

Data cleaning is a must

Right cleaning data

Cleaning data in spreadsheets

Video: Understanding how to clean spreadsheets

Video: Common data cleaning errors

Feeding: Refreshing information

Video: Different data perspectives

Video: How to clean data using spreadsheets

Practice Data: Real data for activity

Feeding: Learning Log: Overcoming your struggles in cleaning data

Practice Data: Test your knowledge on cleaning data in spreadsheets

Weekly challenge 2

readsheet

Activity overview

By now, you **submit your assignment**: useful techniques for cleaning spreadsheet data, such as sorting and filtering, in this activity, you'll continue to develop your data cleaning skills by using spreadsheet functions.

Imagine you are a **data analyst** working for a marketing agency based in San Francisco. The marketing agency wants to **convert data** for their clients to improve their advertising campaigns for new marketing campaigns. The agency has **data** for the past three years within a 30-mile radius of the center of their target area. To avoid early **data** **errors**, they need to review external data related to ratings and reviews of data for a shop in San Francisco. One of your teammates has created a spreadsheet from an online source. However, the data is not for the greatest choice.

Your assignment is to **clean up the data** and clean them up.

By the time you complete this activity, you will be able to identify dirty elements in a dataset, remove duplicate data, and use the **COUNTIF** and **SPILT** functions to help clean data.

What you will need

The dataset includes the following column headers:

Column header	Description
id	a unique identifier for each food shop
name	name of food shop
rating	help rating (0 to 5 stars)
address	street address
city	city
lat long	latitude and longitude

To get started, access the spreadsheet that contains the data. Click the link and make a copy of the **dataset**.

If you don't have a Google account, you may download the dataset directly from the attachment below.

San Francisco Food Shop Location Info
CSV File

Identify the dirty elements in your data

As a data analyst, your job is to present data that is readable, accurate, and visually appealing. Cleaning your data helps you achieve your goal. The first step is to identify the dirty elements in your data.

- Review your spreadsheet. Click **Identify spreadsheet data** and enter a new value. You can use the name of **data** **shop** data as a similar name that describes the data your spreadsheet contains.

- You want a better view of your data, you can make the columns wider by dragging the right boundary of the column header. This view is in the **name**, **id**, **address**, **city**, and **lat long** columns.

- Now, review your data and consider any problems you may need to address. The following are examples of errors that you can quickly identify and fix. This is not a comprehensive list of every potential problem, but it is a great starting point for data cleaning.

- First, there is at least one duplicate line (rows 20 and 21) in your dataset.

id	name	rating	address	city	lat long
20	San Francisco Food Shop	4.5	1234 Main St	San Francisco	37.7749, -122.4219
21	San Francisco Food Shop	4.5	1234 Main St	San Francisco	37.7749, -122.4219

- Second, all help ratings should fall between 0 and 5. However, at least one rating is out of the range of that range.

id	name	rating	address	city	lat long
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- Finally, the data for latitude and longitude is combined in a single column (J). In order for someone to be able to use this data for analysis, the two values should be in separate columns.

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