

Application for a MyPost Account

To apply for an Australia Post MyPost Account, please present this application form at any Post Office. You may also apply online at auspost.com.au/mypost.

I am applying for a

☒ New account ☒ Change of details ☒ Replacement card

Existing MyPost number / APCN

Your identity document requirements

You must present one primary document from the list.

Does your primary document contain your name, address and photo?

Yes ☒ no additional identification is required.

No ☒ you must also supply one secondary document that contains your name and current residential address to meet the identity check.

To verify your identity, the details in section 1 must exactly match your identification documents including full given name, no initials.

Primary identification documents

(Student cards and credit cards are not accepted)

- Australian driver licence or learner permit (current)
- Australian passport (current or expired within the last 2 years)
- Foreign passport (current)
- Proof of age card / NSW photo card (current and government issued)
- Centrelink pension card (current)
- Keypass identity card (current)
- Birth certificate

Secondary identification documents

- Utility bill or council rates notice (less than 3 months old)
- Taxation notice or Centrelink statement (less than 12 months old)
- Rental agreement or Bank Statement (current)

How to lodge your application at Australia Post

1. Complete this form and bring it with your original identification documents to any participating Post Office. To find the nearest Post Office, please call 13 13 18 or go to auspost.com.au/pol
2. Do not complete section 5, your signature must be witnessed by the Australia Post verifier.
3. Remember to go online to select your Parcel Locker or Parcel Collect location(s). If you are a new customer, you will need to activate your account within 72 hours of receiving an email from Australia Post.

Please use black ink and print within the boxes in block letters

* Required fields

1. Applicant details / change of details

First name*

Middle names

Surname*

Residential address*

Unit number / street number / street name*

Suburb*

State*

Postcode*

Postal address* ☒ As above

Unit number / street number / street name / PO Box

Suburb*

State*

Postcode*

Date of birth* (DDMMYYYY)

Mobile number*

Email address*

2. Privacy statement

The information on this form is being collected by Australia Post so we can create your MyPost account. We will be unable to process your application if you do not provide the information requested.

You will be contacted separately about services available via your MyPost account and have the choice to register for each service at any time. Your information may be shared with certain third parties contracted to assist in the administration of your account application. Aside from this exception, Australia Post will not disclose your information unless required or authorised by law or in accordance with our Privacy Policy. Your information is managed in accordance with our Privacy Policy, a copy of which is available at aupost.com.au/privacy.

Marketing opt-in

Australia Post can send you information relating to products and services offered by Australia Post.



I would like to receive information on related MyPost and other Australia Post products and services.

3. Concession card



I have a concession card

If you wish to also register for a MyPost Concession Account, ensure you complete an Application for a MyPost Concession Account form.

4. MyPost terms and conditions

The terms and conditions relating to your MyPost account will be sent to you with the activation email for your MyPost account.

5. Signature of applicant

Do not sign this form in advance.

Your signature must be witnessed by the Australia Post verifier.

I, the applicant named on this form acknowledge that I have read and agree with all content on this form, including the above privacy statement and that the information provided in this application is true and correct.

**Please sign
in black ink**



Signature of applicant

Date (DDMMYY)

6. Australia Post use only

Ensure that one document contains current residential address

Vendor number (CPA use only)

Primary identification type



Australian driver licence or learner permit



Australian passport



Foreign passport



Proof of age card / NSW photo card



Centrelink pension card



Keypass identity card



Birth certificate

Secondary identification type



Utility bill or council rates notice



Taxation notice or Centrelink statement



Rental agreement or Bank Statement

Verifier's name

Comments

Date (DDMMYY)

Work centre code

Verifier's signature

