SOCIAL MEDIA MANAGER



CONTACT

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SUMMARY

I am an enthusiastic software engineering student with a solid foundation in information communication technology. My educational background, combined with a continuous dedication to learning, positions me as a dynamic candidate capable of swiftly adapting to new technologies. My passion for technology extends to the realm of social media, where I am eager to leverage my technical skills and enthusiasm for effective communication. I am seeking the opportunity to apply my expertise as a Social Media Manager, combining my technical prowess with a creative and strategic approach to enhance online presence and engagement.

SKILLS

PROFESSIONAL

- Canva Design and InDesgin
- Journalism and ICT
- Content Creation
- Creativity and Inovation
- Organizational skills
- Time management
- Effective Communication

EDUCATION

SOFTWARE ENGINEERING

African Leadership University Septmber 2022 - February 2026

MATHEMATICS PHYSICS GEOGRAPHY

GSCIM Rwankuba

February 2017 - November 2019

REFERENCES

JEAN JACQUES IRADUKUNDA

CEO OF IGIRE RWANDA AND Kira Group Iradukundajeanjacques@gmail.com +250 788 737 287

MARIE SALVATRICE MUSABYEYEZU

CEO of GGRAA msalva12@gmail.com +250 788 301 255

WORKING EXPERIENCE

COMMUNICATION AND SOCIAL MEDIA INTERN

Go Green & Restore Africa Action(GGRAA) | 2016 - Present

I am tasked with enhancing existing websites through thorough evaluations and the creation of compelling new content. Managing social media accounts, I am responsible for establishing pages, posting regularly, and ensuring optimal visibility, collaborating closely with the Managing Director for strategic improvements. Additionally, I curate visually appealing images and craft concise project summaries, all conducted in collaboration with project volunteers to maintain a cohesive and impactful online presence.

PRODUCT DESIGN INTERN

Kira Group Ltd. Kigali, Rwanda | August, 2023 - up to date
As a product designer, I create and update the different designs
of different products of our clients such as Professional
Development, Impact Assessment, and Program Design. I am
one to create and update the preferences and information on
company's website that inhance creativity and innovation
capacity of mine.

Link to website: https://kiragroupltd.netlify.app/

HR & DIGITAL MARKETING MANAGEMENT INTERN

Gao Tek-New York City, USA | June, 2023 - September, 2023

During my four-month remote and part-time internship as an HR Management Intern at Gao Tek in the IT, Tech support, software development, and web development sectors, I actively contributed to critical HR functions. In the realm of recruitment, I created and posted job listings, screened candidates, and maintained comprehensive candidate records. Furthermore, I played a pivotal role in facilitating the onboarding process for new hires, ensuring a seamless transition into the company. I proactively developed skills, such as digital marketing and effective communication. I was in a handling team where we were checking the progress and performance of workers in the company. I was in charge of creating the daily blogs to the companys' websites.