

CONTACT / INFO

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in [LinkedIn](#)

🌐 [Portfolio Website](#)

SKILLS

SQL

Tableau

Quality Assurance

Google Sheets / Excel / Open Office

Data Analysis

Data Cleaning / Preparation

Data Visualization

Technical Writing

Process Development

Risk / Contingency Planning

Computer Equipment

EDUCATION

College of the Canyons

- Computer Science
- Psychology

OTHER LINKS



BRIAN SKIDMORE

QUALITY ASSURANCE and TECHNOLOGY PROFESSIONAL

ABOUT ME

Skilled technology professional with a wealth of highly transferable skills and a strong focus on quality assurance. Able to navigate a wide range of challenges while ensuring the optimal timely execution of critical tasks. Strong project management and problem solving talents while managing multiple competing priorities and needs.

WORK EXPERIENCE

Parent

Thousand Oaks, CA

2012 - 2025

- Support multiple competing schedules and priorities.
- Oversee the needs and tasks of multiple individuals to maintain optimal outcomes.
- Accurately coordinate a detailed calendar of activities, appointments, deadlines, and other events.
- Navigate complicated interpersonal challenges and mediate issues to build vital communication and issue resolution skills.
- Attempt to prepare for unpredictable and unforeseen events.
- Create and/or acquire teaching aids and materials to help young individuals better understand various concepts.
- Encourage proper behavior and enforce rules.
- Empathize and listen carefully to better understand a situation as well as the views/opinions of others.

Microsoft Compliance Supervisor

THQ Agoura Hills, CA & Phoenix, AZ

2010 - 2012

- Manage and maintain a team of compliance specialists focused on ensuring multiple projects are ready for submission to Microsoft for certification.
- Coordinate with multiple points of contact throughout all stages of the development cycle to continually evaluate project status.
- Explain the implications of severe issues to project managers and executives, particularly if discovered near the end of a project development cycle.
- Maintain a detailed database on all projects, review projects postmortem, evaluate areas for optimization, and integrate new ideas to streamline future projects.
- Synchronize game content with real-time current events for original IP and externally developed series.
- Create projections for forecasting budget requirements, resource needs, and long-term plan models for future growth.
- Evaluate employee performance and provide written reviews highlighting areas of excellence as well areas for improvement.

Submissions Coordinator

THQ Agoura Hills, CA

2008 – 2010

- Established submissions coordinator role; created the entire suite of documents and processes for submitting projects to both Sony and Microsoft..
- Coordinate with multiple contacts to release scheduled game submissions, on time, to first-party groups.
- Determine platform-specific requirements, request product codes and provide critical inputs on game concepts.
- Synchronize materials and information to submit titles to Sony and Microsoft.
- Avoid resubmission costs of over \$100,000 through accurate release processes on multiple products in North American and European markets.
- Facilitate communications with global stakeholders to deliver all titles within expected delivery cycles.
- Acquire all necessary submission materials from a multitude of sources around the world.

Microsoft Compliance Specialist

THQ Calabasas, CA & Agoura Hills, CA

2005 – 2008

- Develop custom compliance test plans to meet all Microsoft technical certification requirements.
 - Employ testing on multiple consoles using various profiles to flag operational bugs and indicate how to correct TCR violations.
 - Write highly detailed reports for each issue discovered.
 - Provide training to new specialists, verified ability to perform required certification tasks.
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