

# CHAITRA SHETTY

## Chartered Accountant

### Professional Synopsis

- Qualified Chartered Accountant from ICAI (November 2019)
- Having completed Articleship training from Kochar & Associates Chartered Accountants & Shaparia Mehta & Associates LLP, Mumbai.
- Employed at P.S.Shetty & Co Chartered Accountant, Mumbai, for the period of 1 Year post Articleship training.
- Highly enthusiastic and energetic personality, carrying positive attitude towards the personal and professional life.

### Profile

**Name :** Chaitra Shetty

**Location :** Andheri (w), Mumbai-53

**Phone :** +91 7666672039

**Email :** chaitras1096@gmail.com

**DOB :** 10<sup>th</sup> June, 1996.

### Certification

ITT Training, Orientation Program and GMCS, Advance ITT and MCS under ICAI

### Skills

- Quick learner.
- Known for enthusiasm.
- Self-Motivated.
- Have worked independently under intense deadline situations.
- Able to prioritize multiple tasks.
- Sense of self-responsibility and persistence.
- IT Skills - Finnacle, SAP, Far vision, Ms Office, Tally ERP 9.
- **Other Interest**  
Trained Bharatnatyam Dancer, Swimming, Reading books, and Drawing.

### EXPERIENCE

- **Kochar & Associates Chartered Accountants**  
Designation: **Articled Assistant**  
Duration: **1 Year** (August 2015 to July 2016)
- **Shaparia Mehta & Associates LLP**  
Designation: **Audit Assistant**  
Duration: **2 Year & 6 Months** (August 2016 to January 2019)
- **P.S.Shetty & Co Chartered Accountant**  
Designation: **Tax Assistant**  
Duration : **1 Year to Present** (10<sup>th</sup> February, 2019 to Present)

### Tax Assignments

- Tax Return compliance for different types of assessee including Individuals, HUFs, Partnership Firms, Unlisted Public Companies and Private Limited Companies.
- Tax Audit of client from the manufacturing, trading and servicesector.
- VAT Audit of various clients.
- Drafting of technical submissions and collation of the necessary documents for representation during the course of assessment proceedings of clients.
- Executed Transfer Pricing assignments.

### Audit Assignments

- Statutory audit and finalization of accounts of private limited companies from various sectors which inter alia includes Manufacturing, Construction, Share Trading , Trading, Service Industry, Charitable Trust, University, etc.
- Performing analytical review of financial statements and evaluating of internal control systems.
- Concurrent audit of Private Sector Bank.
- Internal Audit of Construction Company and subsidiaries of a company listed on the National Stock Exchange and Bombay Stock Exchange.
- Stock audit of major electronics giant.
- ROC return filings.

### PROFESSIONAL EDUCATION

- **CA FINAL (2nd Group)** (ICAI) - November 2019 -**55.75%**
- **CA FINAL (1st Group)** (ICAI) - May 2019 -**50.00%**
- **CA IPCC (2nd Group)** (ICAI) - November 2015 -**50.00%**
- **CA IPCC (1st Group)** (ICAI) - May 2015 -**56.75%**
- **CA CPT** (ICAI) - Dec 2013 -**59.50%**

### BASIC EDUCATION

- **M. Com** (Mumbai University) - IDOL - Year 2018 -**63.50%**
- **B. Com** (Mumbai University) – M.L.Dahanukar College of Comm -Year 2016 -**78.42%**
- **HSC** (Maharashtra Board) - M.L.Dahanukar College of Comm - Year 2013 -**80.00%**
- **10<sup>th</sup>** (I.C.S.E. Board) – Prime Academy School - Year 2011 -**81.06%**