

SAT/ACT Accommodations Checklist

Documentation + timeline + fixes if denied (one page).

Documentation checklist

- ☐ Recent evaluation (typically within 3–5 years) with scores + narrative.
- ☐ IEP/504 or classroom accommodations history (consistency matters).
- ☐ Teacher/counselor statement linking functional impact to testing tasks.
- ☐ Medical letter (if relevant) detailing stability + impact on timed exams.

Timeline (plan backwards)

- ☐ Submit 7–8+ weeks before your test date (SAT SSD / ACT TAA).
- ☐ Build in at least one retake window — don't assume first request is perfect.
- ☐ Track status weekly; respond quickly to clarification requests.

If denied / partially approved

- ☐ Read the reason codes; identify the missing piece (recency, classroom use, linkage).
- ☐ Resubmit with the specific gap addressed (don't just re-upload the same packet).
- ☐ If timing is tight: secure the most impactful accommodation first (often extended time).