		Total Boundaries				Task Duration	Task Start date	Task Deadline	Progress	0
	Task	Task Description	Assigned to	Previous Task	Next Task	(Hour)	(MM/DD/YYYY)	lask Deadline	Progress Pecentage	Status
	Vision/Mission		Toka							
1.1.1	Rewrite Mission	Rewrite Mission (Starting from the Mission points presented in the genreral meeting)	Ziad		1.1.2	3	9/26/2020	10/1/2020	100.00%	Completed
1.1.2	Vision formulation		Amr Mousa Mahalwy	1.1.1	1.1.3	3	9/26/2020	10/1/2020	100.00%	Completed
1.1.3	Translation	Translate Vision/Mission and review both	Eslam Moatasem	1.1.2	1.1.4	4	10/1/2020	10/8/2020	100.00%	Completed
1.1.4	Mission/Vission Review1	Parismon Parish maning		1.1.2	1.2	2	10/1/2020	10/8/2020	100.00%	Completed
1.1.5	Mission/Vission Review2	Parison de Audio consta	Mokhtar	1.1.3	1.2	2	10/8/2020	10/15/2020	0.00%	Not Started
			Abdelnasser Hashem	1.1.0						
1.1.6	Objectives and values	Prioritized list of objectives and a list of values	Odda		1.2	2	9/26/2020	10/1/2020	100.00%	Completed
	Constitution									
1.2.1	Similar documents review	Search for and gather available handbooks/constitutions of similar associations (including our university's handbook, SU constitutions)	Youssef Salah		1.2.2	3	9/26/2020	10/3/2020	100.00%	Completed
1.2.2			Mahmoud Abdelshafy-	1.2.1	1.2.3	12	12/19/2020	1/2/2020	0.00%	
1.2.3	Review the constitution	Review the structure and grammer of the constitution document with the possibility of updating some parts	AbdelNasser - Youssel	1.2.2		4	10/17/2020	12/5/2020	0.00%	Not Started
	Hierarchy									
1.3.1	Write the main hirearchy	Write the main hierarchy scheme of the association (including the board of trustees and the excutive committee and how they are	Abdelnasser		1.3.2/1.3.3	3	10/3/2020	10/10/2020		Completed
1.3.2	scheme		/Basma Toga / Daghar		1.3.3	6		11/21/2020	100%	•
	sector at 1					-			100%	
1.3.3	communication policy			1.3.1		3		10/24/2020		Completed
			Hamamou		1.3.4	2				On Hold
1.3.5	Advisory board	Gather contacts of the advisory board members that we agree on during the meeting and prepare an email to contact them	Tohamy	1.3.4		2	10/10/2020			On Hold
ь	egal Foundation									
		Write a comprehensive report or presentation on thie steps and requirements for founding an NGO in Egypt as well as the capability								Not Started Not Started
1.4.2		Write a comprehensive report or presentation on thte steps and requirements for founding an NGO in the USas well as the capabili Write a comprehensive report or presentation on thte steps and requirements for founding an NGO in the European Union as well i								Not Started Not Started
		, ,								
	Media									
1.5.1	Logo Ideation Logo Creation		Everyone Ghanam - Amr Mousa	151	1.5.2	1 3				In Progress Not Started
1.5.3	Website Development									Not Started
1.5.4	Launching Campaign									Not Started
	Activities									
1.6.1		Brain storming about almnui-almnui relation,	Toka Osama & Abrah	nam Abbas				7-Jan		done
			Mahmoud Abdelhay							done
	Mentorship	Brain storming about alimnui-undergrad relation,	Hossam Al Tohamy 8	k Omar Eldagar 8	& Asmaa Magh	iraby				done
	Fund raise									
1.7.1	Fund raise ideas	Research other alumni associations, what are their fund sources								
	Membership									
1.8.1										