

Congratulations! You passed!
Grade received 93.75%
Latest Submission Grade 93.75%
To pass 80% or higher
Go to next item

1. You encounter a problem that requires changes to the project plan your stakeholders agreed upon. Which of the following is the best choice for how to address the problem? 1 / 1 point
- ☐ Pause operations until your stakeholders address the problem.
 - ☐ Challenge your team members to do better and reward improved performance.
 - ☒ Present the problem succinctly to your stakeholders and offer a solution.
 - ☐ Present all the relevant project documents and send an email to your stakeholders.
- ☒ Correct
2. As a project manager, you need to synthesize information about a problem to stakeholders. What should you do first in your synthesizing process? 1 / 1 point
- ☐ Reread the project plan.
 - ☐ Make a list of steps to complete.
 - ☐ Reread documents from previous projects.
 - ☒ Gather information from multiple sources.
- ☒ Correct
3. OKRs combine a goal and a metric. What does this combination determine? 1 / 1 point
- ☒ A measurable outcome
 - ☐ A business model
 - ☐ A reference point
 - ☐ A key result
- ☒ Correct
4. When escalating a problem to stakeholders, you reference that it might impact a company-wide OKR. Why would you make this reference? 1 / 1 point
- ☐ It pushes the stakeholder to come up with their own solution.
 - ☒ It makes it clear to the stakeholder that it is an important issue for them to address.

- ☐ It distracts stakeholders from the actual problem.
- ☐ It establishes that your project is the most important one in the company.

☒ Correct

5. Which of the following are recommended subject lines if you need a stakeholder to read and respond to your email quickly? Select all that apply.

0.5 / 1 point

- ☐ Read now
- ☒ Respond ASAP

☒ This should not be selected
Please review [the video about writing emails to escalate a problem](#).

☒ Decision needed

☒ Correct

☐ Please review

6. You are writing the closeout report for a project you are managing. You begin by adding the objectives of the project. Which part of your closeout report is the best place to document this information?

1 / 1 point

- ☒ Project summary
- ☐ Performance baseline section
- ☐ Methodology section
- ☐ Key accomplishments section

☒ Correct

7. What is the purpose of the executive summary in an impact report?

1 / 1 point

- ☐ To show senior stakeholders a performance overview of the project
- ☐ To show senior stakeholders that all the tasks were completed
- ☐ To allow senior stakeholders to give the team feedback on the project
- ☒ To give senior stakeholders a concise description of positive outcomes within the project

☒ Correct

8. Which of the following describes the audience of your project impact report?

1 / 1 point

- ☒ Senior stakeholders or project sponsors who were not involved in the day-to-day details of the project
- ☐ Project team members and vendors who made essential contributions to the project's final outcome
- ☐ Potential employers interested in your ability to synthesize and communicate information clearly
- ☐ Future project managers or other readers interested in your project's details

☒ Correct