{DATE\_TODAY}

CONFIRMATION OF STUDENT ARRIVAL

We confirm that {STUDENT\_SALUTATION} {STUDENT\_NAME} has been successfully allocated with the {HOST\_FAMILY\_NAME} family at {HOST\_FAMILY\_SUBURB}

Student Details

|  |  |
| --- | --- |
| Student name | {STUDENT\_SALUTATION} {STUDENT\_NAME} |
| Student ID | {STUDENT\_ID} |
| Date of birth/Gender | {STUDENT\_BIRTHDATE}/{STUDENT\_GENDER} |
| Email address | {STUDENT\_EMAIL} |
| Contact number | {STUDENT\_MOBILE} |
| Country of origin | {STUDENT\_NATIONALITY} |
| Language(s) spoken | {STUDENT\_LANGUAGE\_PROFICIENCY} |
| Allergies | {STUDENT\_ALLERGY\_TYPES} |
| Dietary requirements | {STUDENT\_DIETARY\_REQUIREMENTS} |
| Medication | {STUDENT\_MEDICATION} |
| Hobbies and interests | {STUDENT\_HOBBIES} |
| Accept pet(s) in the house | {STUDENT\_LIVE\_WITH\_PETS} |
| Accept smoker(s) in the house | {STUDENT\_SMOKING} |

Arrival Details

|  |  |
| --- | --- |
| Arrival Date | {ARRIVAL\_DATE} |
| Arrival Time | {ARRIVAL\_TIME} |
| Flight Number | {FLIGHT\_NUMBER} |
| Did the student request airport pick-up service from Global experience? | {AIRPORT\_PICK\_UP\_SERVICE} |

*\*If the student requested for an airport pick-up service from Global experience, please allow 2-3 hours after the arrival time for the student to arrive at your home.*

Study Details

|  |
| --- |
| Institution details:  {BOOKING\_SCHOOL}  Study commencement date: |

*\*Please make sure you teach your student physically how to get to the institution on the first day.*

Duration of Stay and Payment Rates

|  |  |
| --- | --- |
| Duration of Stay | {BOOKING\_DURATION\_OF\_STAY} |
| Check-in date | {BOOKING\_CHECKIN\_DATE} |
| Check-out date | {BOOKING\_CHECKOUT\_DATE} |
| Accommodation Type | {BOOKING\_APPLICATION\_TYPE} |
| Homestay Weekly Fee | (incl. caregiver) |

Terms and Conditions

1. The initial administration fee for first 2 payments: 8.5% for a fixed period of 28 (twenty-eight) nights.
2. The administration fee after first 2 payments: $2 per night for each extra night the guest extends his or her stay beyond the initial (28) twenty-eight nights.
3. The holiday administration fee: $1 per night for each extra night the student goes on holiday.
4. Payment will be made into your nominated bank account on a fortnightly basis.
5. Hosts should ‘not’ discuss any financial matters with students directly.
6. If a student wishes to extend his or her stay, host needs to advise Global experience Private arrangements are ‘not’ allowed. In breach of this agreement, Global experience reserves the right to terminate the homestay agreement immediately.
7. Homestay extension becomes valid once Host advises Global experience and a staff member confirms this extension with Host, by acknowledging with an email or text message.