

# Adam S. Metcalf

www.asmetcalf.com

## PROFESSIONAL SUMMARY:

Military veteran with proven technical aptitude and over 15 years experience in written & oral communication, creating rapid solutions as needed, and customer service management. Thrives in a diverse and challenging workplace, with proficiency at moving into new environments and drawing from existing experience to quickly and fluently adapt to new technologies. Enthusiastic mentor with a passion for self-directed learning and passing on knowledge to the team.

## RELEVANT SKILLS & KNOWLEDGE:

- CLOUD INFRASTRUCTURE & ADMIN
- MICROSOFT NETWORKING
- WEB DESIGN
- MICROSOFT 365
- MODERN BROWSER EXPERIENCE
- CREATIVE TROUBLESHOOTING
- MICROSOFT AZURE
- MICROSOFT POWERSHELL
- TS/SCI CLEARANCE
- CUSTOMER SERVICE MANAGEMENT
- CYBERSECURITY
- PHYSICAL SECURITY

**TECHNICAL KNOWLEDGE:** C#, .NET, HTML, CSS, POWERSHELL, CISCO IOS

## CERTIFICATIONS.

Microsoft Certified: Azure Administrator Associate	Microsoft	2019
MTA: Networking Fundamentals	Microsoft	2019

## PROFESSIONAL HIGHLIGHTS:

**Data Admin:** With limited resources, developed Microsoft Excel master tracking platform, resulting in complete elimination of Key Information loss. Tracked, maintained, and secured 100% of Human Resources data for a company of over 130 individuals.

**Management:** Spearheaded operational conversion from analog to digital entertainment systems while managing over 60 employees at a 220,000+ square foot, 18-auditorium entertainment facility.

**Security:** At a 660,000+ square foot retail facility, collaborated with local and federal law enforcement during special events and daily operations, enabling client site to host concerts & other events typically seen at much larger venues. During military service, secured VIPs in high stress overseas environments.

**THIS RESUME HAS BEEN HEAVILY REDACTED.**

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**THANK YOU.**