

Tejas Lalwani

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EDUCATION

Rutgers University

Bachelor of Science in Computer Science

GPA: 4.00

Relevant Coursework: Data Structures, Discrete Mathematics, Data Literacy, Linear Algebra

EXPERIENCE

Data Manager

October 2025 – Present

Busch Learning Center, Rutgers University, New Brunswick, NJ

- * Validated and maintained a database of 165,290+ student records by reviewing tutor logs each shift and performing 100+ high-accuracy data corrections daily to ensure consistent system reliability.
- * Sustained operational continuity by processing manual sign-in data during kiosk outages, logging event attendance with precision, and escalating critical data anomalies to prevent reporting and workflow disruptions.
- * Supported the Busch Learning Center's technical and administrative workflows by monitoring data pipelines, executing targeted data-verification tasks, and serving as a key point of contact to maintain accurate information flow across the organization.

Office Assistant

Septemeber 2025 – Present

Busch Learning Center, Rutgers University, New Brunswick, NJ

- * Managed front-desk operations for 500+ daily visitors by greeting guests, handling high-volume calls, coordinating room reservations, and supporting staff with clerical tasks.
- * Addressed 100+ weekly inquiries from students, faculty, and visitors about Busch Learning Center services and other Rutgers Learning Centers.
- * Maintained 99 percent record accuracy while enforcing policies and ensuring a consistently safe and welcoming environment for all visitors.

Tutor (Volunteer)

March 2024 – June 2024

Divya Jyoti Jagrati Sansthan, Non-Profit serving underserved communities

Jaipur, RJ, India

- * Tutored underprivileged children in core subjects, improving academic performance and confidence.
- * Organized fundraising initiatives, successfully raised funds to support specially abled individuals.

PROJECTS

Habitus – Habit Tracker App Website | *HTML, Tailwind CSS, React JS, Framer Motion, Vercel*

January 2026

- * Developed a frontend website to showcase a habit-tracking application using HTML and JavaScript (React) with a component-based architecture.
- * Implemented animations and smooth UI transitions using Framer Motion and CSS, enhancing interactivity and visual flow across pages.
- * Integrated React Router to enable seamless navigation between multiple pages, improving user experience through client-side routing and structured page organization.
- * Live Project: Habitus – Habit Tracker App Website Link

LinkedIn Post Automation | *Gemini, Apify, Google Docs, Slack, Gmail*

July 2025

- * Built an AI-powered LinkedIn content pipeline that merges social insights, targeted marketing research, and Google Gemini automation to deliver consistently engaging, visually enhanced posts optimized for audience growth.
- * Automated content review and sharing across Slack, Google Docs, and Gmail, streamlining approvals and distribution to efficiently manage and scale professional LinkedIn publishing.

TECHNICAL SKILLS

Technical Skills: Python, Java, HTML, CSS, Tailwind CSS, Javascript, React JS, Express JS, Node JS, Mongo DB, GitHub, Vercel, Docker, N8N

Software: Apify, Togather AI, Slack, Tavily, OpenRouter, Hugging Face, Firecrawl, Postgres, Supabase, Pinecone, Google Cloud Platform