ARIGELA SAI TEJA
Data Analyst

My Contact

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in Sai Teja | LinkedIn

Skill

- **Languages:** SQL, Python, Batch Scripting
- **Tools:** Excel, Power BI, PowerPoint, MYSQL
- **Frameworks:** Pandas, NumPy, Matplotlib

Education Background

● **GONNA INSTITUTE OF INFORMATION TECHNOLOGY & SCIENCES INDIA**

  M.Tech (CAD/CAM)
Completed in 2021
Percentage: 70%

● **PYDAH KAUSHIK COLLEGE OF ENGINEERING INDIA**

  B. Tech (Mechanical Engineering)
Completed in 2017
Percentage: 69%

● **SRI CHAITANYA JUNIOR COLLEGE INDIA**
10+2

  Completed in 2013
Percentage: 90%

● **OXFORD SCHOOL INDIA**

  Completed in 2011
Percentage: 89%

Certificates

● **Advanced Certification in Data Analytics by Electronics & ICT Academy–Guwahati.[Link]**
Certified Data Analyst Certification in Excel,
● **Power BI, SQL by Analytix Labs.[Link]**
Certified Data Analyst Certification in Python by
● **Analytix Labs.[Link]**

About Me

Eager and motivated, I have a passion for utilizing data to inform decisions and discover valuable insights. With a sharp focus on details and a robust analytical approach, I am excited to bring my expertise to the role of Data Analyst and drive impactful outcomes for organizations through data-driven strategies.

Professional Experience

NATWEST GROUP | Operations Analyst
2023 Oct – 2024 Jun

Automated Workflow Monitoring for Deceased Customer Cases:
- Built an automated pipeline to compare master customer records with updates from a shared Google Sheet used by backend teams.
- Identified pending actions such as unclosed accounts, unnotified next of kin, or inactive credit/debit cards.
- Worked on reports using Power BI Desktop & published dashboards using Power BI Services
- Automatically generated status reports with priority flags to help team leaders assign and escalate incomplete cases.
- Streamlined coordination across departments by ensuring updates were tracked, verified, and completed promptly.
  Tools used: Excel, SQL, PowerBI, Python, Bash Files, Schedulers

SCALETRIX.AI | DATA ANALYST INTERN
2024 Aug – present

Key responsibilities:
- Collected, cleaned, and prepared large datasets using Excel, SQL, and Python, ensuring data accuracy and consistency.
- Conducted data analysis to identify trends, patterns, and actionable insights for business decision-making.
- Developed interactive dashboards in Power BI, presenting key performance indicators (KPIs) and business insights.
- Built & deployed predictive models using Python, Streamlit.
  Tools used: Excel, SQL, PowerBI, Python, Streamlit, Git/Github

Recent Projects

● **DIGITAL ANALYTICS FOR LEADING E-COMMERCE COMPANY[Link]**
Description: *Analyzing website traffic, user behavior, and campaign performance. Skilled in delivering actionable insights to optimize conversion rates, customer engagement.*
Tools used: Excel, SQL, and Power BI.

● **HR ANALYTICS & EMPLOYEE RETENTION ANALYSIS[Link]**

Description: *Analyzed employee data to identify factors influencing attrition, performance, and engagement. Evaluated tenure, salary trends, and department-wise attrition rates to optimize HR strategies, improve retention, and enhance workforce planning.*
Tools used: Excel, SQL, Python and Power BI.