**Lillian Beth Ellison**

3100 Diamond St 208-301-3348

Ames, Iowa 50010 tehlily@gmail.com

www.thebeaddragon.com

**Education**

**A.A.S. in Computer Information Systems Expected December 2023**

*Des Moines Area Community College Ankeny, Iowa*

* Cumulative GPA: 4.0

**Certificate in Veterinary Assistance December 2012**

*San Juan College Farmington, New Mexico*

* Cumulative GPA: 3.96
* Presidential Honors

**B.S. in Biological Sciences May 2006**

*Montana State University Bozeman, Montana*

* Cumulative GPA: 3.52
* Presidential Scholar with Distinction and Honors Degree

**Related Coursework**

* C++: Object-Oriented Principles, Programming Logic, Loops, Arrays, Classes, Objects
* Introduction to Database: Database Creation and Management in Microsoft Access
* Introduction to Programming Logic: Programming Logic, Algorithm Design
* Information Computing: Spreadsheet and Database Creation and Management, DBMS, Excel
* Introduction to HTML and CSS: Website Creation and Management

**Work Experience**

**Health Information Technician I January 2019 – Present**

*Iowa State University Veterinary Medical Center Medical Records Ames, Iowa*

* Collect, review, and manage physical and digital medical records for the small animal hospital
* Process confidential information requests from clients, referring DVM’s, and universities
* Coordinate transfer of images (DICOM) using portal systems, sharing sites, and external storage

**Assistant Teacher November 2018 – January 2019**

*Ames Community Preschool Center (ACPC) Ames, Iowa*

* Supervised, taught, and cared for children ages 2 to 3 years including potty training duties
* Cleaned, disinfected, and sanitized play areas and toys

**Project Smyles Presenter September 2017 – October 2018**

*Ames Public Library Ames, Iowa*

* Arranged, organized, and performed monthly story time shows for children up to age 5 on site
* Conducted guided tours of the Ames Public Library for visiting daycares and school groups
* Worked part-time, approximately 10 hours per week

**Veterinary Assistant June 2014 – January 2016**

*Alpine Animal Hospital Pullman, Washington*

* Assisted doctors with exams, radiographs (film and digital), ultrasounds, surgeries, and labs
* Cleaned and maintained IDEXX blood analyzing equipment and logged controlled drug info
* Prepared patients: intake exams, placing catheters, drawing blood, and collecting samples