

TELEOLA SALIMON

ECONOMICS GRADUATE

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ABUJA

OBJECTIVE

An independent and self-motivated graduate looking for an entry-level position in the operations department where I can utilize the expert knowledge I have gained during my course.

SKILLS & ABILITIES

TECHNICAL SKILLS:

Proficient use of Microsoft Word, Excel, Power Point, Bloomberg, Premier Pro, CapCut and Canva.
Data Analytics, Financial Analysis, Economic Research and Mathematical Economics.

PERSONAL SKILLS:

Strong written and verbal communication, Critical thinking and problem solving, Presentation Skills, Networking, Creativity, Good ethical conduct, Ability to provide constructive feedback and collaborate.

EDUCATION

COVENANT UNIVERSITY, Ogun State

2020-2024

B.Sc Economics (2:1)

[Transcript](#)

BCG, FORAGE

[Certificate](#)

Introduction to Strategy Consulting Job Simulation on Forage

BLOOMBERG MARKET CONCEPTS, Bloomberg

[Certificate](#)

This course covered key concepts in the financial industry, and how to navigate the Bloomberg Terminal.

DATA ANALYTICS, Coursera

[Certificate](#)

Completed an in-depth entry-level course on the fundamentals of data analytics.

VOLUNTEERING/WORK EXPERIENCE

DONATE DRIVE, COVENANT UNIVERSITY

MAY 2023 – AUGUST 2024

Volunteer, Assistant Public Relations Officer

Donate Drive is a non-profit initiative that develops platforms to liberate the African child from poverty.

Job Role/Responsibilities:

- Coordinating and organizing outreaches.
- Providing administrative support and collaborating with the PR team to enhance the organization's brand and promote its mission on all social media platforms.
- Fostering a strong relationship among donors, volunteers, and community partners.

LEAD CAPITAL, VI, LAGOS

JULY 2023 – OCTOBER 2023

Intern

LC is a leading financial services institution with expertise in Financial Advisory and Corporate Finance.

Job Role/Responsibilities:

- Management of client asset portfolio
- Sourcing of clients
- Analysis of the performance of each financial product
- Creating and implementing ideas to boost company growth

PROJECTS & LEADERSHIP

Heart for Joy: This is a Donate Drive outreach program that fed, clothed and provided for 300 children at Oshodi.

Departmental financial director

September 2021-August 2022