1. To pass this practice quiz, you must receive at least 75%, or 3 out of 4 points, by completing the activity and answering corresponding quiz questions. You can learn more about the graded and practice items in the <u>Course Overview</u> □ . Activity Overview

In this activity, you will conduct online research to identify additional tasks to add to your project plan.

Scenario

Review the scenario below. Then complete the step-by-step instructions.

Peta wants to identify more project tasks for the tablet rollout—but first, she needs to expand her domain knowledge of the restaurant industry. Peta decides to conduct online research on similar projects, which should help her identify additional tasks. This research also allows Peta to draw inspiration from other projects, and to learn from their successes and mistakes.

Step-By-Step Instructions

Step 1: Access your draft

Begin by opening the project plan draft you started in the last activity, *Identify project tasks: Analyze project documents*.

Step 2: Conduct online research

Go online, and research projects like Sauce & Spoon's menu tablet rollout to identify more project tasks. You may want to search for:

- · News coverage of similar projects at other companies
- · Research on topics related to your project
- · Similar projects in other industries

To find the information you need, use keywords from the videos or the following list:

- · Restaurant tablet research
- · Restaurant tablet how to
- Restaurant tablet ordering
- · Digital menu ordering
- · Menu tablet news
- · Menu tablet key takeaways
- Restaurant tablet best practices
- Restaurant table rollout project plan
- Restaurant POS launch plan
- · Restaurant tablet implementation plan

Step 3: Add your research to the project plan

In your project plan draft, add at least two online resources you found under the Additional Resources tab. These could be articles, blogs, web pages, or something else. Include the link, today's date, and any notes in the corresponding columns. Step 4: Add tasks to the project plan

Identify two tasks you identified through your online research that could be helpful for the Sauce & Spoon project. Add them to the Task column in the Task Brainstorm tab in your project plan draft.

What to Include in Your Response

Be sure to include the following elements in your project plan:

- · At least two resources from your online research
- 2-5 new tasks identified from your online research

Did you complete this activity?

	Yes No	
	Correct Thank you for completing this activity! Performing research to identify project tasks is an essential project management skill. Review the quiz feedback below to find out how you did.	
2.	How does domain knowledge help project managers with new projects? Select all that apply.	0.5 / 1 point
	Makes them experts in a given industry and types of projects in that industry	
	This should not be selected Domain knowledge does not ensure a project manager is an industry expert. Consider how it can help project managers work effectively in new industries.	
	Provides information about a given industry and types of projects in that industry	
	Correct This is one of the ways domain knowledge helps project managers.	
	Saves time on future projects within that industry	
	 Correct This is one of the ways domain knowledge helps project managers. 	
	Means they don't need to know anything about an industry in order to work in it	
	This should not be selected Domain knowledge does not mean project managers don't need to know about their industries. Consider how it can help project managers learn about new industries.	
3.	Imagine you come across the following information in your online research:	0.5 / 1 point
	"Our restaurant keeps our devices safe by always locking them up at the end of service, and making sure we keep track of them at all times." What tasks could you create from this finding that would help with the tablet rollout project? Select all that apply.	
	Run tests on the tablet software	
	This should not be selected Testing the software is not related to keeping the tablets safe by locking them up. Consider what kinds of tasks relate to this finding.	
	Upgrade the restaurant's security system	

This should not be selected Upgrading the restaurant's security system is outside the scope of the project. Consider what kinds of tasks would help with the tablet launch. Enable GPS location services on each tablet (Correct Enabling GPS services could be part of the tablet configuration process, so this task would help with the project. Create a procedure for securing tablets at the end of the night (at the table or in a Creating a procedure to secure tablets could be part of the staff training, so this task would help with the project. Imagine you come across the following information in your online research: 0.5 / 1 point "Tablets increase customer confidence that their credit card information won't be stolen when they understand that transactions take place through a secure portal at the table." What tasks could you create from this finding that would help with the tablet rollout project? Select all that apply. Encourage all customers to use cards even when seated at tables without tablets (x) This should not be selected Encouraging all customers to use cards is outside the scope of the project. Consider what kinds of tasks would help with the tablet launch. Partner with a credit card company to offer discounts (x) This should not be selected This is outside the scope of the project. Consider what kinds of tasks would help with the tablet launch. Include payment security talking points in waitstaff training Correct Payment security talking points could be part of the staff training, so this task would help with the project.

Create messaging about payment portal security to display on the tablets

process, so this task would help with the project.

Creating messaging about tablet security could be part of the tablet configuration

(√) Correct