# Communicating with senior stakeholders

#### **Demonstrating impact**

### Preparing for an interview

- Video: Acing an elevator pitch 4 min
- Practice Peer-graded Assignment:
  Activity: Prepare your elevator pitch
  1h
- Discussion Prompt: Share your elevator pitch
  10 min
- Video: The STAR method
- Discussion Prompt: Asking questions
  10 min
- Video: Interviewing remotely 4 min
- Video: Interview tips from Googlers 4 min
- Reading: Prepare for interviews with Interview Warmup
  20 min
- Reading: Sign up for the Big Interview program 20 min
- Reading: Top tips for interview success
  10 min
- Quiz: Weekly challenge 4 8 questions

### **Certification wrap-up**

# Prepare for interviews with Interview Warmup



Now that you have the skills and knowledge to work in project management, it's time to start preparing for interviews. Interview Warmup is a tool that helps you practice answering questions to get more confident and comfortable with interviewing.

### **Get started**

Follow these steps to start a 5-question practice interview related to project management:

- 1. Go to grow.google/certificates/interview-warmup/  $\Box$ .
- 2. Click Start practicing.
- 3. Select the "Project Management" practice set.
- 4. Click Start.

It takes about 10 minutes, and the questions will be different every time. Each question set will have two background questions, one behavioral question, and two technical questions, simulating what you would encounter in a real interview. You can try as many practice interviews as you want.

You'll also have the option to access the full list of interview questions if you'd like to review more of the questions available or focus on specific topics.

## How it works

Interview Warmup asks interview questions for you to practice answering out loud. It transcribes your answer in real time so you can review what you said. You'll also review insights, which are patterns detected by machine learning that can help you discover things about your answers and identify ways to keep improving.

Here are a few examples of questions the tool might ask:

- Define a project. What makes a project a project?
- Please share a time when you managed a project, either personal, at work or at school, where you had to accommodate scope creep. Why did you allow it to happen?
- Think about a complex issue you had to explain to someone in a simple way. Describe how you simplified the issue.
- How do you keep track of information and tasks when working on a project?
- How do you determine what resources you need for a project? Walk me through the process.

Here are some of the insights that Interview Warmup provides:

- **Talking points:** The tool lets you know which topics you covered in your answer, such as your background, skills, and goals. You'll also be able to view other topics that you might want to consider covering.
- Most-used words: The tool highlights the words you used most often and suggests synonyms to broaden your word choices.
- Job-related terms: The tool highlights the words you used that are related to the role or industry in which you
  are preparing to work. You'll also be able to view an entire list of job-related terms that you might want to
  consider including in your answer.

Interview Warmup gives you the space to practice and prepare for interviews on your own. Your responses will be visible only to you, and they won't be graded or judged.

# Key takeaways

Practicing for interviews is an important skill for your career in project management. Using Interview Warmup can help you practice interview questions and receive feedback in real time. As you practice, you will gain confidence and be able to prepare more polished responses for common interview questions.

# Mark as completed