



Santa Ana Unified School District

BOARD POLICY NO: 3514.1

SUBJECT: Hazardous Substances

CATEGORY: Business and Non-Instructional Operations

EFFECTIVE: 03/14/17

RESPONSIBLE OFFICE(S): Business, Risk Management, Building Services, Logistics

REVIEWED: 02/15/17

SCOPE:

The Governing Board recognizes that potentially hazardous substances are used in the daily operations of our schools. The Superintendent or designees shall ensure these substances are inventoried, used, stored and regularly disposed of in a safe and legal manner, and in compliance.

POLICY:

Insofar as reasonably possible, the Superintendent or designees shall minimize the quantities of hazardous substances stored and used on school property.

When hazardous substances must be used, the Superintendent or designee shall give preference to materials that cause the least risk to people and the environment.

The Superintendent or designees shall develop, implement, and maintain a written hazard communication program in accordance with state law and shall ensure that employees, students, and others as necessary are fully informed about the properties and potential hazards of substances to which they may be exposed.

Should the District maintain a workplace where there is laboratory use of hazardous chemicals (i.e., where relatively small quantities of hazardous chemicals are used but not produced), the District is required to have a written chemical hygiene plan to protect employees.

The Superintendent or designee shall develop specific measures to ensure the safety of students and staff in school laboratories where hazardous chemicals are used. Such measures shall include instruction to students about proper handling of hazardous substances.

DESIRED OUTCOME:

To provide a safe school environment that protects students and employees from exposure to potentially hazardous substances that may be used in the district's educational program and in the maintenance and operation of district facilities and equipment.

IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

District Policies and Procedures:

BP 1240 - Volunteer Worker

BP 3514 - Environmental Safety

BP 4119.42/4219.42/4219.42 - Exposure Control Plan for Bloodborne Pathogens

BP 4157/4257/4357 - Employee Safety

BP 5141.22 - Infectious Diseases

BP 5142 - Safety

BP 6161.3 - Toxic Art Supplies

AR 1240 - Volunteer Worker

AR 3514 - Environmental Safety

AR 3514.2 - Integrated Pest Management

AR 4119.42/4219.42/4219.42 - Exposure Control Plan for Bloodborne Pathogens



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Legal Reference:

Education Code:

49340-49341 Hazardous substances education
49401.5 Legislative intent; consultation services
49411 Chemical listing; compounds used in school programs;
determination of shelf life; disposal

Food and Agricultural Code:

12981 Regulations re pesticides and worker safety

Health and Safety Code:

25163 Transportation of hazardous wastes; registration; exemptions;
inspection
25500-25520 Hazardous materials release response plans; inventory

Labor Code:

6360-6363 Hazardous Substances Information and Training Act
6380-6386 List of hazardous substances

Code of Regulations, Title 8:

339 List of hazardous substances
3203 Illness and injury prevention program
3204 Records of employee exposure to toxic or harmful substances
5139-5230 Control of hazardous substances, especially
5154.1-5154.2 Ventilation
5161 Definitions
5162 Emergency eyewash and shower equipment
5163 Control of spills
5164 Storage of hazardous substances
5191 Occupational exposure to hazardous chemicals in laboratories;
chemical hygiene plan
5194 Hazard communication

Code of Regulations, Title 22:

67450.40-67450.49 School hazardous waste collection, consolidation, and accumulation
facilities

Management Resources:

California Department of Education Publications

Science Safety Handbook for California Public Schools, 2012

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://cde.ca.gov>

Department of Industrial Relations, Cal/OSHA: <http://www.dir.ca.gov/dosh>

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