FSDA1

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Excel Assignment1

1. What do you mean by cells in an excel sheet?

A. Every worksheet is made up of thousands of rectangles, which are called cells. A cell is the intersection of a row and a column.

2. How can you restrict someone from copying a cell from your worksheet?

A. Lock the cells and protect the Excel worksheet with a password to stop others from copying from or pasting into the worksheet.

3. How to move or copy the worksheet into another workbook?

A. On the Edit menu, click Sheet > Move or Copy Sheet.

4. Which key is used as a shortcut for opening a new window document?

A. Ctrl+N

5. What are the things that we can notice after opening the Excel interface?

A. The Excel window, workbook, title bar, menu bar, toolbar, column headings, row headings, name box, formula bar.