

OVERALL ASSIGNMENT RUBRIC

The author and status are listed at the top of the risk management plan.

- ☐ 0 pts
No
- ☐ 1 pt
Yes

There is an objective that summarizes the purpose of the risk management plan.

- ☐ 0 pts
No
- ☐ 1 pt
Yes

There is an executive summary outlining project goals, milestones, and potential risks.

- ☐ 0 pts
No
- ☐ 1 pt
Yes

Each budget risk has an inherent risk level, as follows:

- . **Low:** A product vendor loses a product shipment.
- . **Medium:** A product vendor charges a higher rate than expected.
- . **High:** Each delivery truck costs \$16,000 more than initially quoted.

- ☐ 0 pts
None of the budget risks have the correct inherent risk level
- ☐ 1 pt
One budget risk has the correct inherent risk level
- ☐ 2 pts
Two budget risks have the correct inherent risk level
- ☐ 3 pts
All three budget risks have the correct inherent risk levels

Each schedule risk has an inherent risk level, as follows:

- . **Low:** Your Training Manager gets sick and misses a week of training.
- . **Medium:** More than 50% of employees quit after a difficult training process, leaving the company short-staffed.
- . **Medium:** You cannot hire enough employees in time to train them before launch.

- ☐ 0 pts
None of the schedule risks have the correct inherent risk level
- ☐ 1 pt
One schedule risk is has the correct inherent risk level

- ☐ 2 pts
Two schedule risks have the correct inherent risk level
- ☐ 3 pts
All three schedule risks have the correct inherent risk levels

The risk management plan explains how each of the following budget risks will be mitigated:

- . A product vendor loses a product shipment.
- . A product vendor charges a higher rate than expected.
- . Each delivery truck costs \$16,000 more than initially quoted.

- ☐ 0 pts
None of the budget risks have mitigation plans
- ☐ 1 pt
One budget risk has a mitigation plan
- ☐ 2 pts
Two budget risks have mitigation plans
- ☐ 3 pts
All three budget risks have mitigation plans

The risk management plan explains how each of the following schedule risks will be mitigated:

- . Your Training Manager gets sick and misses a week of training.
- . More than 50% of employees quit after a difficult training process, leaving the company short-staffed.
- . You cannot hire enough employees in time to train them before launch.

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- ☐ 3 pts
All three schedule risks have mitigation plans

Provide constructive feedback for your classmate on their submission. Below are some guidelines and examples of good feedback to help you leave constructive comments for your peers.

When giving feedback, consider:

Leading with positive feedback

Providing a balance of positive and actionable feedback

Sticking to information-specific, issue-focused, and observation-centered comments

Examples of good feedback:

"The executive summary for your plan is great! It gets to the point quickly and clearly states the project risks."

"Great mitigation plan! You mention meeting with team members to discuss an updated budget. Your plan would be even stronger if you specified what you plan to discuss."

"Good work! Your scenarios are all the right impact categories, but you didn't address specific budget changes in your mitigation plans."

