



Book	Board Policies
Section	3000 - Business and Noninstructional Operations
Title	Energy and Water Management
Code	3511
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Adopted	May 23, 2001

Policy 3511

Taft City School District

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

ENERGY AND WATER CONSERVATION

The Governing Board is committed to reducing the district's demand for electricity and water in order to help conserve natural resources and to save money to support other district needs. To that end, the Board shall establish goals to help reduce the district's energy and water consumption.

The Superintendent or designee shall establish an energy efficiency program which shall include specific strategies designed to help the district use energy more efficiently and to help ensure that funds intended for student learning are not diverted to cover energy costs.

As part of the energy efficiency program, the Superintendent or designee shall develop an emergency action plan to address actions to be taken in the event of power outages in schools, both during and after school operations. The action plan shall also address the role of staff, students and parents/guardians in helping to conserve resources and other activities to help the district meet energy reduction goals.

The Superintendent or designee shall analyze the effect of a utility rate increase on the district's budget. He/she shall develop and implement any necessary contingency plans.

The Superintendent or designee shall regularly inspect district facilities and operations and make recommendations for maintenance and capital expenditures which may help the district reach its energy and water conservation goals.

The Superintendent or designee shall make every effort to identify funding opportunities and cost-reducing incentive programs to help the district achieve its conservation goals.

The Superintendent or designee shall periodically report to the Board on the district's progress in meeting energy and water use reduction goals.

Legal Reference:

EDUCATION CODE

41422 School term or session length, failure to comply due to disaster

46392 Emergency conditions; ADA estimate

PUBLIC RESOURCES CODE
25410-25421 Energy Conservation Assistance
Management Resources:
CDE MANAGEMENT ADVISORIES
0118.01 California's Energy Challenge
0706.90 Water Conservation Advisory, 90-09
0222.90 Average Daily Attendance Credit During Periods of Emergency 90-01
WEB SITES
CSBA: <http://www.csba.org>
California Department of Education, Facilities Division, Energy Challenge:
<http://www.cde.ca.gov/facilities/energyefficiency>
California Energy Commission: <http://www.energy.ca.gov/>
Alliance to Save Energy: <http://www.ase.org/>

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Administrative Procedure 3511

Taft City School District

BUSINESS AND NONINSTRUCTIONAL OPERATIONS

ENERGY AND WATER CONSERVATION

The district's energy emergency action plan shall, at a minimum, address the following:

1. Procedures for student and staff safety during power outages
2. Methods to ensure administrative control of operations during power outages
3. Procedures to protect equipment that may be damaged by power outages, such as computers and pumps
4. Procedures to establish a clear, effective communications system with staff, students and parents/guardians
5. Guidelines for coordination with local fire, police and utility providers

The Superintendent or designee designates the following position as coordinator of the district's energy tracking, reporting, and conservation efforts:

Chief Business Official

District and school-site plans to conserve resources shall address energy and water use at each site, including plans for:

1. Reducing energy use during high-peak hours
2. Shutting down lights and equipment when facilities are not in use
3. Updating each site's preventative maintenance schedule for emergency lighting, generators, exit lighting, and other safety related equipment

The following operations shall also be reviewed in order to ensure that they further the district's energy and water conservation goals:

1. Educational programs
2. Classroom and building management and maintenance
3. Food services and equipment maintenance

4. Landscaping selection and irrigation
5. Transportation services and maintenance
6. New construction
7. Administrative operations
8. Use of facilities by outside groups

To enlist the support which is essential to achieving the district's energy and water conservation goals, the principal at each site shall:

1. Solicit input from staff, students, and parents/guardians related to district energy and water use
2. Develop strategies designed to ensure cooperation from students and staff in all conservation efforts
3. Recognize those who reduce energy and water use

Adopted May 23, 2001