Second Daily Scrum Meeting Minute

The Second Scrum meeting was organized by the Development team, where all the task were divided among the development team. Regarding the project.

It was started by Mohammad Elyas Fikrat who was chosen to represent the Development team during the first Scrum Meeting. He explained the agenda points, presenters, and duration of the time limit for each point.

Furthermore Mohammad Yousuf Sultani, Zahra Stanikzai with Ryhana Amiri, has discussed the task that should be brought changes more in the project and development in the model.

In the third part of the meeting the development of the task between the team was observed and was discussed how to bring enhancement. Moreover all the problems which was faced regarding the progress during the projects were discussed, and was sorted out.

In the last as most of the development team were not able to attend the meeting as result of the internet connection and other issues so it was decided to create a what's up group where all the planning and progress of the task will be discussed. The development team accepted it and started to progress the project.

The meeting was concluded after the development team took all the necessary discussion, and everyone task was given.

Action and Decision Table

No	Action	Responsible	Due
1	Enhancement in the GUI using PYQT5	Ryhana Amiri	October 18, 2020
2	Fixing the JSON file and word Database	M, Yousuf Sultani	October 20, 2020
3	Building the Function and Backend Development	Elayas Fikrat	October 20,2020
4	Help in Building Function	Zahra Stanikzai	October 20, 2020

Supervisor: Ali Rahman Shinwari

Software Engineering – Fall 2020

Scrum Project – Sprint Planning Meeting Agenda