA COLLEGE OF ENGINEERING AND MANAGEMENT

Parandwadi, Pune – 410506, Ph. 02114 661500, www.indiraicem.ac.in

**Internal Note: - 46**

**Date: - 4<sup>th</sup> May 2022**

### **Subject: - Departmental Exam coordinators (AY 2021-22)**

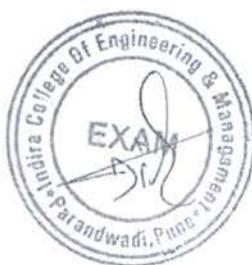
Following faculty members are appointed as Departmental Exam coordinators for AY 2021-22.

Sr. No	Name of the Staff	Department
01	Prof. MEENAKSHI SOMNATH PATIL	First Year
02	Prof. MADHURI SHAILESH BORE	Civil Engineering
03	Prof. SINU JAYESH NAMBIAR	Computer Engineering
04	Prof. PRANALI BALASAHEB KHATAKE	Mechanical Engineering
05	Prof. SAGAR UTTAMRAO CHIRADE	Mechanical Sandwich
06	Prof. KIRAN SHRIKANT RAO	MBA
07	Prof. PRITI ARUN KALE	MCA

Thanking You

**Registrar**

Indira College of Engineering & Management  
Parandwadi, Pune



**Director / Principal**