

Balance team and stakeholder needs

Communication is key

Amazing teamwork

Weekly challenge 4\*

Reading: Glossary: Terms and definitions10 min

Quiz: Weekly challenge 4\*8 questions

Course challenge\*

✔ Congratulations! You passed!

Grade received

84.37%

Latest Submission

Grade: 45%

To pass 80% or higher

Go to next item

Review Learning Objectives

1. A data analytics team is working on a project to measure the success of a company's new financial strategy. Select the person most likely to be the primary stakeholder for this project.1 / 1 point

Submit your assignment

The data analyst

The director of analytics

The vice president of finance

The project manager

Correct

Due Jul 2, 11:59 PM +08

Attempts 3 every 24 hours

Try again

Your grade

84.37%

View Feedback

We keep your highest score

2. A data analyst working for a real estate firm is investigating the surge in new home buyers. They consult with the team that interacts with people planning to buy a home. What is this team known as?1 / 1 point

Project management team

Data science team

Customer-facing team

Executive team

Correct

3. A data analyst is preparing for a stakeholder presentation. To ensure they communicate clearly to their stakeholders, they follow best practices and ask four questions, including: What does my audience need to know? Identify the remaining three questions the data analyst should ask. Select all that apply.0.75 / 1 point

Who is my audience?

Correct

Review the video on communicating to your audience

What does my audience want to learn?

This should not be selected

Review the video on communicating to your audience

How can I communicate effectively to my audience?

Correct

What does my audience already know?

Correct

Review the video on communicating to your audience

4. You receive an angry email from a colleague on the marketing team. The marketing colleague believes you have taken credit for their work. You do not believe this is true. Select the best course of action.1 / 1 point

Walk over to the marketing colleague's cubicle, and tell them you strongly disagree.

Delete the email. It's best not to create any additional conflict.

Reply to the email, asking if they can schedule a time to talk about this in person in order to allow both of you to share your perspectives.

Forward the email to the marketing director with an equally angry note.

Correct

5. A data analyst collects a large amount of data for their project to ensure that the data represents a diverse set of perspectives. What element of data collection does this describe?1 / 1 point

Statistical significance

Sample size

Visualization

Data cleaning

Correct

6. When leading a meeting, what can you do to make it easier to have a collaborative discussion?0 / 1 point

Limit the number of attendees to no more than ten people.

Invite as many people as possible from across departments.

Invite only team members with an item on the agenda.

Require attendees to raise their hand if they want to speak.

Incorrect

Review the video on meeting best practices

7. Which of the following steps are key to leading a professional online meeting? Select all that apply.0.5 / 1 point

Keeping an eye on your inbox during the meeting in case of an important email

This should not be selected

Review the video on meeting best practices

Making sure your technology is working properly before starting the meeting

Correct

Sitting in a quiet area that's free of distractions

Correct

Maintaining control of the meeting by keeping everyone else on mute.

This should not be selected

Review the video on meeting best practices

8. Your manager assigns you a project task, and you don't understand the point of the project. What questions can you ask them to determine the objective? Select all that apply.0.75 / 1 point

What do you have to do for this task?

This should not be selected

Review the video on shifting conflict to collaboration

What is the story they want to tell?

Correct

What is the big picture?

Correct

What is their end goal?

Correct