JeQa Powe

Economic Analyst / Research & Analysis / Information Technology & Systems

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850.408.2134 | Silver Spring, MD | in JeQaPowe | Clearance Eligible: Exp Dec 2023 TS/SCI

CAREER HISTORY

COMMUNITY OF HOPE DC [1] (IT Support)   11/2023 – Present
FEDERAL BUREAU OF INVESTIGATION [2] (IT Support – TS SCI w/ Poly)   4/2023 – 7/2023
EXACTECH [3] (IT Support / Information Systems Analyst)   4/2019 – 3/2020

- Compiled monthly reports on team development and process efficiencies, providing actionable insights for continuous improvement. [2, 3]
- Analyzed technical information to develop cost-effective plans, eliminating excess spending and enhancing operational effectiveness. [1, 3]
- Developed program scripts and built a knowledge base for clients, facilitating seamless integration of new technologies with existing systems. [1, 3]
- Led and managed projects for OS upgrades and ERP implementation, successfully upgrading 85% of global workstations and saving over 200 daily work hours through efficient project management [3]
- Provides comprehensive on-site and remote it support by assisting with software, hardware, account, and other incoming tickets utilizing ServiceNow & other tools [1, 2, 3]

BLACK WINTER, LLC [1] (CEO/Principal Consultant)   2021 – Present
CONCEPT COMPANIES LLC [2] (Assistant Project Manager)   9/2018 – 3/2020

- Provided economic and technical consulting to over 50 small businesses, enhancing operations and driving improvements in efficiency through data-driven insights. [1]
- Conducted research and analysis on 100+ business and public data sets, delivering actionable findings and trends to stakeholders using advanced statistical methods. [1, 2]
- Audited distribution systems, applying mathematical techniques to present insights that leads to reduction in costs. [1]
- Collaborated in the design phase by providing strategic input on scheduling, contractor selection, and constructability, enhancing project efficiency and outcomes. [2]
- Cultivated strong relationships with contractors, architects, and engineers, facilitating effective communication & collaboration on diverse construction projects while supporting budget reconciliation and forecasting during monthly reviews. [1, 2]

CHANEL / ACUMERA (Client Solutions Support)   4/2020 – 7/2023

- Remote support of information technology and systems for all client and sales issues including - inventory, point of sale, payment processing, new hire onboarding, device and user configuration, applications, deployments, and other support for all client facing staff
- Provided support for over 150 boutiques including Hawaii, US Territories, pop ups, and hybrid locations
- Coordinated with vendors for hardware and software support
- Tracked trending issues facing clients including opportunities for quality improvement including reporting & analysis

JOINT WARFARE ANALYSIS CENTER [1] (Foreign Research Operations – TS/SCI)   7/2022 – 3/2023
UIC Bowhead Companies [2] (Data Analyst III – Public Trust)   03/2025 – 5/2025

- Designed, developed, and implemented systemic models for identifying areas for improvement and optimization of intel [1]
- Created analytical models for social network mapping, integration of custom learning tools, and centrality measurements. [1]
- Presented research recommendation to ensure adherence to security and other programmatic protocol [1,2]
- Attended conferences & trainings to gather information to relay for team utilizing Defense Travel System [1]

EDUCATION & RELEVANT SKILLS

- **HOWARD UNIVERSITY** - M.A. ECONOMICS 2022
- **UNIVERSITY OF FLORIDA** - B.S. FOOD & RESOURCE ECONOMICS 2020
- **SANTA FE COLLEGE** - A.A. ECONOMICS 2017
- **CPR & AED** BASIC LIFE SUPPORT CERTIFIED - 2025
- **ARMY NATIONAL GUARD –** 2014 TO 2018 (11B, 13P, 09R)

SKILLS

- IT SUPPORT: WINDOWS OS | ACTIVE DIRECTORY | MICROSOFT 365 | SCCM | SERVICENOW | BOMGAR | REMOTE TOOLS (12 YEARS)
- ANALYTICS & BI: POWER BI (DAX, DASHBOARDS) | TABLEAU | EXCEL (ADVANCED) | SQL | PYTHON |
- RCREATIVE TOOLS: ADOBE CREATIVE SUITE | VISIO | TECHNICAL DOCUMENTATION
- SECURITY: PUBLIC TRUST | TS/SCI ELIGIBLE (TRANSFERABLE THROUGH 2027) | DISA STIG | FEDERAL SYSTEMS (FBI, DoD)
- R, PYTHON, C+, ARCGIS, JIRA, CONFLUENCE, SLACK, ASANA, POWERSHELL, ANKER, SPICEWORKS, SOLARWINDS, ATLASSIAN, IBM2, TABLEAU, MATLAB, ETC.