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1. What is project tracking?

1 / 1 point

- ☐ A method for assessing project successes and areas for improvement.
- ☐ A method for reaching agreement among stakeholders on project scope.
- ☒ A method for following the progress of a project's activities.
- ☐ A method for responding to project risks.

☒ Correct

2. A project manager closely tracks the hours and pay rate of a writer contracting on an ongoing project. What item are they tracking?

1 / 1 point

- ☒ Project costs
- ☐ Key tasks
- ☐ Action items
- ☐ Project schedule

☒ Correct

3. A stakeholder wants you to create a chart with a granular breakdown of each task and the time remaining to complete the tasks. What type of chart can you present to them?

0 / 1 point

- ☐ Project status report
- ☐ Roadmap
- ☒ Gantt chart
- ☐ Burndown chart

☒ Incorrect

Review [the video on tracking and measuring project progress](#).

4. How does a roadmap differ from a burndown chart?

1 / 1 point

- ☒ A roadmap tracks big milestones and includes a high-level project overview; a burndown chart measures time against the amount of work completed and remaining.

- ☐ A roadmap tracks big milestones and includes a high-level project overview; a burndown chart is useful for large projects with many dependencies.
- ☐ A roadmap is useful for large projects with many dependencies; a burndown chart tracks big milestones and includes a high-level project overview.
- ☐ A roadmap measures time against the amount of work completed and remaining; a burndown chart tracks big milestones and includes a high-level project overview.

☒ Correct

5. Imagine an auto manufacturer has a project to build a new model of car. The project manager learns there is a delay of a key shipment of parts. Which of the triple constraints does this change impact the most?

1 / 1 point

- ☐ Budget
- ☒ Timeline
- ☐ Scope

☒ Correct

6. Imagine a home improvement chain develops a new line of power tools. One of the designers wants to adopt a new process that will simplify the team's workflow. Which method should they use to convey their idea to team members and stakeholders?

1 / 1 point

- ☐ Escalation email
- ☒ Change request form
- ☐ Risk register
- ☐ Gantt chart

☒ Correct

7. A demolition team needs permits from the city before they can begin work. What type of dependency is this?

1 / 1 point

- ☒ External dependency
- ☐ Discretionary dependency
- ☐ Mandatory dependency
- ☐ Internal dependency

☒ Correct

8. What is the process of identifying risks and issues that could impact a project, and taking steps to address their potential effects?

1 / 1 point

- ☐ Escalation
- ☐ Project tracking
- ☐ Dependency management
- ☒ Risk management

☒ Correct

9. Under what conditions should you send an escalation email? Select all that apply.

0.5 / 1 point

☒ A problem leads to major changes in budget or timeline.

☒ Correct

☒ A project team member identifies a potential risk that may have an impact in several months.

☒ This should not be selected
Review [the reading on escalating risk.](#)

☒ Key stakeholders need to sign off on a final decision.

☒ Correct

☒ A problem inconveniences the core project team, but they resolve it themselves.

☒ This should not be selected
Review [the reading on escalating risk.](#)

10. How can escalation benefit a project? Select all that apply.

0.75 / 1 point

☒ Makes external dependencies trackable

☒ This should not be selected
Review [the video on escalating issues.](#)

☒ Speeds up decision-making

☒ Correct

☒ Provides checks and balances

☒ Correct

☒ Encourages team participation

☒ Correct

11. Which of the following categories are part of the ROAM technique?

1 / 1 point

- ☒ Resolved, owned, accepted, and mitigated
- ☐ Resolved, owned, allocated, and mitigated
- ☐ Restored, organized, accepted, and managed
- ☐ Restored, organized, allocated, and managed

☒ Correct