

I. Professional Summary

Analyst | Project Management | IT Support | Data Analysis (Python, R, C++) | Economics | Logistics (ARCGIS) | Team Leadership

Skilled professional with expertise in data analysis & research, information technology and systems, project coordination, and military leadership. Experienced at combining technical proficiency with strong problem-solving abilities advanced in government, corporate, and military environments.

Skills

- IT Support expert including years of remote and onsite support for all software or hardware related systems
- Data, Operations & Research Analysis
- Project Management
- Microsoft Office Proficiency (98th percentile, Florida CareerSource skills test, 2023)
- Microsoft Certified (MOS 2013, MCSA)
- Emergency Combat Lifesaver (CLS) and First Aid Certification (U.S. Army)
- Audio/Video editing for streaming and broadcasting (covenant Church of Pittsburgh, Power 96.5 Radio Station Intern)
- Installing, configuring, & managing Windows including Active Directory
- QuickBooks experience
- Coding language experience includes R, Python, PowerShell, etc.
- Proven ability to lead and work alongside diverse successful teams

Education, Certifications

- Degree: M.A. Economics - Howard University - 2022
- CPR & AED Basic Life Support Certified - 2025
- Microsoft Certified Solutions Associate (MCSA) - 2013
- Microsoft Office Specialist (MOS) - 2012
- TS/SCI Clearance | 2022-2023 (LOJ 12/23 transfer eligible thru 2027)

Program knowledge

- R, Python, C+, ArcGIS, Jira, Confluence, Slack, Asana, PowerShell, Anker, Spiceworks, SolarWinds, Atlassian, IBM2, Tableau, MATLAB, etc.
- Microsoft suite products including Access, Azure, Intune, Visio, PowerPoint, Power BI, Word, Outlook, Active Directory, etc.

II. Professional Experience

CEO/Principal Consultant | *Black Winter, LLC*

Gainesville, FL and Greater Washington D.C. Metropolitan Area | 01/2021 – Present (Project-Based)

- Lead strategic consulting initiatives for clients in tech, operations, and business management
- Provide tailored solutions for complex business and technology challenges including Business coaching and planning
- Deliver economic, brand, technical, consulting services and support for small businesses and startups
- Represents clients at networking events to enhance capital and growth by gathering sponsors, investors, and partners

Data Analyst III | *UIC Bowhead*

Stafford, VA | March 2025 – April 2025 (Full-time)

- Conducted data analysis and reporting for federal contracts, ensuring compliance and efficiency
- Public Trust

Lead IT Support Specialist | *Community of Hope DC*

Washington, DC | November 2023 – March 2025 (Full-time)

- Managed IT systems and delivered comprehensive technical support organization-wide, ensuring seamless operations
- Led troubleshooting and resolution efforts for technical issues
- Produced and analyzed monthly reports on tickets, security, asset management, driving process improvements and strategic planning
- Led projects focused on streamlining knowledge base, inventory systems, status updates for users, etc.
- Analyzed majority of technical system information for effectiveness and assisted with eliminating excess spending

IT Support Specialist | *Federal Bureau of Investigation*

Quantico, VA | May 2025 – July 2025 (Full-Time)

- Responsible for IT systems movement, setup, new configurations, and device disposal
- Managed IT systems and provided support across a secure, high-stakes environment
- Maintained systems for staff with TS/SCI clearance (LOJ 12/23, Clearance transfer eligible)

Research Operations Analyst | *Joint Warfare Analysis Center (JWAC)*

Dahlgren, VA | June 2022 - March 2023 (Full-time)

- Created analytical models for social network mapping, integration of custom Machine Learning tools, and analysis of centrality measurements
- Researched, designed, developed, and implemented large language models using mathematical, economic, and computational frameworks, with a focus on research optimization and systemic improvements
- Presented research recommendations on and ensured compliance with operational and information security and other programmatic protocols
- Data visualization using tools such as Tableau and MATLAB
- Programmed and administered cross-domain automation solutions for Power BI and large language models (LLMs) between TS/SCI (high-side) and unclassified (low-side) networks

Senior IT Solutions Analyst | *Chanel - Acumera (formerly Reliant Solutions)*

New York, NY / Tallahassee, FL | 05/2020 – 2023 (Full-time)

- Led remote IT/IS support for 150+ domestic/international boutiques (POS, inventory, onboarding)
- Acted as a liaison between vendors and boutique staff to resolve hardware/software issues
- Developed Jira/Confluence guides and managed plugins to streamline workflows
- Analyzed trending issues to drive quality improvement initiatives

IS Analyst / IT Support Specialist (promotion) | *Exactech*

Gainesville, FL | 04/2019 – 03/2020 (Full-time)

- Saved 200+ daily work hours by scripting automation tools and creating a knowledge base
- Spearheaded Windows 10 upgrades for 85% of global workstations
- Provided IT support for international teams, resolving hardware/software issues

Assistant Project Manager | *Concept Construction*

Gainesville, FL | 09/2018 – 03/2020 (Part-Time)

- Responsible for design, budgeting, and contractor coordination for construction projects
- Prepared bids, reconciled budgets, and forecasted costs for senior leadership

Educational Consultant & Colporteur | *Southwestern Advantage*

FL, TN, WI | 11/2017 – 08/2018 (Full-Time)

- Managed sales roster of over 50 clients, including schools and local businesses
- Developed and implemented marketing and advertisement strategies
- Forecasted budgets and promoted the relevance of children's education to communities

Professional Cleaner | *Student Maid Services*

Gainesville, FL | 08/2017 – 03/2018 (Part-Time)

- Cleaned commercial and residential buildings, including government sites, law offices, and manufacturing sites
- Led a team of student workers, ensuring high-quality service delivery

Game Site Manager / Merchandise Associate (Promotion) | *Signature Sports Marketing*

Gainesville, FL | 08/2014 – 11/2019 (Seasonal)

- Oversaw merchandise inventory exceeding \$50,000, ensuring ideal advert status, accuracy & loss prevention
- Supervised 3-5 Direct Reports at major sporting events at University of Florida, USF, UNF, and more
- Management, Marketing, and Sales of silent Auction Items and Autographed Memorabilia including safe transportation and security

IT Support Specialist | *Vet, Comp, and Penn Medical Group*

Newberry, FL | 09/2016 – 07/2017 (Full-time)

- Provided IT and technical support for 100+ users
- Created tutorials and documentation for company processes
- Acted as the on-site liaison for troubleshooting outsourced office hardware

Office Assistant | *HB Fuller, Inc.*

Gainesville, FL | 02/2016 – 08/2016 (Full-time)

- Boosted process efficiency by 30% through OSHA-compliant safety reforms
- Audited inventory systems to verify asset accuracy
- Organized cross-training sessions for team members to build skills and morale

Office Administrator | *Hubbell Inc.*

Gainesville, FL | 08/2015 - 02/2016 (Full-time)

- Optimized inventory tracking by partnering with vendors to design and deploy automated solutions
- Provided various solutions to manufacturing site safety issues while minimizing production losses

- Delivered strategic insights on productivity, workflow, and operational efficiency during weekly management planning meetings to inform decision-making and drive performance improvements
- Provided various other administrative and IT support related tasks

Auction Buyer / Assistant Inventory Manager (Promotion) | *Honda of Gainesville*

Gainesville, FL | 01/2015 – 08/2015 (Full-Time)

- Selected and placed vehicles for auction to maximize company profits; accounting for damage, repairs, transportation costs, and more
- Managed automotive inventory and ensured all products were properly accounted for
- Developed a custom-written API system for tracking service, repairs, and transfers of vehicles

IT and Network Intern | *West Networks (Formerly Staunch Systems LLC)*

Gainesville, FL | 05/2012-08/2014 (Summer)

- Installed servers, software, & more for networking, access control, and security systems
- Provided technical support and assisted in planning network architecture
- Provided graphic design and marketing materials creation
- Qualified for MCSA certification from Microsoft

Processing Front Desk Staff / Part-Time Mechanic | *LifeSafer Inc.*

Gainesville, FL | 05/2012 – 08/2012 (Full-Time)

- Installed Breathalyzers in vehicles for individuals with DUI offenses
- Managed sales, payments, and client intake/outtake processes

Line Chef / Menu Chief | *Broadhead Bistro*

Monaca, PA | 2011-2012 (Part-Time)

- Prepared meals and created new menu items based on customer feedback
- Conducted surveys for student satisfaction and relayed findings to the restaurant manager

Holiday Sales Associate | *Macy's*

Monaca, PA | 09/2011 – 11/2011 (Part-Time)

- Assisted customers during the holiday shopping season, ensuring satisfaction and sales goals were met

Inside Sales Associate & Merchandising | *TJ Maxx*

Lansing, MI | 12/2010 – 07/2011 (Part-Time)

- Drove sales performance and enhanced customer experience while executing strategic merchandising initiatives
- Responsible for sales, customer service, and credit applications quotas

Car Detailer | *Blue Wave Auto Spa*

Pittsburgh, PA | 10/2007 – 03/2008 (Part-Time)

- Provided detailing services for vehicles, ensuring high-quality finishes and customer satisfaction

III. Education

Degrees and Courses

University of California San Diego

Post Graduate Courses (Linear Algebra, Multivariate Calc) | Spring A, B 2025

Howard University

M.A. Economics | December 2022 | Thesis: Economic Benefits of Urban Agriculture

University of Florida

B.S. Food & Resource Economics (Minor International Disaster Development) | December 2020

Santa Fe College FA

A.A. Economics | December 2017

Penn State University

77 Credits (engineering, finance) no degree | 2011–2014

Employer Training, Classes, Certifications

- Microsoft Office Professional
- Trauma informed care (TIC)
- Cyber security (Kevin Mitnick)
- ICE Compliance
- At risk parents (high social risk factors)
- LinkedIn Learning (Formerly Lynda)
- Udemy Courses (AI, LLM, Data analysis)
- Stormwinds IT Courses
- Diversity, Equity, Inclusion
- CPR & AED Basic Life Support Certified

Publications

Economic Changes & Small Farmers: An analysis on America's Hidden Lifeline (2023)

Presented at: National Economic Council, America economic Association Summer Pipeline Conference

Who Lives Near Powerplants? (2022)

Presented to: Federal Reserve Board

IV. Military, Extracurricular, Conferences, Volunteer, Etc.

Military & ROTC & Leadership

U.S. Army National Guard

2/128th BSB (Stryker Unit, State College, PA) (11B) | 04/2014-05/2015

- Led teams in the 2/128th BSB (Stryker Unit, State College, PA)
- Trained in mobile unit field tactics
- Achieved 300 PT Score

3/116 (Field Artillery Plant City, FL) (13S/09R) | 05/2015 – 05-2018

- Infantry Platoon Leader
- Duties include Hurricanes Irma, Matthew relief & other local rescue efforts
- Ensuring readiness of MLRS Systems including Maintenance, Diagnosis, transportation, and forward operations operation of MLRS Systems

Army ROTC

University of Florida (2016 – 2018 Contracted SMP):

- Raider Team: Trained in advanced leadership training, additional mission tactics, logistics, and advanced physical training
- Gator Guard Drill Team: Rifle and movement Drill team
 - Marti Gras parades 2017, 2018; University of Florida Homecoming Parades 2017, 2018; Major Sporting events

Penn State (2013 – 2014):

- Rifle Team, Honor Lions Guard team

Oliver High School (2007-2009)

- Drill Team, Honor Guard, Summer Camp

Penn State Beaver Student Body President

Monaca, PA; University Park, PA | Elected 2011 – served until 2013

- Student Tuition Fund Allocation Board member (Student Activity Funds, Student Facility Funds, Student Life Funds, etc.)
- Led efforts to bring entertainment and healthy foods to campus per student feedback | 2011 – 2012
- Organized First ever Beaver Pageant Event Crowning Mr. Beaver and Ms. Beaver | 2012
- Common Council of Student Government (CCSG) President Represent | 2012 – 2013
- Gaming Club Chair | 2012 – 2013

Conferences:

- Allied Social Sciences Association Conference (ASSA) | 2025 – San Francisco, CA
- Special Libraries Association (SLA) (Speaker) | 2024 – Kingston, RI
- American Economic Association Summer Mentoring Pipeline Conference (Presenter) | 2022, 2023 – Washington, DC.
- Otakon (Showcase) | 2023 – Washington, D.C.
- Frederic Basquiat Fellowship with the Mercatus Center at George Mason University (Participant) | 2022 – 2023 – Fairfax, VA
- Association for Public Policy Analysis & Management (APPAM) | 2022 – Washington, DC
- ESRI Federal Geographic Information Systems Conference (FEDGIS) | 2022 – Washington, DC
- Black Enterprise Black Men Xcel Summit | 2021 – Virtual
- Swampcon (Staff 2019) | 2018, 2019 – Gainesville, FL
- Megacon | 2016 – Orlando, FL
- Association for the Promotion of Campus Activities (APCA) | 2012 – Hershey Park, PA

Extracurricular:

Volunteer

- Volunteer tutor and big brother: Big Bend Boys and Girls Club | 2020-2021
- Organized Donation of education materials during Covid (Sponsored by Southwestern Advantage) | 2021
- Graphic Design/Video Editor | Covenant Church of Pittsburgh, YouTube & other platforms | 2008-2011, 2014-Present
- Created and managed fundraising programs with churches and other non-profits including YMCA

Referee

- Big Bend Officials Association | 2020–2021 (U6-JV)
- Florida High School Athletic Association | 2016-2020 (U6-JV including AAU)
- Penn State University, Santa Fe College, University of Florida | 2011–2014, 2016-2020 (Intramural)

Howard University

- Graduate Student Council Member – Professional Development committee member
- Graduate Economic Student Association Member Member (GESA)

University of Florida

- Gators in Motion – Kids Afterschool homework and fitness program Mentor | 2017-2019
- Community Campus Soup Kitchens and Clothing Donation Drive | 2018 – 2019

Santa Fe College

- Courtside Staff (Books, Time/Scoreboard, etc.) | 2014-2016
- Gaming Club member | 2015

Penn State

- Penn State Dance Marathon (THON) | University Park, PA | 2011 – 2013
 - Provided 46-hour emotional and physical dancer support, actively participating in fundraising that generated \$200M+ for childhood cancer
- Collegiate Basketball Player (Walk-on) - Penn State Beaver | 2011 – 2012
- Various Dorm Community Service efforts | 2013 – 2014