Tenzin Tsundue

Data Analyst

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SUMMARY

- Skilled data analyst with 3+ years of experience in collecting, organizing, and interpreting statistical figures, with a focus on increasing comprehension of reports and presentations.
- Expertise in optimizing organizational data usage through creative problem-solving and identifying modifications for optimal use, showcasing a deep understanding of business systems, processes, and operations.
- Strong analytical and communication skills, along with proficiency in various software tools and technologies, enabling effective elicitation of user needs, translation into functional specifications, and successful project management in cross-functional teams.

ONLINE PORTFOLIO

Website: https://tenzintsundue.github.io/portfolio/
Github: https://github.com/TenzinTsundue
Visualizatons: https://public.tableau.com/app/profile/tenzin.tsundue

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SKILLS

MySQL / PostgreSQL	Python	SAS
Tableau	Power BI & DAX	Looker
Advanced MS Excel	Pandas & NumPy	Snowflake
Flask / FastAPI	Scikit-learn	PyTorch
HTML / CSS / JavaScript	Machine Learning	Docker
MS Office 365	Git / GitHub	Linux / Windows / MacOS

EXPERIENCE

Data Analyst | Web Developer   **Nov 2019 - Dec 2021**
Central Tibetan Administration

- Led the development of a robust knowledge management system, ensuring seamless archiving of extensive organizational data sets.
- Collaborated closely with diverse business users in more than 4 major projects, translating business requirements into technical specifications that resulted in fully operational software systems used by 300+ users.
- Conducted thorough reviews of large data sets, evaluating query designs and data quality, and provided valuable recommendations for improvement.
- Performed in-depth analysis to investigate software issues, supporting functional teams, and delivering hands-on assistance to business users through formal presentations and interactive training sessions.
- Developed comprehensive documentation, including key processes, how-to articles, and software development details, encompassing the scope of work and enhancing organizational knowledge management.

Business Analyst   **July 2020 - Dec 2022**
24breeze

- Played a key role in website development and consumer data analysis, optimizing the online grocery delivery platform for an enhanced user experience while using data insights to drive informed business decisions.

- Streamlined delivery and inventory management processes, leading to reduced delivery time, minimized stockouts, and cost savings, resulting in improved operational efficiency.
- Successfully implemented data-driven marketing strategies and conducted market research, leading to increased customer retention, expanded product offerings, and overall business growth.
- Utilized data analytics to optimize order fulfillment, reducing processing time and enhancing customer satisfaction, while also collaborating with finance to analyze profit margins and drive a 12% increase in profitability.

Supervisor   **Nov 2021 - Sept 2022**
A&W

- Led data analysis projects focused on sales forecasting and inventory optimization using machine learning algorithms, resulting in a significant reduction in excess stock and enhanced revenue streams.
- Developed data visualizations to identify sales patterns, product performance, and geographical insights, leading to targeted marketing strategies that increased sales by 8% in two locations.
- Implemented cost-cutting strategies through data-driven decision-making, resulting in a 9% increase in total profit while streamlining operational expenses.

Gas Attendant   **Apr 2022 - Present**
Costco

- Collected and managed gas sales, inventory, and delivery data using Google Workspace tools (Docs, Sheets, Drive, Forms) for efficient daily operations.
- Led data analysis project to forecast unleaded and premium gas sales based on pricing, weather, historical data, and other factors, optimizing inventory planning.
- Utilized advanced analytics and machine learning algorithms to make informed decisions, improving resource allocation and enhancing overall efficiency.

PROJECTS

TSX - Stock market anlayst
- Stock Price Prediction | Portfolio Diversification Analysis | Stock Market Clustering
- Relative Strength Analysis | Correlation Analysis | My portfolio analysis

A&W Sale
- Sales Trends and Seasonality Analysis | Store Performance Analysis | Menu Item Analysis
- Promotion Effectiveness | Correlation Analysis | Location Analysis | Customer Lifetime Value (CLV)
- Market Basket Analyst | Predictive Modelling | Price Optimization

Costco gas sales Prediction
- Demand and Sales Analysis | Inventory Management Optimization | Delivery Schedule Optimization
- Competitor Analysis | Maintenance and Repair Analysis | Demand Forecasting Project

CERTIFICATIONS

IBM Data Analyst Professional Certificate | 2022 | Link
Google Data Analytics Professional Certificate | 2023 | Link
Tableau Desktop Specialist | 2023 | Link
Comptia A+

EDUCATION

Master of Science - Advance Engineering and Management
Sheffield Hallam University, Sheffield, England

Bachelor's in Technology- Computer Science and Engineering
Lovely Professional University, Punjab, India