



## 83(b) Election Instruction Form

In most cases you will want to file an 83(b) election to report this stock grant to the IRS if you are subject to US taxes. If you are unsure, consult your tax advisor.

**To file an 83(b) election, complete the following steps within 30 days of your grant date:**

1. Print the IRS 83(b) form that has been generated for you on the second page.
2. The Tax ID / SSN (Social Security Number) and Address fields will be blank if you haven't entered the information already. Fill it in manually, sign and date. If you are married, your spouse must also sign and date.
3. Make two copies of the completed and signed form. Provide a copy of the form to the company which granted the stock (or send to them via email) and retain another copy for your records. In some cases, you may need to include this form when you file your income taxes.
4. Mail the original, completed and signed form to the IRS, postmarked within 30 days of your grant date indicated on the Stock Grant Notice. Most lawyers recommend mailing this form using certified mail, with return receipt requested so that you have evidence that you've sent the form. Make sure to retain the certified mail receipt as well as the return receipt when it comes back to you for your records.

Where to file	
IF YOU LIVE IN:	MAIL TO:
Alabama, Connecticut, Delaware, District of Columbia, Georgia, Kentucky, Maine, Maryland, Massachusetts, Missouri, New Hampshire, New Jersey, New York, North Carolina, Pennsylvania, Rhode Island, South Carolina, Tennessee, Vermont, Virginia, West Virginia	Department of the Treasury Internal Revenue Service Kansas City, MO 64999-0002
Alaska, Arizona, Arkansas, California, Colorado, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Montana, Nebraska, Nevada, New Mexico, North Dakota, Ohio, Oklahoma, Oregon, South Dakota, Utah, Washington, Wisconsin, Wyoming	Department of the Treasury Internal Revenue Service Fresno, CA 93888-0002
Florida, Louisiana, Mississippi, Texas Foreign country, U.S. possession or territory	Department of the Treasury Internal Revenue Service Austin, TX 73301-0002

## 83(b) Election

I hereby make an election pursuant to Section 83(b) of the Internal Revenue Code, and supply the following information in accordance with the regulations promulgated thereunder, with respect to the property described below:

1. Taxpayer Information:

Name: \_\_\_\_\_ Tax ID / SSN: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

2. The property with respect to which the election is being made:

\_\_\_\_\_ shares of common stock (the "Shares") of \_\_\_\_\_.

3. The date on which the property was transferred is \_\_\_\_\_.

4. The taxable year this election relates to is calendar year \_\_\_\_\_.

5. The nature of restrictions to which the property is subject are as follows:

The Shares were transferred to the undersigned subject to the provisions of a Common Stock Purchase Agreement (the "Agreement") between the undersigned and \_\_\_\_\_.

Pursuant to the provisions of the Agreement, \_\_\_\_\_

has the right to repurchase the Shares at a price that may be less than their fair market value in the event of the undersigned's termination of service to \_\_\_\_\_.

6. The fair market value of the property at the time transferred, without regard to any lapse restriction, was \$ \_\_\_\_\_ per share, for a total of \$ \_\_\_\_\_.

7. The amount I paid was \$ \_\_\_\_\_.

8. A copy of this statement has been furnished to \_\_\_\_\_.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The undersigned spouse of the above-named person (if any) joins in this election.*

Spouse Signature: \_\_\_\_\_ Date: \_\_\_\_\_