

Policy 3511: Energy And Water Management

Status: ADOPTED

Original Adopted Date: 08/11/2022 | **Last Reviewed Date:** 08/11/2022

The Governing Board believes it to be our responsibility to ensure that every effort is made to conserve energy and natural resources while exercising sound financial management.

The implementation of this policy is the joint responsibility of the Board members, administrators, teachers, students, and support personnel and its success is based on cooperation at all levels.

The Superintendent shall appoint an Energy Education Specialist to facilitate implementation of this policy and to be in overall charge of the development and execution of an energy management program for the entire school district.

The Energy Education Specialist will perform routine audits of all facilities and will communicate audit results to the appropriate personnel. He/she will also provide regular reports to principals indicating performance with regards to energy savings. The school district, through the Energy Education Specialist, shall maintain accurate records of energy consumption and cost of energy and will provide information to the Board quarterly on the goals and progress of the energy management program. To promote participation throughout the district and demonstrate the value of the program to the public, the Energy Education Specialist will also provide information on program goals and progress to the local media periodically.

Each principal will be accountable for energy management on his/her campus and responsive to energy audits being conducted and conservation program outlines being updated. Judicious use of the various energy systems of each campus will be the joint responsibility of the principal and head custodian to ensure that an efficient energy posture is maintained on a daily basis.

The maintenance department of the Del Norte County USD shall develop and implement an active preventive maintenance and monitoring (PMM&M) plan for its facilities and systems, which fully supports and complements the energy management program's goals and progress. The PM&M plan will target critical energy intensive areas such as heating, ventilating, and air conditioning systems, building envelope integrity, dynamic equipment efficiency, and moisture management.

To ensure overall success of the energy management program, the following specific areas of emphasis are adopted:

1. All personnel are expected to contribute to energy efficiency in our district. Every person will be expected to be a pro-active "energy saver" as well as an inherent "energy consumer."
 2. Energy management on his/her campus will be a part of the principal's annual evaluation.
 3. Administrative procedures for energy management are outlined in Administrative Regulation 3511.
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