{DATE\_TODAY}

CONFIRMATION OF STUDENT ARRIVAL

We confirm that {STUDENT\_SALUTATION} {STUDENT\_NAME} has been successfully allocated with the {HOST\_FAMILY\_NAME} family at {HOST\_FAMILY\_SUBURB}

Student Details

|  |  |
| --- | --- |
| Student Name | {STUDENT\_SALUTATION} {STUDENT\_NAME} |
| Student ID | {STUDENT\_ID} |
| Date of Birth/Gender | {STUDENT\_BIRTHDATE}/{STUDENT\_GENDER} |
| Country of Origin | {STUDENT\_NATIONALITY} |
| Email Address | {STUDENT\_EMAIL} |
| Contact Number | {STUDENT\_MOBILE} |
| Allergies | {STUDENT\_ALLERGY\_TYPES} |
| Dietary requirements | {STUDENT\_DIETARY\_REQUIREMENTS} |
| Medication | {STUDENT\_MEDICATION} |
| Okay with pets in homestay | {STUDENT\_LIVE\_WITH\_PETS} |
| Language Spoken | {STUDENT\_LANGUAGE\_PROFICIENCY} |
| Okay with smoker in homestay | {STUDENT\_SMOKING} |
| Hobbies and interests | {STUDENT\_HOBBIES} |

Arrival Details

|  |  |
| --- | --- |
| Arrival Date | {ARRIVAL\_DATE} |
| Arrival Time | {ARRIVAL\_TIME} |
| Flight Number | {FLIGHT\_NUMBER} |
| Did the student request airport pick-up service from Global experience? | {AIRPORT\_PICK\_UP\_SERVICE} |

*\*If the student requested for an airport pick-up service from Global experience, please allow 2-3 hours after the arrival time for the student to arrive at your home.*

Study Details

|  |
| --- |
| Institution details:  {BOOKING\_SCHOOL}  Study commencement date: |

*\*Please make sure you teach your student physically how to get to the institution on the first day.*

Duration of Stay and Payment Rates

|  |  |
| --- | --- |
| Duration of Stay | {BOOKING\_DURATION\_OF\_STAY} |
| Accommodation Type | {BOOKING\_APPLICATION\_TYPE} |
| Homestay Weekly Fee |  |
| Inclusion | Daily three meals (lunch), internet access and caregiver |

Caregiver details

{CG\_LABEL}

|  |  |
| --- | --- |
| Caregiver company | {CG\_COMPANY} |
| Caregiver name | {CG\_NAME} |
| Caregiver email id | {CG\_EMAIL} |
| Caregiver phone number | {CG\_PHONE} |
| Start date | {CG\_START} |
| End date | {CG\_END} |

Terms and Conditions

1. Please note that there is an 8.5% administration fee for the first 2 payments.
2. Extension administration fee is $2 per night.  Holiday holding fee is $1 per night
3. Payments are made on Fridays on a fortnightly basis.
4. Hosts should ‘not’ discuss any financial matters with students directly.
5. If a student wishes to extend his or her stay, host needs to advise Global experience

Private arrangements are ‘not’ allowed.  In breach of this agreement, Global experience reserves the right to terminate the homestay agreement immediately.

1. Homestay extension becomes valid once Host advises Global experience and a staff member confirms this extension with Host, by acknowledging with an email or text message.