

26 May, 2025

Dear Tejas,

We are pleased to appoint you for “**Internship**” for a period of **2 Months** starting from **2 June, 2025** Up to **31 July, 2025**. The terms & conditions of your training period are as follows.

- a) The duration of the training period is up to **2 Months** from **2 June, 2025**.
- b) You shall devote your time, attention, skills and ability to the performance of the services which may be necessary for their proper exercise and as per the GlobalLogic productivity norms.
- c) The scope and obligations of your training period may be revised anytime, on mutual Agreement.
- d) The training period will stand terminated in case you are found indulging in any fraud, malpractice or any activity which the GlobalLogic finds against the interest of the Organization.
- e) This engagement may be terminated by GlobalLogic, without notice, in the event of:
 - a. Any Breach by the Trainee of any of the provisions of this Engagement.
 - b. The Trainee not being able to fulfill his obligation under Engagement for any reason or for any period.
 - c. Trainee's performance not found acceptable by the GlobalLogic.
- f) At the time of tendering resignation, you shall be required to give 15 days' notice in writing.
- g) **Intellectual Property Rights:** The propriety rights to the work the does during the Engagement or shall belong to the GlobalLogic.
- h) GlobalLogic shall have right to make appropriate deductions from the monthly payment of the Trainee, if the quality of services provided is found non satisfactory or below service level agreed by the Trainee.
- i) The Trainee shall comply with all statutory requirements as may be applicable.
- j) The Trainee will also be subject to all standard GlobalLogic Data Protection and Network Security policies and either GlobalLogic or its customers may require you to sign a statement to such effect at any time. The Trainee will abide by the Rules and Regulations of the Company which are in force from time to time, and the Company shall have the right from time to time to vary or modify any of the terms and conditions of service which shall be binding on you.
- k) All documents, papers and records of every kind (written or recorded) whether originals, copies or reproductions and whether prepared by the Trainee or by others, relating to the business and finances of the GlobalLogic shall be sole and Exclusive property of the GlobalLogic. The Trainee shall not remove any of the above materials and shall not at any time give or disclose such materials to any unauthorized person, or entity. Upon separation, Trainee shall return to the GlobalLogic all such material including copies.
- l) The Trainee shall not, under any circumstances, act as an agent or representative of GlobalLogic.
- m) You will not disclose or use at any time, except with prior written approval, any confidential information relating to the organization. Such confidential information includes, but is not limited to the Organization's"
 - i. Sales, revenues, profits and other accounting figures.



- ii. Customer lists. iii Trade secrets and agreement with other companies and/or Trainees. iv. Software code, design, and plans thereof.
- v. Relationship with Trainees, customers, other Trainees or suppliers.
- vi. Opportunities for new or developing business.
- vii. Written norms.
- viii. Any Emails sent or received by you originating from or ending at organization's network.
- ix. Any other company document marked "confidential".
- x. Information pertaining to any Trainee, regular or part time or on contractual assignment.

In the event that you are requested or required by oral questions, interrogatories requests for information, court warrants, civil investigate demand, by order of any governmental authority, or similar legal process to disclose any of the confidential information supplied to you, you agree that you will provide the organization with prompt written notice of such request(s).

Please sign a copy of this document in token of your Assignment. Looking forward
to a mutually beneficial association with you.

For GlobalLogic



Signatory

Declaration

I have read and understood the above terms and conditions of assignment on Engagement basis and am accepting the same. I will be reporting on **2 June, 2025**.

Date: 26-May-25

Signature: _____

(Tejas Gupta)



Mailing | 2nd to 10th Floor, Tower - 3
Oxygen Business Park Pvt. Ltd. SEZ,
Plot No. 7, Sector -144, Noida Expressway,
Noida - 201304, Uttar Pradesh, India



Registered | 207 Gupta Arcade, Plot No. 5,
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CIN | U74899DL2000PTC109036
GlobalLogic India Private Limited
(Previously known as GlobalLogic
India Limited)

Annexure -1

As part of the joining process, you are expected to get originals, for verification, of the following documents:

1. Personal Data:

- a. Adhar card
- b. 1 Photographs Scanned white background (Passport size)
- c. PAN No. Details. In case of non-availability of PAN, photocopy of application.
- d. Signed Offer letter
- e. Mark Sheets and Certificate of Class X & Class XII
- f. Graduation Certificate
- g. Post-Graduation Certificate
- h. Mark sheets for all semesters during Graduation & Post Graduation
- i. Mark sheets and Certificates of Diploma(s)
- j. Mark sheets and Certificates of any training(s) attended
- k. Any other additional diplomas/certificates (Mark-sheets)



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