

Nysa, 48-303 Poland

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#### LINKS

https://myportfoliov01.web.ap p/main

https://github.com/Tenembris ?tab=repositories

## SKILLS

•••• HTML, CSS

•••• Angular

•••• Python

•••• Windows Forms

•••• JavaScript

••• MS Excel

## LANGUAGES

Polish: Native language

English: B2

# MATEUSZ KIEDRA

## PROFESSIONAL SUMMARY

Hardworking Student offering part-time work experience and extensive knowledge of core subject matter. Meticulous and detail-oriented with excellent observational, organizational and communication skills.

## WORK EXPERIENCE

## Apprentice, Treston s.c (Apprenticeship)

Opolska 91/1, Wrocław | January 2019 - February 2019

- Sorted and organized files, spreadsheets and reports.
- Analyzed problems, identified solutions and made decisions.
- Contributed to content creation for company website.

# Apprentice, VR Nysa (Apprenticeship) Nysa |

• Interacted with customers by phone, email or inperson to provide information.

## EDUCATION

## Politechnika Opolska

IT Specialist – Engineer | Expected in March 2024

## Zespół Szkół I Placówek Oświatowych W Nysie

IT Specialist | 09.2016 -06.2020

## CERTIFICATIONS

- IPC-7711/7721 rework, modification and repair of Electronic Assemblies
- IT Essentials (Cisco)