

**ENVIRONMENTAL SAFETY**

All employees of the school system are responsible for doing everything in their power to promote the safety of employees, students and visitors to the schools and buildings of the district at all times. To this end, the Superintendent or designee shall:

1. Administer a districtwide program in compliance with provisions of state and federal law and local safety regulations
2. Assign responsibility for achieving objectives to all levels of administration on a line basis
3. Authorize a safety program
4. Review reports on accident experience and safety performance
5. Appoint the District Safety Coordinator who shall:
  - a. Oversee the reporting responsibilities of the district to the state and national agencies for accidents and for accident prevention
  - b. Develop a program of safety education and accident prevention in cooperation with the local site administrator or department supervisor
  - c. Develop other assignments as requested or which relate to the field of safety
6. Appoint the District Safety Committee which shall consist of 11 members, including:
  - District Safety Coordinator - Assistant Superintendent, Business Services
  - Director of Maintenance and Facilities
  - Director of Nutrition Services
  - Secondary School Administrator
  - Elementary School Administrator
  - Teacher nominated by TAWC
  - Classified Employee nominated by Chapter #91, CSEA
  - Human Resources Division representative
  - District Nurse
  - Recording Secretary – Executive Assistant, Business Services

Regulation

approved: 10/22/1991

Revised: 04/22/1997; 06/2011

**WEST COVINA UNIFIED SCHOOL DISTRICT**

West Covina, California