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### **CAREER SUMMARY**

Graduated summa cum laude from the University of Chicago with a bachelor of science in mathematics (with a specialization in economics). I have worked for Graham & Dodd LLC since 2015. I began as a trainee financial analyst in October 2015 and was promoted to junior financial analyst in March 2016. During this period, I assisted in the development of portfolio design and securities selection, focusing on global high-yield fixed-income securities.

### **WORK EXPERIENCE**

#### **Junior Financial Analyst/Trainee Financial Analyst Graham & Dodd LLC, Chicago, Illinois October 2015–Present**

Responsibilities:

- Support senior analysts in the management of fixed-income portfolio design, securities selection, and financial reporting
- Apply financial measurement tools to analyze the investment performance of mutual funds and exchange-traded funds invested in high-yield markets
- Prepare reports on financial performance for the fund investment committees and management

#### **Financial Analyst Intern Market Financial Corp, Chicago, Illinois Summer 2014**

Responsibilities:

- Prepared PowerPoint presentations to explain the performance of fund strategies
- Gathered statutory reports, conformity reports, and internal management reports for analysis
- Prepared statistical reports about financial information to assess income and expense trends
- Named “Intern of the Month,” July 2014

### **KEY KNOWLEDGE AREAS**

- Portfolio Management
- Equity Financing and Securities Trading
- Quantitative and Qualitative Methods
- Financial and Operational Modeling

### **ADDITIONAL SKILLS**

- Familiar with analytical methods and performance metrics
- Skilled at quantitative analysis techniques
- Efficient at interpreting economic and financial indicators
- Proficient in methods of capital budgeting and treasury operations

### **EDUCATION AND ACHIEVEMENTS**

#### **The University of Chicago, Chicago, Illinois 2011–2015**

#### **Bachelor of Science in Mathematics (with a specialization in economics)**

- GPA: 3.90; Graduated summa cum laude
- Member of student team that won the Midwest College Investment Challenge 2014
- Received Student Leadership Award (for exceptional student leadership)