**Jasma James D’souza**

Mobile: +91 9833841938

Email: [jasmadsouza19@gmail.com](mailto:jasmadsouza19@gmail.com)

**OBJECTIVE**

To seek HR job where outstanding communication skills, relevant work experience, and education can be utilized, which will help me gain sufficient knowledge and to build my business skills and have the best experience and which will help in career advancement and professional growth.

**EDUCATION**

**DON BOSCO COLLEGE – BACHELOR IN MANAGEMENT STUDIES**

Bachelor in management studies with a specialization in HUMAN RESOURCE.

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| --- | --- | --- | --- |
| **ACADEMICS** | **INSTITUTE** | **EXAM** | **AGGREGATE** |
| 2014-2015  2015-2016 | Don bosco college, Kurla | SEM : I  SEM: II  SEM: III  SEM: IV  SEM: V  SEM: VI (RESULT WAITING) | 5.3  5.6  6.2  6.2  6.29 |

**ST. JOSEPH’S HIGH SCHOOL, VIKHROLI- 71%**

MARCH 2012

**KJ SOMAIYA SCIENCE AND COMMERCE, VIDYAVIHAR- 68%**

FEBRUARY 2014

**HOBBIES –** Reading books, dancing, singing, etc.

**ACHIEVEMENTS -** Prizes won for various programs in school,college and church.

Certificates for volunteering NSS activity and rewards recognition from college.

**SKILLS -** Basiccomputer knowledge

Microsoft word, Microsoft Excel, Microsoft power point and normal typing speed.

Pursed certificate in Tally Erp 9.

**ATTRIBUTES –** Attended a **self-development training program** and various college programs.

**EXTRA CURRICULAR ACTIVITIES**

Successfully participated, helped and managed college programs and events and attended NSS Workshop.

**STRENGTHS**

Positive attitude, Interaction, Interested towards working, Participative in nature, Joyful, Problem solving, Quick learner.

**LANGUAGES –** English, Hindi, Marathi and Kokani.

**PERSONAL DETAILS**

**ADDRESS – THE ADDRESS, BOULEVARD 2, 5TH FLOOR, FLAT NUMBER 503, OPP. R CITY MALL, GHATKOPAR (W) MUMBAI-400086**

**DATE OF BIRTH – 19TH NOVEMBER, 1996.**

**GENDER- FEMALE**

**DECLARATION**

I do hereby make sure that the information given above is true to the best of my knowledge.

(**JASMA JAMES D’SOUZA)**