

Terra J. Riley

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Skills Summary

I have the utmost desire to utilize my love of data science as well as my skills in python, tableau, API's and web scraping to assist in helping other improve themselves and their lives.

Data Science Intensive Program at General Assembly

Aug. 2018 - Oct. 2018

- Utilized the reddit API's to obtain and analyze data about their respective subreddit communities to analyze sexism.
- Learned the Youtube API to understand the sentiment of each channel's community and how supportive or toxic said community seemed to be.

Work History

Web & Brand Designer

Zeterre Landscape Architecture

Jan. 2018 - July 2018

- Organized questionnaire database and provided useful insights from the data collected
- Organized marketing and content library databases.
- Working with Project Leads & the firm's owner to create multiple new websites from scratch via Squarespace to their individual preferences
- Deduced fixes for main site, allowing it to function more user friendly

Shift Lead

Wicked Grounds

July 2012 - Dec. 2017

- Optimized ShopKeep system interface for increased ease of barista operation
- Assisted manager in developing and implementing training and operational procedures
- Opened and closed shop, which included counting and managing money
- Trusted with running the shop, often alone and unsupervised
- Prepared high-quality coffee and food to customer specifications in an efficient manner

House Manager

San Francisco Citadel

Oct. 2011 - Dec. 2015

- Managed, supported and educated volunteers on their duties
- Counted money and payed non-volunteers
- Enforced the rules and safety protocols while ensuring guests still enjoyed themselves
- Managed any unexpected difficulties that arose to ensure that events went smoothly

Office Assistant

Allied Automotive

June 2006 - Sep. 2011

- Assisted mechanics by replacing damaged car parts
- Maintained invoice and expense reports using Quickbooks software
- Performed janitorial duties around the shop

A.A. Degrees From City College of San Francisco

Aug. 2013 - June 2017

- Communications
- Psychology
- Economics
- Social and Behavioral Science
- Math and Science
- Arts and Humanities