**Inputs:**

* System Date: SYSDATE – to compare against employee DOB and DOJ
* Employee Data Tables:
  + PER\_ALL\_PEOPLE\_F
  + PER\_PERSONS
  + PER\_PERSON\_NAMES\_F
  + PER\_EMAIL\_ADDRESSES
  + PER\_PERIODS\_OF\_SERVICE
  + PER\_ALL\_ASSIGNMENTS\_M
  + HR\_ORGANIZATION\_UNITS\_F\_TL

**Outputs:**

* Tabular report containing the following fields:
  + Employee Code
  + Full Name
  + First Name
  + Date of Birth
  + Email Address
  + Date of Joining
  + Department
  + Info (e.g., Birthday, 1st Work Anniversary)
* Exportable formats: Excel / PDF (via BI Publisher)
* Optional: Scheduled email delivery to HR team