



ATTORNEYS, NOTARIES
& CONVEYANCERS



LAW FIRM PROFILE

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ABOUT COMPANY



Munyangane Itani Attorneys Incorporated is a distinguished boutique Law Firm headquartered in Pretoria, Gauteng, South Africa. Despite being a small-sized law firm, we boast significant national reach facilitated by a robust network of associates and correspondent professionals. This expansive network enables us to exert considerable influence in both commercial and litigation spheres across the Republic of South Africa.

At M.I Attorneys, we are committed to delivering optimal outcomes while tailoring our services to precisely meet the unique needs of our clients. Our extensive experience and unparalleled expertise span various domains, encompassing commercial transactions, insurance law, corporate advisory, regulatory compliance, constitutional & administrative law, personal injury claims, employment & labour law, estate administration, succession (inheritance) law, family law, alternative dispute resolution, as well as handling intricate and high-profile litigation cases. This breadth of proficiency positions us ideally to serve as a strategic partner to your business, enhancing your company's compliance with legislative mandates, alignment with strategic objectives, and legal shield should need arise.

While our firm may be small in size, we firmly believe in the ethos of growth. We recognize that all endeavors start from humble beginnings, and we are dedicated to fostering growth, both for our clients and ourselves. This commitment underscores one of the fundamental pillars upon which our practice is built.



WELCOME MESSAGE

ITANI MUNYANGANE

Founding & Managing Director - Attorney
LL.B (UNIVEN), Certificate in Banking & Financial Markets
(Wits), Certificate in Mining and Prospecting Law (Wits)

Welcome to M.I Attorneys,



As the Managing Director, I extend a warm greeting to all our esteemed clients, partners, and stakeholders. At M.I Attorneys, we are committed to excellence in legal service delivery, driven by a passion for justice and a dedication to our clients' success. With a team of skilled legal professionals, we strive to provide innovative solutions, tailored to meet the diverse needs of our clientele. Our firm stands as a beacon of integrity, professionalism, and reliability in the legal industry, and we look forward to the opportunity to serve you with the highest standards of excellence.

Allow me to introduce myself. With a wealth of experience spanning various courts including the Magistrate Courts, High Court, Labour Court, Supreme Court of Appeal, and the Constitutional Court, I bring a breadth of expertise to our firm. My competency includes Administrative and Public Law, Commercial Advisory, Employment Law, Compliance and Corporate Governance, Insurance Law, Procurement Law, Property Law, Personal Injury Litigation, as well as Medical and Professional Negligence Litigation. You will find my name associated with precedents in the database of the Ombudsman of Short-Term Insurance and judicial precedents.

With me at the helm, you are assured not only of a director but a leader deeply rooted in the fabric of our firm with practical expertise to navigate any legal matter you entrust to us.

Yours at Service,

M.I Attorneys - Where Expertise Beats Complexity!



OUR SERVICES



Commercial Transactions



Compliance & Governance



Corporate Advisory



Insurance Law



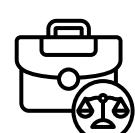
Constitutional & Administrative Law



ADR



Personal Injury Claims



Labour & Employment Law



Law of Succession



Estate Administration



Law of Property



Law of Persons & Family



LITIGATION





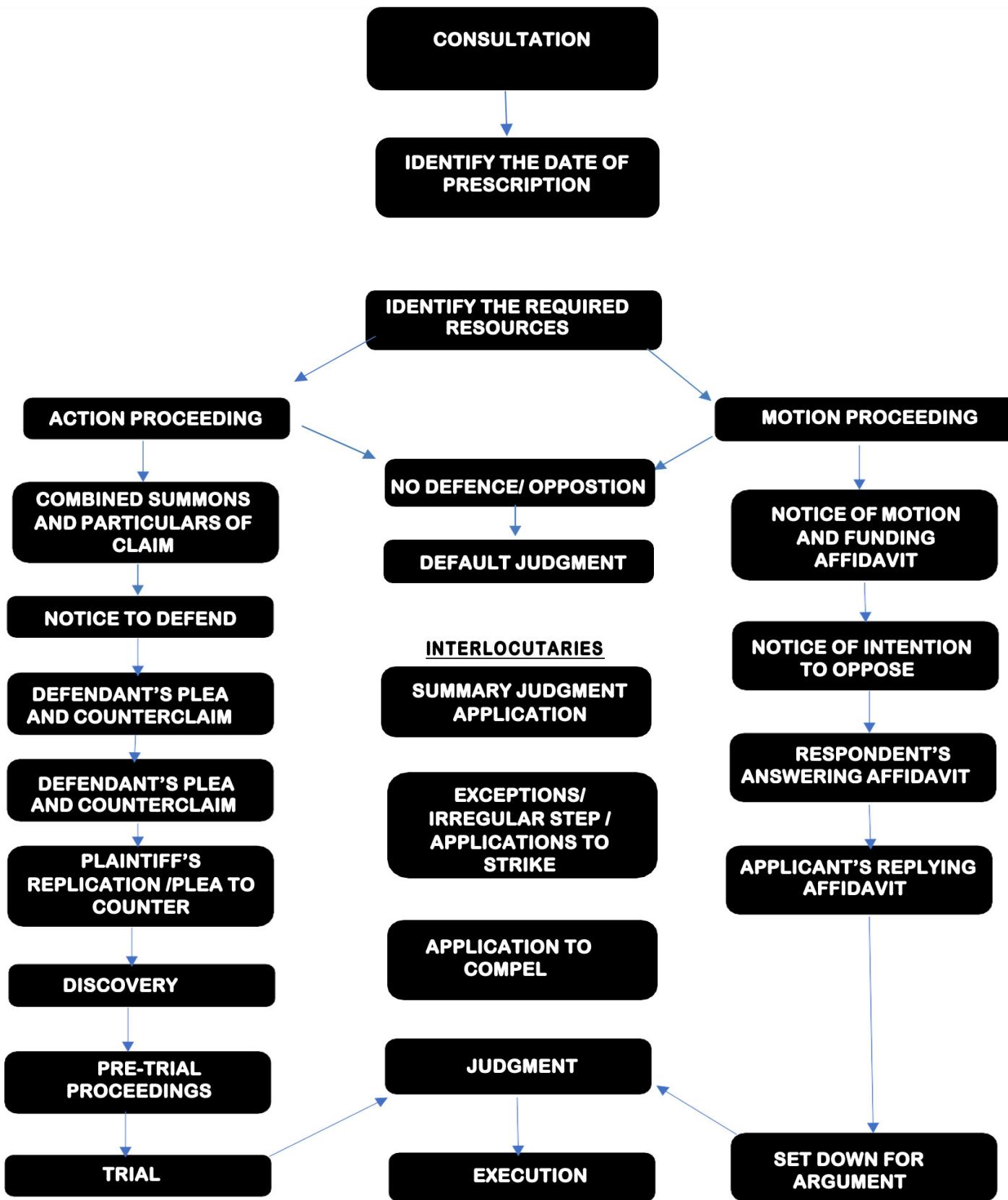
THE ASSIGNMENT PROCESS

We combine our extensive litigation and consulting experience with rigorous Quality Control/Quality Assurance protocols. Our approach is characterised by a meticulous work ethic and unwavering professionalism. Our methodology commences with a thorough understanding of the client's needs and objectives, followed by a comprehensive analysis phase and strategic planning. Throughout this process, we maintain transparency and clarity, ensuring active client participation at every stage.

Our commitment to maintaining high standards of quality and managing risks is exemplified through our standardized procedures:

1. Initial Consultation: Upon receiving an assignment, we conduct exploratory meetings with the client to grasp the project's goals and guidelines.
2. Needs Identification: We meticulously identify the client's requirements, any challenges they may encounter, time periods, and propose solutions based on a thorough examination of key elements.
3. Assignment Distribution: Assignments are delegated to specialized departments and lawyers based on their expertise, who then conduct necessary research, formulate strategies, and establish parameters for completion.
4. Client Approval: Parameters of the scope of work, including anticipated time frames, fees, payment terms, and other conditions, are agreed upon and approved by the client to ensure the highest level of client satisfaction.
5. Implementation: All requisite elements are integrated, leveraging legislative acumen and judicial precedents to achieve agreed objectives.
6. Client Review: Each assignment undergoes client review and approval, incorporating any feedback or clarifications provided.
7. Management Oversight: The Management Team conducts comprehensive reviews and edits of all drafted documents to ensure legislative and precedent accuracy, consistency, and compliance with client requirements.
8. Timely Delivery: Completed assignments are delivered according to pre-determined schedules, either in hard copy or electronically, as per client preferences.
9. Proactive Monitoring: Our commitment extends beyond assignment completion, as we engage in proactive monitoring to identify potential legislative amendments, jurisprudence, and administrative updates, enhancing client satisfaction continually.

LEGAL PROCEEDINGS APPROACH





MANAGEMENT OF CONFLICTS OF INTEREST

At M.I Attorneys, we prioritise ethical integrity and client confidentiality above all else. As a reputable law firm, we recognise the paramount importance of managing and mitigating conflicts of interest between clients. Our firm has implemented robust mechanisms and stringent procedures to identify, address, and curb potential conflicts, ensuring that our clients can rest assured that their matters are handled with the utmost diligence and ethical responsibility.

We implement the following procedures:

- Client Intake Procedures:** We implement robust systems for conflict checking that thoroughly assess potential conflicts between new clients and existing ones. This includes scrutinising client databases, case files, and engagement histories to identify any conflicts.
- Engagement Letters:** Our clients provide clear delineation of the services and/or representation required from our firm, and a clear mandate should conflicts of interest arise. This proactive approach assists us in effectively managing expectations and ensuring that clients have a comprehensive understanding of the firm's obligations.
- Conflicts Waivers:** In non-litigation matters, we prioritize obtaining informed consent from all parties involved through conflict waivers. This entails transparently disclosing any conflicts to clients and seeking their permission to proceed with each client represented by their respective lawyer within our firm. Alternatively, we refer one of the clients to another firm.
- Regular Conflict Reviews:** Conduct periodic reviews of client relationships and matters to identify any emerging conflicts that may have arisen over time. This proactive approach helps mitigate risks and ensures compliance with ethical standards.

Furthermore, our legal team provides a thorough and comprehensive legal opinion on any perceived conflicts to aid clients in making well-informed decisions. Through these measures, our firm can effectively minimize the likelihood of conflicts of interest arising between clients. By upholding stringent ethical standards and prioritising transparency, we maintain the trust and confidence of our clients, ensuring that their best interests remain paramount in all our endeavours.



PERFORMANCE MONITORING AND STAFF MANAGEMENT

At M.I Attorneys, we prioritise operational efficiency and excellence in our work. To ensure optimal performance and prevent undue strain on our team, we have instituted a structured approach to performance monitoring and staff management:

- 1. Time-Based Targets and Goals:** Clear, time-based targets and goals are established for all staff members, fostering a shared understanding of responsibilities and deadlines. This method cultivates focused productivity while ensuring timely task completion.
- 2. Adherence to Deadline Diarisation:** Our firm rigorously adheres to a policy of meticulously diarising deadlines, court dates, and other time-sensitive commitments. This meticulous tracking mitigates oversights, guaranteeing prompt completion and delivery of all tasks to our clients.
- 3. Supervision by Dedicated Office Manager:** Oversight of all staff members is entrusted to a dedicated office manager. Tasked with coordinating workflow, providing guidance, and ensuring project efficiency, the office manager plays a pivotal role in maintaining operational effectiveness and client satisfaction.

Through these measures, M.I Attorneys upholds a standard of excellence, fostering a seamlessly functioning team and delivering exceptional service to our clients.





MILESTONES

NOTABLE CLIENTS



Orvall Corporate Designs

State Information Technology Agency

National Credit Regulator

MATTERS

1 Commercial Transactions Litigation: We successfully represented our client in the defense against Nedbank's claim for payment regarding a motor vehicle sold to our client with defects.

Court: North Gauteng High Court

Contact: In compliance with POPIA, client reference or satisfaction letters are available upon request.

2 Labour & Employment Litigation: We are actively representing our client in the defense against an employment-related lawsuit amounting to R3 million.

Court: North Gauteng High Court

Contact: In compliance with POPIA, client reference or satisfaction letters are available upon request.

3 Commercial Transactions Litigation: We effectively represented our client successfully defending against a R100 million lawsuit instituted by M&Q Quantity Surveyors.

Court: North Gauteng High Court

Contact: In compliance with POPIA, client reference or satisfaction letters are available upon request.

4 Insurance Dispute Litigation: We successfully instituted an R800,000 lawsuit on behalf of our client against Budget Insurance subsequent to the rejection of our client's insurance claim.

Court: North Gauteng High Court



MEET THE TEAM

KONANANI TSHIVASE

Senior Associate - Attorney
Bcom Law (UJ), LL.B (UP), LLM Candidate (UP)

Konanani completed her articles at Dyason Attorneys in August 2017, then worked at Diale Mogashoa Attorneys until January 2021. Since February 2021, she has been with M.I Attorneys as the Head of the Commercial Law Department, bringing extensive experience in commercial and general litigation, Insurance Law, Administrative Law, Labour & Employment Law, Construction Law, and Mining/Mineral Law.

SOLOMONI MATAMBA

Candidate Attorney
LL.B (UJ), A.I (UJ), African Studies (UJ),
Project Management (Transcend)

Under the guidance of experienced attorneys, Solomon engages in legal research, document drafting, and case preparation across various practice areas. Additionally, he assists with client communication, court filing and appearances, and administrative tasks, thereby gaining valuable insights into the legal profession while actively supporting the firm's objectives. Through this hands-on training, he develops the skills and knowledge necessary to excel in his legal career.

STANLEY MUNYANGANE

IT Technician
BTech in Information Technology, CompTIA
A+, CompTIA N+ (Pearson Institute)

Stanley provides essential support to ensure the smooth functioning of our tech infrastructure. He is responsible for maintaining and troubleshooting hardware and software systems, including servers, computers, and networks. Additionally, he oversees cybersecurity measures to safeguard sensitive information and prevent data breaches.

OUPA LEDWABA

Senior Associate - Attorney
LL.B (UNISA), Practice Management (LEADS)

Oupa has extensive experience in personal injury claims, general and commercial litigation, property law, consumer law, debt collection, and labour & employment law. As the Head of our Personal Injury Department, he specialises in Alternative Dispute Resolution, Insurance Litigation, Medical & Professional Negligence Litigation, Pension Fund Law & Litigation, and Personal Injury Claims (RAF & PRASA).

INNOCENT MAMETJA

Junior Associate - Attorney
LL.B (UL)

Innocent is in our Commercial Law department, specialising in commercial drafting and litigation, including Administrative, Constitutional, Health Professions, Local Government, Medical Schemes, Procurement, and Labour & Employment Laws. He handles CCMA & Bargaining Council Appearances, Disciplinary & Grievance Hearings, Employment Contracts & Policies, Employment Advice, Workplace Audits & Training, and Employment Equity & Discrimination Issues.

WINNY SEKGOTHA

Profession Accountant & Tax Practitioner
National Diploma in Accounting (UJ),
Advanced Diploma in Accounting Sciences
(UNISA)

Winny plays a crucial role in managing financial matters and ensuring compliance with tax regulations. She is responsible for maintaining accurate financial records, preparing financial statements, and managing budgets. Additionally, she provides strategic advice on financial planning and tax optimisation to help the firm achieve its financial goals while minimising tax liabilities.

KEAMOGETSWE MOLEFE

Paralegal
LL.B IV (UNISA)

Kea plays a pivotal role in our legal team, offering assistance in legal research, drafting of documents, court filing and service, office organisation, managing calls and mail, and assisting with various administrative duties. Additionally, she facilitates coordination between legal professionals, maintains filing systems, and ensures efficient workflow within the office environment.

COMPANY REGISTRATIONS

CIPC
LEGAL PRACTICE COUNCIL
FIDELITY FUND CERTIFICATE
DEBT COLLECTOR'S COUNCIL
SARS INCOME TAX
SARS VAT
SARS PAYE
SARS PIN
COIDA
B-BBEE CERTIFICATE
CSD SUPPLIER

2020/900836/21
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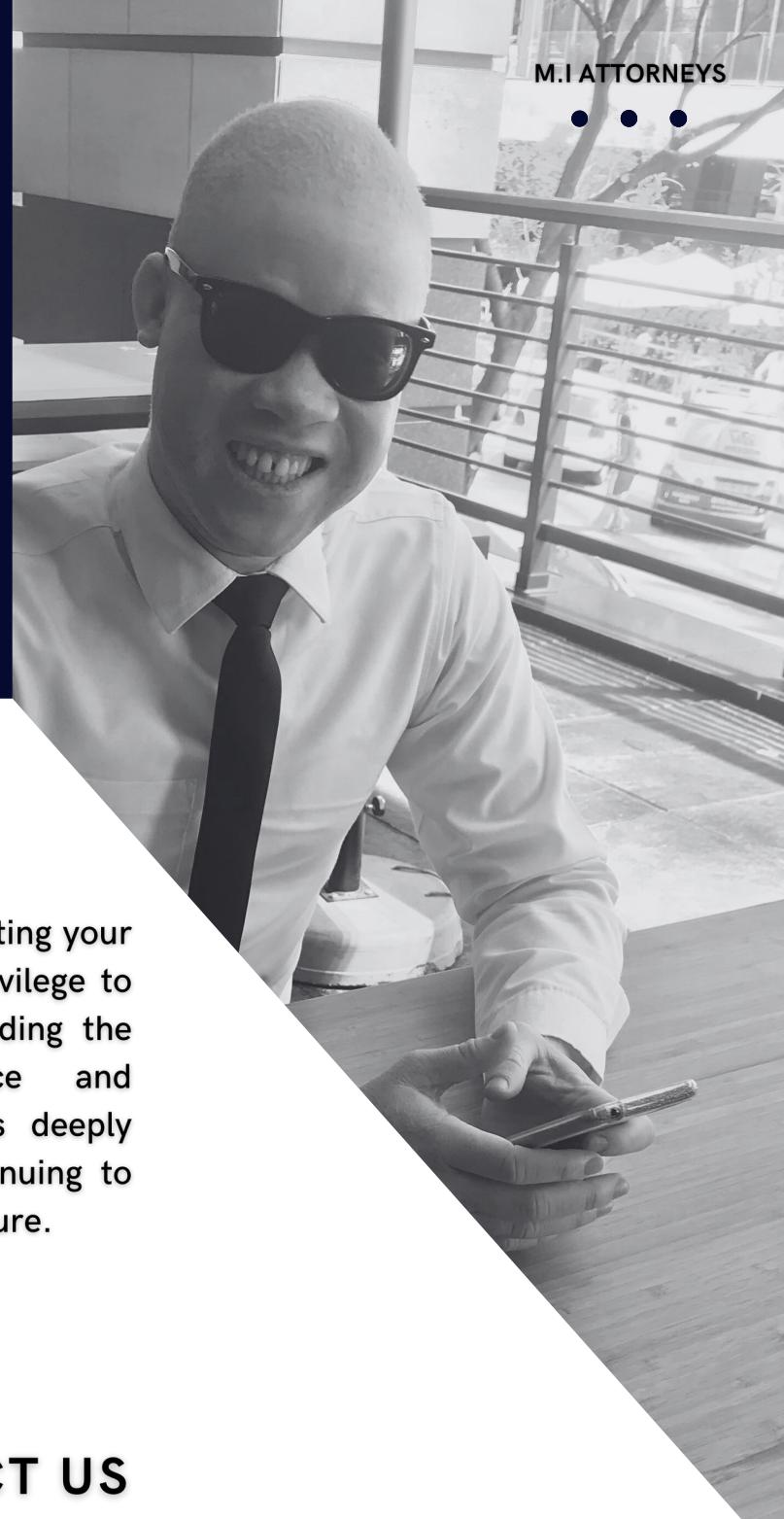


GET IN TOUCH

Dear valued client,

We extend our sincerest gratitude for entrusting your legal matters to M.I Attorneys. It is our privilege to serve you and we are committed to providing the highest level of professional service and representation. Your trust in our firm is deeply appreciated, and we look forward to continuing to meet and exceed your expectations in the future.

Thank you for choosing us!



CONTACT US

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