

# TERRY BOUFIS

## OBJECTIVE

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I am currently seeking a position which would enable me to develop my knowledge and experience in the financial services and analytical industries, along with the shared goals and ideas of the corporation.

## EXPERIENCE

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**October 2021 – Current**      **1<sup>st</sup> Source Bank**      **Hebron, IN**  
*Customer Service Associate*

- Creating and maintaining customer relationships.
- Assisting clients open the accounts that are the best fit for them.
- Assisting customers to obtain loans and refinancing.
- Identifying solutions to assist clients reach their financial goals.
- Educating customers on digital services for more convenient banking.

**May 2018 – October 2021**      **Phynix, Inc.**      **Hebron, IN**  
*Finance Manager*

- Responsible for establishing and overseeing a new electronic filing system.
- Creating electronic inventory schedules.
- Establishing electronic payments and receivables schedules.
- Maintain and organize financial accounts and records.

**June 2015 – August 2015**      **City Securities Corp.**      **Crown Point, IN**  
*Intern*

- Responsible for assisting in creating presentations for current and potential clients.
- Experience in creating and identifying different mutual fund blends.
- Observed the day to day activities of several financial advisors.
- Maintained and organized client files.

## EDUCATION

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2022 – Expected 2023      Butler University  
Full Stack Developer Program

2013 – 2017      Purdue University Northwest      Hammond, IN  
B.S., Bachelor of Science  
Majors in Finance, Business Economics, Business Analytics, Information Systems

## LANGUAGES

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Greek – Six years of study  
Spanish – Three years of study  
Russian – Beginner, basic phrases

## REFERENCE

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Excellent references available upon request.